Professional Standards Committee Minutes   College of Arts and Sciences Minutes and Reports

9-8-2005

Annual Report, Arts & Sciences Professional Standards Committee, 2004-2005

Arts & Sciences Professional Standards Committee

Follow this and additional works at: http://scholarship.rollins.edu/as_ps

Committee members:
      Division representatives:
            Expressive Arts: Thomas Ouellette
            Humanities: Nancy Decker - chair
            Sciences: Doug Child
            Social Sciences: Paul Harris
      At-large members:
            Alex Boguslawski
            Rick Bommelje
            David Charles
            Maryanne Hunt - Secretary
      Dean of Faculty: Hoyt Edge (ex-officio)
      Student: Matthew Godoff

Summary

The Professional Standard Committee dealt with three major issues
      review of early Critchfield/Ashforth Grant requests, FYRST Grant requests,
            regular Critchfield/Ashforth/Course Development Grant requests, and
            first ever Faculty Technology Development Grant requests
      consideration of amendments to Article VIII, section 6 of the Faculty By-Laws
      passage of revisions to the Course and Instructor Evaluation form

Critchfield, Ashforth, FYRST, and Faculty Technology Development Grant requests

The committee considered grant proposal in four rounds:
      October 5: early Critchfield and Cornell Grants
      November 4: FYRST Grants
      January 25: regular Critchfield, Cornell, Ashforth Grants
      April 26: first ever Faculty Technology Development Grants

These reviews brought about some changes in the process. We requested that FYRST Grant applicants include a letter from the department chair indicating how the grantee's courses would be covered during his/her absence. We also need clearer information concerning candidates' accomplishments during sabbaticals previous to the FYRST Grant period. We also helped Les Lloyd develop the form for the first ever Faculty Technology Development Grants.

Amendment to Article VIII, D, section 5

The following amendment was passed by the faculty on January 27, 2005:

Article VIII, D, Section 5: The Dean writes a separate report and recommendation on the candidate addressed to the Provost. For tenure decisions, the Dean submits a report and recommendation addressed to the Provost but sent to the Faculty Evaluation Committee, the candidate, and the Candidate Evaluation Committee by October 31. For decisions on promotion to Professor, the Dean submits a report and recommendation addressed to the Provost but sent to the candidate, the Candidate Evaluation Committee, and Faculty Evaluation Committee by December 15.

Revisions to the Course and Instructor Evaluation form
After the initial piloting a revised course and instructor evaluation form during Spring 2004, the faculty passed a one-year trial of the proposed new form. Faculty members will have the opportunity to determine whether they wish to use the form using the on-line version or the scantron version. During the first year of implementation, two task forces reporting to PSC will evaluate the new CIE:

- A task force including individuals with expertise in measurement and statistics will consider the CIE results and faculty feedback over the course of the year to:
  - Confirm the reliability and validity of the form and the implementation process.
  - Identify critical indicators and methods for identifying problems (e.g., 3 sigma control charts).
- A task force including members of PSC, FEC, and the Dean of the Faculty's office, as well as other constituents in the promotion and tenure process, will meet during the year to discuss:
  - The most effective means of using the new form in the promotion and tenure process.
  - The relative weight of the CIE in the faculty evaluation process compared to other indicators of teaching excellence (e.g., peer evaluation, outcome measures, etc.

During Fall Semester, 2006, PSC will bring the results of the task forces to the faculty who will vote on the adoption and appropriate use of the new CIE form.