

10-21-2004

Minutes, Arts & Sciences Faculty Meeting, Thursday, Oct. 21, 2004

Arts & Sciences Faculty

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Arts & Sciences Faculty, "Minutes, Arts & Sciences Faculty Meeting, Thursday, Oct. 21, 2004" (2004). *College of Arts and Sciences Faculty Minutes*. Paper 75.
http://scholarship.rollins.edu/as_fac/75

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**Minutes of the Meeting
Arts and Sciences Faculty
October 21, 2004**

Members Present: M. Anderson; A. Armenia; B. Balak, G. Barreneche; P. Bernal; E. Blossey; A. Boguslawski; W. Boles; R. Bommelje; D. Boniface; W. Brandon; J. Burris; A. Carpan; J. Carrington; B. Carson; R. Carson; R. Casey; J. Chambliss; D Charles; R. Charuk; M. Cheng; G. Child; J. Child; D. Cohen; E. Cohen; D. Crozier; D. Davison; J. Davison; N. Decker; L. Duncan; J. Eck; H. Edge; L. Eng-Wilmot; R. Foglesong; C. Fowler; G. Gardner; J. Gorman; E. Gottlieb; Y Greenberg; D. Griffin; M. Gunter; J. Henton; J. Houston; C. Hudspeth; R. James; J. Johnson; J. Jones; D. Y. Jones; S. Lackman; T. Lairson; P. Lancaster; C. Lauer; L. Laws; E. LeRoy; S. Libby; E. McClellan; C. McInnis-Bowers; M. McLaren; G. Meyers; H. Miranda; A. Moe; R. Moore; T. Moore; R. Musgrave; S. Neilson; R Newcomb; A. Nordstrom; K. Norsworthy; T. Ouellette; P. Pequeño-Rossie; J. Provost; J. Queen; D. Rogers; M. Sardy; E. Schutz; M. Shafe; R. Simmons; R. Singer; J. Siry; C. Skelley; R. Smither; P. Stephenson; M. Stewart; W. Svitavsky, M. Throumoulos; L. Tillman-Healy; A. Voicu; Y. Yao; J. Yellen; W. Zhang.

Guests: S. Agee; S. Carrier; S. Fischer; Rachel Newcomb (SGA)

I. Call to Order: Yehudit Greenberg called the meeting to order at 12:40 p.m.

II. Approval of the Minutes: The minutes from the September 23, 2004, meeting were approved as presented.

III. Announcements:

A. Fall Faculty Party – Oct. 30, 2004, 6 - 9 p.m., costumes optional, Farmers' Market, Thai Cuisine.

B. Homecoming Week – (R. Newcomb): SGA-Faculty liaison. Theme - "You never forget the first." Faculty are encouraged to participated.

C. Reappointment of Hoyt Edge as Associate Dean (Roger Casey) – Edge has been reappointed for another three years.

D. United Way (L. Duncan) – Rollins has a non-discrimination policy as a standard. United Way continues to include the Boy Scouts of America as one of their beneficiaries. The BSA refuses to sign a non-discrimination agreement. In the local community there are smaller organizations that do not have fundraising, so they depend on United Way. The Boy Scouts are being dropped as an option for Rollins' United Way giving. President Duncan urged faculty and staff to assist the variety of small organizations by donating through United Way.

E. Emerging Democracies (R. Moore) – discussion this evening, 7 p.m., Bush Auditorium. Reception in Alford Lobby at 6.

F. Bach Festival Concert (S. Lackman) – Concert on Friday at 8, Sunday at 3.

G. Dr. Leonore Tiefer (K. Norsworthy) – T. P. Johnson speaker, November 4, about the pharmaceutical industry and sexuality.

IV. QEP (Sharon Carrier, Thomas Lairson) – Presentation of the revised framework of the QEP (both distributed and presented via PowerPoint).

The mission of the QEP is to enhance student learning by developing an institutional culture that embraces local and global citizenship and leadership. Grounded by student learning outcomes, our initiatives include specific strategies that will lead to marked improvements in campus culture.

Leadership and Citizenship, locally and globally, will be developed over 5 years through:

- Local initiatives for leadership and citizenship (curricular/co-curricular)
- Student Scholarship and Recruitment initiatives
- Social and Academic Integrity initiatives
- International initiatives
- Diversity initiatives

QEP is seeking a sense of the faculty that they are heading in the right direction. Goals and strategies are still being set, as well as assessment methodologies. If faculty and staff have feedback, for example, on the guidelines for measurement, they are encouraged to go to the SACS Website. During the discussion, the faculty provided some suggestions for additions, clarifications, and priorities; there was special emphasis on inclusion of activism, community service and engagement, and leadership development. The website is located at through the Rollins home page: click on the QEP icon at the bottom of the home page, and includes feedback and bulletin board links, <http://www.rollins.edu/QEP/>

The sense of the faculty was unanimous that the QEP was on the right track.

V. Information Technology Master Plan (L. Lloyd) – Update on activities, including future activities, open fora. The link to the activity of the committee is at <http://>

VI. Internships (S. Fischer) – Instructions distributed, and faculty are advised to keep this information with their advising information. Sharon Agee was introduced as one who also supervises internships. Further information is available at <http://web65.rollins.edu/~sfischer/#internships>

VII. Committee Report:

A. Academic Affairs Committee (R. Casey, representing S. Klemann) – reminder that all plans for infusion of R & T into the majors are due by November 1.

VIII. Meeting adjourned at 1:43 p.m.

Respectfully submitted,

Susan Cohn Lackman, Secretary