

1-24-2017

Minutes, Faculty Affairs Committee Meeting, Tuesday, January 24, 2017

Faculty Affairs Committee
College of Liberal Arts, Rollins College

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Faculty Affairs Committee Minutes for January 24 Meeting

Committee Members Terms and Affiliation

Michele Boulanger, Spring 2017, Business Representative
Bobby Fokidis, 2016-2017, at Large Rep
Eric Smaw, 2016 – 2018, Humanities Rep
Marianne DiQuattro 2016-2018, Expressive Arts Rep
Stacey Dunn, 2016-2018, Science Division Rep
Joshua Hammonds 2016-2018, Applied Social Sciences Rep
Amy McClure, 2016 – 2017, at Large Rep
Yusheng Yao, Spring 2017 (filling in)

Committee Members in Attendance

Michele Boulanger, 2017-2019, Business Representative
Bobby Fokidis, 2016-2017, at Large Rep
Eric Smaw, 2016 – 2018, Humanities Rep
Marianne DiQuattro 2016-2018, Expressive Arts Rep
Stacey Dunn, 2016-2018, Science Division Rep
Joshua Hammonds 2016-2018, Applied Social Sciences Rep
Amy McClure, 2016 – 2017, at Large Rep
Yusheng Yao, 2017-2019, Social Sciences Rep
Carol Lauer, guest

- I. Call to order:** Meeting called to order at 12:32.

- II. Approval of Minutes:**
 - a. No minutes to approve.

- III. Old Business:**
 - a. Update on Provost Singer's ideas about FYRST and other grants. Provost Singer is out of town and this discussion will take place at a later meeting.

- IV. New Business:**

- a. Reminder: Grant review meeting on Jan. 31st (remember to review Claire's). New members will be added to Blackboard so they can review for meeting next week.
- b. Update on faculty salary data meeting: Subcommittee is preparing a report that will be brought to FAC for approval. Once approved by FAC it will move to Executive Council, then to Executive Committee, and then it will be brought to the faculty.
- c. Discussed bringing a campus-wide discussion of CIE's (race/gender bias, national CIE, physical ed department) and move it to Executive Committee. FAC Committee was in favor of forwarding a request to the Executive Committee to generate a slate of faculty to serve as the CIE Inquiry Committee.
- d. Discussed handbook changes/updates (Carol Lauer). Voted unanimously to approve descriptions of different faculty (adjuncts, visiting professors, etc.). Pointed out that minimum level of education for adjuncts is not included in description. Carol will follow up on this with Provost Singer. Discussed the requirements for evaluating adjuncts and considered if the rigor and time commitment are appropriate. Carol will consult with Dean Cavanaugh and Provost to determine the evaluation procedures should be. Committee voted unanimously to change bylaw in Section 3 regarding evaluation of non-tenure track faculty. Carol reviewed additional changes in handbook that do not require FAC vote for approval because they do not involve changes in policies or procedures or are not faculty decisions. The handbook and Bylaw changes/updates will be brought before EC on Thursday.
- e. Reviewed Provost Singer's Report on the paralegal program. We will await Curriculum Committee's memo regarding this report since the large majority of concerns are curriculum-related.

V. Adjourned: Meeting adjourned at 1:45 pm.