

**AGENDA**  
**Arts & Sciences Faculty Meeting**  
**Thursday, October 27, 2011**  
**12:30 – 1:50 pm**

I. Call to Order

II. Approval of the minutes from the 9/22/11 faculty meeting

III. Committee Reports

IV. Old Business

A. Shall we approve attached proposal issued from SLC *“Attendance Policy to be Considered by A&S Faculty”*?

B. Shall we approve the attached proposal issued from SLC, “Posthumous Degree Policy”?

VI. New Business

A. Introduce Amendment to the Bylaws to extend the Tenure clock for Science Faculty hired in 2012 (PSC)

B. Shall we approve the “Policy on Research and Scholarly Misconduct” issued from PSC?

VI. Announcements

VII. Adjournment

## **Posthumous Degree Policy to be considered by A&S Faculty**

### *Bestowing of a Posthumous Degree*

*In the case of the event of a student dying before finishing coursework at the college, a posthumous degree will be awarded if the student had completed a substantial amount of the coursework required for the major and degree.*

### *Procedure:*

*A posthumous degree can be requested by either the student's family or the department in which the student was a major. The request must first be approved by the major department and then forwarded to the appropriate program Dean (either the Dean of the College of Arts & Sciences or the Dean of the College of Professional Studies). Upon approval of the program Dean and Provost, the Board of Trustees will be asked for final approval.*

*If the request for the posthumous degree comes from the student's major, the Provost will first confer with the student's family to see if the request is acceptable before the approval process begins.*

*Upon approval of the Board of Trustees, the degree will either be mailed to the family or presented to them in a private ceremony. The student's name will be included in the Commencement list of graduates.*

*The degree will be posted on the student's permanent record as follows (example):*

*Degree Awarded Artium Baccalaureus 8-MAY-2011*

### *Primary Degree*

*Major: English*

*Minor: Writing*

PSC will bring a bylaw change to the 10/27 A&S faculty meeting. The resolution to change the bylaws was unanimously approved by both PSC and EC, and is supported by the Provost and the Dean of A&S. The amendment would be to Article VIII, section 1 which currently states, **"No tenure-track appointment may last beyond seven consecutive years without the faculty being granted tenure."**

**Proposed Amendment:** "Science Division and Psychology faculty who begin the tenure track in fall, 2012 (assuming the Bush renovation takes place on schedule) and who require specialized laboratory facilities in the Bush Science Center to conduct their research, may, at the time they submit their materials for their mid-course evaluation, declare that they wish a one-year extension of the tenure clock. That extension will convert their fifth year on the tenure track to a non-counting year, allowing them to take the fourth year course release currently offered to tenure-track faculty. This provision expires automatically once these faculty have been accommodated as described."

**Rationale:** Because of planned renovations to the Bush Science Building and the resulting dispersal of faculty from their labs, new faculty on tenure track lines might be unable to complete the research they need in order to gain tenure at Rollins. Furthermore, the hiring of new tenure track faculty in the sciences will be difficult without an adjustment to the tenure clock. Therefore, the Professional Standards Committee (PSC) of the College of Arts and Sciences recommends that "newly hired tenure track scientists be eligible for additional time on their tenure clock (1 or 2 years depending upon the actual time length of renovation). The clock would begin to tick with the initial date of employment, but at the individual's mid-course review the individual then would declare whether they wanted an additional one (or two) years at the assistant level prior to the tenure application. The decision must be made at the mid-course review. The A&S Dean would consult with the College's Employment Attorney to determine the specifics of the policy."

The College's attorney agrees that the College could extend the tenure clock, but urges the College to follow its own guidelines and rules in doing so and to inform eligible faculty beginning with their letters of appointment. The attorney has offered to review any language the College might use. Based upon the attorney's advice the bylaw should be amended to clarify that an adjustment of the seven year period is permissible in this specific case.