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### Minutes, College of Arts & Sciences Faculty Meeting, November 6, 1924

Arts & Sciences Faculty

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## Faculty meeting Nov. 6, 1924

The second faculty meeting of the year was held at four o'clock on November 5 in the President's Office and was opened with prayer by President Weir.

Present: Mrs. Bingeman, Mrs. Cass, Mr. Callahan, Dr. Dresch, Mr. Duyck, Mrs. Faust, Dr. Feuerstein, Mrs. Grey, Prof. Harris, Mr. Hanna, ~~Mr. Hill~~, Prof. Jaynes, Miss Jones, Miss Lingenfelder, Miss Niles, Mrs. Podmore, Dean Sprague, Prof. Shiver, Prof. Spaulding, Mrs. Taintor, Dr. Taintor, Dean Treat, Dr. Uphof, President Weir, Prof. Weinberg, Miss Wallace.

The minutes of the last meeting were read and approved.

Dean Sprague's report: Suggestions for an improved classroom book were called for. The basis of monthly grades was outlined, this basis, according to the Dean, being entirely governed by the actual amount of academic work accomplished by the student. Suggestions were invited and a brief discussion followed. President Weir suggested that this matter be discussed further in the Administrative Committee. Completed information about lectures to be given by members of the Rollins staff through the Rollins Lyceum Bureau was requested so that a pamphlet may be printed and distributed. The question of exempting students from examination at the close of the semester was brought up and it was voted that the faculty continue to exempt students from examination who receive 90%, announcement to be made by Dean. In response to an inquiry regarding holidays it was voted that Armistice Day on Nov. 11 be observed as such and that classes be discontinued on the Friday and Saturday following Thanksgiving. A misunderstanding regarding excuses was cleared up and it was decided that excuses to be valid must be signed by both dean and instructor.

## Committee reports:

Catalog: Chairman Harris stated that heads of departments had not handed in all materials for the new catalog but that progress was being made.

Curriculum and Schedule: Chairman Sprague stated that weekly <sup>meetings</sup> were being held but that not much progress could be made until the catalog material had been completed.

Student Publications: Chairman Harris stated that he had not known until a week ago of his connection with this committee but that work would be begun immediately.

Library: Chairman Taintor stated that some magazines and books had been purchased and that others had been contributed.



#2- Meeting of Nov. 6.

Social: Chairman Treat stated that this committee was functioning harmoniously and frequently. President Weir asked that Miss Treat and the Committee work out a better plan of rushing regulations for the sororities.

Music: Chairman Jaynes stated that a community chorus was formed the previous evening.

Mrs. Grey suggested a faculty play.

Dean Sprague asked for suggestions regarding alternate courses to be included in the new catalog. It appeared to be the consensus of opinion, after a brief discussion, that these courses should be limited.

Miss Jones raised the question of excuses from participation in physical education and Dean Sprague asked that no excuses be regarded until they are signed by the Dean.

Miss Wallace requested that Monday evenings be set aside for glae club rehearsals.

After invididual reports from members of the faculty the meeting was adjourned at 5:15 p.m.

*[Signature]* Secretary.

Approved *J. C. Weir* President.