

4-25-2017

Minutes, Faculty Affairs Committee Meeting, Tuesday, April 25, 2017

Faculty Affairs Committee
College of Liberal Arts, Rollins College

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**Faculty Affairs Committee
Minutes for April 25th Meeting**

Committee Members Terms and Affiliation:

Michele Boulanger, Spring 2017 (filling in), Business Representative

Martha Cheng, Spring 2017 (filling in), at Large Rep

Bobby Fokidis, 2016-2017, at Large Rep

Eric Smaw, 2016 – 2018, Humanities Rep

Marianne DiQuattro 2016-2018, Expressive Arts Rep

Stacey Dunn, 2016-2018, Science Division Rep

Joshua Hammonds 2016-2018, Applied Social Sciences Rep

Amy McClure, 2016 – 2017, at Large Rep

Yusheng Yao, Spring 2017 (filling in)

Members in Attendance:

Michele Boulanger, Spring 2017 (filling in), Business Representative

Martha Cheng, Spring 2017 (filling in), at Large Rep

Eric Smaw, 2016 – 2018, Humanities Rep

Stacey Dunn, 2016-2018, Science Division Rep

Joshua Hammonds 2016-2018, Applied Social Sciences Rep

Amy McClure, 2016 – 2017, at Large Rep

Yusheng Yao, Spring 2017 (filling in)

Guests in Attendance:

Susan Singer, Provost

Jennifer Cavanaugh, Dean of CLA

I. Call to order: Meeting called to order at 12:30 pm.

II. Approval of Minutes:

- a. Approved minutes from March 28th.

III. Old Business:

- a. Provost Singer briefed us on grant funding – funding for grants come from income earned on an endowment. We have enough money in the FYRST account to pay those who were awarded grants for next year.

The internal grant money available will be the same again next year (\$76,000). More money was requested, but the Cabinet prioritized increasing faculty salary and compensation this year and encouraged them to ask for additional grant funding again in the future. Provost Singer mentioned that she agreed with the recommendations of FAC and, after reviewing all of the grants, she decided that the small number of FYRST proposals that were not recommended for funding did not meet the standards for acceptable grants, even if the college had enough funding available.

- b. The committee discussed the importance of making faculty aware of the internal grant funds available and the competitive nature of receiving them. Also agreed that a notification should be sent to the faculty before the summer so that faculty will have more time to develop grant proposals. Committee voted in favor of the Dean of CLA sending faculty a letter with all of this information no later than June 1, 2017. Provost Singer suggested making clear a distinction between entitlements like taking a one-semester sabbatical after six years of teaching, versus opportunities that are available like the FYRST grant. She suggested that FAC begin to consider new models for funding sabbatical, accelerated sabbatical, 3/2 teaching loads, and other ideas.
- c. Discussed FAC's final resolution of Holt non-credit certificate programs – Provost Singer shared the status of the paralegal program and the plan moving forward regarding buying out of the contract with a company that currently takes 75% of tuition revenue. Committee voted in favor of all three points: (a) paralegal program must present an annual economic report to the Provost demonstrating that it is financially viable on its own, (b) paralegal program must be tied to a department or program, possibly the prelaw program, and (c) the paralegal program must be extricated from the legal contract that it currently has with the private company in Atlanta, GA.

IV. New Business:

- a. Discussed adjunctions (Polston issue) – Provost provided brief update. Situation is settling down and day to day operations are no longer impacted at this time.
- b. Discussed next steps for the taskforce – briefly reviewed the quantitative results of Qualtrics survey. FAC voted in favor of posting quantitative data immediately, but only present our analysis of qualitative data to faculty to protect confidentiality. Qualitative

analysis and summary report will follow. More discussion on next steps will take place in next FAC meeting which will include new and returning committee members.

V. Adjourn: Meeting adjourned at 1:57 pm.