

1-21-2016

Minutes, Arts & Sciences Executive Committee Meeting, Thursday, January 21, 2016

Arts & Sciences Executive Committee

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ROLLINS
EXECUTIVE COMMITTEE MEETING
January 21, 2016
Agenda

12:30 in CSS 167
Lunch will be served

- I. Call to order**
Dexter Boniface
- II. Approval of Minutes from 12-3-15**
Dexter Boniface
- III. Set the Agenda for the A&S Faculty Meeting on January 28, 2016**
- IV. New Business**
 - a. Title IX disclosure text for faculty syllabi – Oriana Jimenez
(Attachment #1)
 - b. Proposed changes to CIE – Claire Strom/PSC
(Attachment #2)
- V. Committee Reports**
- VI. Adjournment**



ROLLINS
EXECUTIVE COMMITTEE MEETING
January 21, 2016
Minutes

PRESENT

Dexter Boniface, Emily Russell, Ashley Kistler, Derrick Paladino, Gabriel Barreneche, Anca Voicu, Eric Smaw. Excused: Grant Cornwell, Craig McAllaster, CJ Dunn.

CALL TO ORDER

Dexter Boniface called the meeting to order at 12:32 PM.

APPROVAL OF MINUTES FROM 12/3/15

EC unanimously approved the minutes from the 11/3/15 meeting.

Announcements

Dexter Boniface

Boniface announced that the cost of hosting the faculty part at Alford has exceeded the entire Governance budget. He has started a conversation with the President about hosting future parties at the President's house on campus. EC responded positively to this idea and recommends we give it a try.

Set the Agenda for the A&S Faculty Meeting on January 28, 2016

Dexter Boniface

Carnahan has asked for time to discuss the changes happening with the CDC. EC approved adding her to the agenda. Also on the agenda will be Policy AC 2007 Course Auditing and the Title IX text for syllabi. Because we have time-intensive issues to discuss this semester with EC+/governance structure, we may need to think about passing a motion to suspend our bylaws in February to postpone elections.

NEW BUSINESS

Title IX disclosure text for faculty syllabi

Dexter Boniface

(Attachment #1)

AAC unanimously passed the Title IX disclosure statement for faculty syllabi. Title IX does not require this statement be included in syllabi, but highly recommends it as a best practice. Paladino believes it's important to have it in syllabi especially since faculty are required to report issues students present to them. If faculty have an obligation to report, students need to know

that. Russell asked if we could recommend the Dean's Office include it in information they send out each term on recommended syllabi statements. Boniface would like to see the Dean's Office create a one page document that includes all recommended statements that faculty could easily copy and paste into their syllabi. EC will announce at the faculty meeting that they endorse the idea of including this statement in syllabi.

Proposed changes to CIE

Eric Smaw

(Attachment #2)

PSC unanimously approved the attached proposed change to the CIE question that addresses how much time students spend studying outside of the classroom. Kistler asked if friendly amendments are welcome, particularly changing "community service" to "community engagement." Barreneche said the 128-Hour Committee discussed that students don't necessarily know what community engagement means. Kistler then said that it should say "service learning" instead. Kistler will bring this up from the floor of the faculty meeting. A motion was made and seconded to approve the document in principle pending minor wordsmithing changes. The motion passed unanimously.

REPORTS

AAC

Anca Voicu

AAC has approved the proposal to close the Master of Planning/Civic Urbanism program in the Holt School. The proposal was brought forth by Bruce Stephenson and the rationale is very clear, so AAC had no concerns about closing this program. Meribeth Huebner said they didn't have enough interest in the program and they expect no future applicants. This will be included as a business item at the February EC meeting.

EC discussed the creation and closure of programs and who has the authority to make those decisions. EC doesn't have specific control over the curriculum, but they can review AAC proposals. EC is waiting on the revised Policy KI1003 which includes a policy on termination of programs. Russell suggested that the policy on changes to academic programs should be created in coordination with an ad hoc faculty committee.

ADJOURNMENT

Dexter Boniface

Boniface adjourned the meeting at 1:49 PM.

ATTACHMENT 1

Title IX disclosure text for faculty syllabi:

Rollins College is committed to making its campus a safe place for students. If you tell any of your faculty about sexual misconduct involving members of the campus community, your professors are required to report this information to the Title IX Coordinator. Your faculty member can help connect you with the Coordinator, Oriana Jiménez (TitleIX@rollins.edu or [407.691.1773](tel:407.691.1773)). She will provide you with information, resources and support.

Sexual misconduct includes sexual harassment, stalking, intimate partner violence (such as dating or domestic abuse), sexual assault, and any discrimination based on your sex, gender, gender identity, gender expression or sexual orientation that creates a hostile environment. For information, visit Rollins.edu/TitleIX.

ATTACHMENT 2

Please indicate how many hours you spent each week outside of the classroom doing these activities for this course.

Reading

Studying

Writing

Rehearsing

Community Service

Researching

Being tutored

Designing

Working in lab/art studio

Practicing

Meeting with other students and/or faculty member

Other—please describe