Minutes, College of Liberal Arts Student Life Committee Meeting, Tuesday, April 25, 2017

Student Life Committee

College of Liberal Arts, Rollins College

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1. Call to Order
   a. In attendance
      i. Nathan Arrowsmith (staff)
      ii. Gay Biery-Hamilton (faculty)
      iii. Ellane Park (faculty), SHIP Co-Chair
      iv. Matt Nichter (faculty)
      v. Theo Schutz (SGA)
      vi. Muniba Khan (SGA)
      vii. Hannah Ewing (faculty), SHIP Co-Chair
      viii. Jeremy Digorio (Staff)
      ix. Meghan Harte Weyant (Staff)
      x. Carrie Schulz (staff)
      xi. Mae Fitchett (staff)
      xii. Jen Atwell (staff)
   1. Absent:
      a. Jim Norris (faculty)
      b. Alexa Gordon (staff)
      c. Nam Nguyen (SGA)
      d. Lexi Tomkunas (SGA)
      e. Amanda Byrnes (SGA)

2. Approval of Minutes
   a. Hannah Ewing

3. Final Meeting of 2016-2017

4. New Business: SHIP Committee Budget
   a. Advances
      i. If students are given a grant from SHIP committee, it becomes taxable
         income; they would then need a W9 if it is over $600
      ii. It can be ran through financial aid
      iii. Sponsoring department/staff can pay for things for students that are pre-
           paid via p-card and they be added to the budget
      iv. Responsibility of the sponsoring department
      v. Recommendation
         1. Reimbursement would likely be the most beneficial way – so that
            scholarships are not messed up
         2. P-card element should be added to the sponsorship for students if
            students need money up front
         3. SHIP Chair could get a p-card to pay for the items needed for students
         4. Misuse of funds otherwise than outlined here is in violation of
            Community Standards
5. An incident report would be submitted
   b. Motion to cap competitive workshop to $450 (75%) versus presenting at a conference
      i. Approved by SLC.
   c. SHIP Application will be received by co-chairs, and one staff SHIP committee member.
5. No Food Service Committee due to Fox Day
6. Changes
   a. Transitions
      i. Ellane Park – end of term
      ii. Hannah Ewing – end of term
      iii. Jim Norris – end of term
      iv. Gay Biery-Hamilton – term ending in Fall.
      v. Greg Cavenaugh – new faculty
      vi. Bill Svitavsky – new faculty
      vii. David Painter – new faculty
7. Student Success
   a. A place is needed for students for success skills for college
      i. Students don’t know how to use sources as they are coming into college
      ii. RCC – no common curriculum and sourcing is not codified
         1. It could be codified, but students aren’t picking it up until they have opportunity to learn to source
         2. 100 Level RF1a could be too late
            a. Writing criteria is no longer being assessed
         3. Students prefer the same standard of expectations through courses
      iii. Jen Atwell will meet with Meghan Harte Weyant & Leon Hayner to ask what are the options of bringing some elements of student success
      iv. Students prefer to go to adults
8. Regroup & Localist
   a. A mass email system where the Rollins Community can send emails campus wide, as well as unsubscribe from all emails
   b. Limitation on emails from departments per day?
   c. Jen Atwell reaching out to IT about Localist
9. Meeting adjourned at 1:32 pm
10. Next Meeting: Fall 2017