

11-4-2014

Minutes, Arts & Sciences Finance and Service Committee Meeting, Tuesday, November 4, 2014

Arts & Sciences Finance and Service Committee

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Recommended Citation

Arts & Sciences Finance and Service Committee, "Minutes, Arts & Sciences Finance and Service Committee Meeting, Tuesday, November 4, 2014" (2014). *Finance and Service Committee Minutes*. Paper 68.
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FINANCE AND SERVICE COMMITTEE

MINUTES: November 4, 2014

Approved: February 17, 2015

Attending:

Faculty: Don Davison, Chair, Ashley Kistler, Susan Cohn Lackman, Paul Reich, Michele Boulanger; Staff: Steve Gauthier, Udeth Lugo, Bill Short (ex-officio); Guests: Pat Schoknecht. Lisa Tillman.

Minutes, September 9, 2014, approved as presented.

Announcements:

Info session, TransAmerica, Sun Trust Auditorium, Nov 11, 12:30 – 1:30; limited to Rollins faculty and staff; TransAmerica representative will not be there.

Jeff Eisenbarth offered to hold a budget presentation for the faculty and staff in January or February. It will be the same budget presentation he gives the Board.

Old Business:

- Food Plan Contract: The student representatives were absent for the meeting. In absence of students, Pat Schoknecht will submit a brief written report. (Attached)
- Students didn't contact Pat as requested by DD; there is a dining services committee that invites all students to attend.
- The committee tabled the issue.
- Since Pat Schoknecht was in attendance, DD asked the members if there are other IT questions or concerns.

Paul Reich raised a question regarding the computer equipment policy for lecturers and visitors. Non-tenure track or tenured faculty are given recycled computers to use. The College budgets for computer replacements only for fulltime faculty and staff (tenure track position).

There is approximately 40 people in the faculty cadre who get a recycled computer. Some of those contract-faculty teach courses that require greater computer capability than is beyond the capacity of a recycled computer.

The current budget mechanism only affords Pat to reuse machines for the non-tenure faculty. Is it possible for IT to provide long-term contract faculty with better machines? Pat summarized the budget allocations for faculty as follows:

 - For each person, there is funding for new computer when person arrives, then annually \$500 budgeted into that position.
 - There are 23 short-term faculty. If computer goes bad, then there would be another used/slightly-updated computer. If ability to get new computer is possible, the cost would be \$33,500 first year, then \$11,500 every year after that.

- Bill Short will send communication to Smither to see if there is room in the budget for better computers for contract faculty. The replacement of these computers could be phased in which could make it more affordable.
- The committee moved to Richard Lewin's draft resolution for faculty representation on Board of Trustees. In light of Richard Lewin's absence (for his FEC interview) the discussion was on background only.
 - Tillman summarizes the several faculty attempts to gain representation on the BoT since 2010.
 - DD reminded members that there have been three proposals since 2008 (those proposals were distributed to the F&S membership prior to the meeting).
 - Kistler: I have heard that informally some board members are inviting faculty to Education Committee and the Student Life Sub-Committee. Carol Lauer and Jim McLaughlin are also invited and they go as a matter of course. Would the resolution work against the current informality or would it codify the current arrangement? More direct language may encourage the BoT to be less welcoming. Given the history of Board refusal to formally place faculty on its committees then is it worth submitting a request or submitting a resolution to the faculty? Which method would the Board be more receptive to? The reality is that a faculty representative would probably cycle off the board every two years.
 - Lackman: Making someone a voting member may be a violation of fiduciary responsibility rules.
 - Davison: It seems there are several different goals: One goal is having faculty from Rollins on the BoT can facilitate conversation and improve the flow of information between the Board and the faculty. A different but related goal is to provide the Board with a different perspective on academic issues. Perhaps proposing that a distinguished faculty member from an aspirant institution would have credibility and legitimacy in the eyes of Board members. Has there always been a request for someone to vote? It seems that earlier iterations, asked for non-voting status.
 - Gauthier: It is important to get our foot in the door. Therefore, we should begin modestly and perhaps not ask for voting privileges.
 - Davison: The faculty will want us to propose the method for selecting our representatives. It is desirable for continuity so the terms should be more than a one- or two-year term. It enables the faculty representative to more fully participate; a multi-year term seems better. We could give the selection of the faculty representative to the Executive Committee of F&S with some criteria such as the faculty member must be tenured, have held governance and/or leadership positions so s/he has knowledge of College issues, etc.
 - Reich: There seems to be a power concentration on the Executive Committee; and seeing the same people on the each slate. There would probably be a full

professor/senior person. Serving on Planning and Budget is a valuable experience.

- Tillman: It is desirable that there be a faculty member on the Committee on Trustees Nomination.
- Davison: Suggests that we ask the Executive Committee to present slate for faculty representatives on the Finance, Student Life, and Education Committees.
- Schoknecht suggests that the chairs of F&S, Academic Affairs, and Student sit on their corresponding committees of the BoT.
- Davison said that we will take these ideas and finish drafting our resolution at the next F&S meeting.

Adjourned 1:40.

Respectfully submitted,

Susan Cohn Lackman, Ph.D., M.B.A., Secretary