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11-21-1929

### Minutes, College of Arts & Sciences Faculty Meeting, November 21, 1929

Arts & Sciences Faculty

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Miss Woods  
Please file  
HJ

Minutes of the Faculty for November 21, 1929

The third meeting of the Rollins College Faculty for the year 1929-30 was called to order by Dean Anderson in Room #761 Sparrell at 4:05 p.m., Thursday, November 21.

The following members were present: Deans Anderson and Bingham, Professors Pierce, Sprague, Mason, Carlson, Bingham, France, Jenks, Forbes, Weinberg, Georgia, Franklin, Bueno, Wattles, H.F.Harris, Mrs. Carlson, Miss Shor, Mrs. Parsons, Miss Wensell, Mrs. Cass, Miss Hughes and Mr. Brown.

The question of Thanksgiving absences was discussed. Professor Georgia moved that no changes be made in the calendar on account of the Thanksgiving holiday, seconded by Professor Harris, PASSED. Considerable discussion. Dean Anderson requested that all faculty members announce this action to their classes.

Dean Anderson explained about the new application for absence blanks; in the future, instead of giving the student a copy of the excuse blank to take to his instructors, the office of the Dean will send out a blank direct to each instructor concerned, who will return it to the office.

Dean Anderson also said that the administration will report whenever possible the reason for a student's absence from classes, to the instructors.

Dean Anderson announced that the TOMOKAN staff had requested that students be dismissed from classes for the taking of TOMOKAN pictures and wished to get an expression from the Faculty on this matter. Professor Weinberg, seconded by Professor Jenks, moved that the TOMOKAN staff arrange a schedule for the taking of pictures which would not interfere with classes. PASSED.

Dean Anderson reminded the Faculty of his request that they hand to him any suggestions for the improvement of the catalog. He stated that he would be glad to receive marked copies of the catalog with corrections and suggestions.

Mr. Brown made a statement concerning the rights and privileges of the Faculty with reference to retirement annuities for the Faculty which had been arranged with the Teachers' Insurance and Annuity Association of America which is operated by the Carnegie Foundation. Under this agreement, he said, faculty members can pay up to five per cent of their salary and the College will also contribute an equal amount, up to five per cent of the salary, to provide retirement at the age of sixty-five. Mr. Brown also announced that there was under consideration a better plan with the Equitable Life Assurance Company.

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Dean Anderson announced that the Winter School bulletin was in progress and was going to press soon. He asked for suggestions or corrections.

The matter of the grade of "INC" changing to an "F" was considered. It was moved by Professor Georgia that in accordance with past custom an "INC" received in one term must be made up in the next term in which the student is in attendance at the College, and that if not made up the "INC" becomes an "F"; also that this fact be recorded with the statement of the grading system, Seconded and PASSED.

It was moved by Professor Georgia and seconded by Professor Bueno that numerical equivalents for grades be abolished. PASSED.

Professor Weinberg announced the game on Saturday with Southern College and stated that a parade would precede the game; also that faculty could obtain tickets at the office of the treasurer, free of charge.

Adjourned at 5:10 p.m.

Glen E. Carlson  
Secretary of the Faculty

(Please report any corrections to the Secretary)