

Rollins College

Rollins Scholarship Online

The College of Liberal Arts Faculty Minutes

College of Liberal Arts Minutes and Reports

9-27-1938

Minutes, College of Arts & Sciences Faculty Meeting, September 27, 1938

Arts & Sciences Faculty

Follow this and additional works at: https://scholarship.rollins.edu/as_fac



Part of the [Educational Administration and Supervision Commons](#)

Recommended Citation

Arts & Sciences Faculty, "Minutes, College of Arts & Sciences Faculty Meeting, September 27, 1938" (1938). *The College of Liberal Arts Faculty Minutes*. 703.
https://scholarship.rollins.edu/as_fac/703

This Minutes is brought to you for free and open access by the College of Liberal Arts Minutes and Reports at Rollins Scholarship Online. It has been accepted for inclusion in The College of Liberal Arts Faculty Minutes by an authorized administrator of Rollins Scholarship Online. For more information, please contact rwalton@rollins.edu.

Sept. 27, 1938
1st

MINUTES OF THE FACULTY for September 27, 1938

132

The first meeting of the Rollins College Faculty for the year 1938-39 was called to order by Dean Anderson in the Library at 4:05 P.M., Tuesday, September 27. Other members of the staff were invited.

The following members of the faculty were present: Dean Anderson, Dr. Adams, Professor Allen, Dr. Armstrong, Professor Bailey, Dean Balazs, Mr. Barron, Professor Biddle, Professor Bowman, Dr. Bradley, Mr. Brown, Professor Campbell, Dr. Clarke, Professor Cox, Professor Denney, Mrs. Dougherty, Professor Dougherty, Dean Enyart, Dr. Farley, Dr. Feuerstein, Dr. France, Professor Granberry, Dr. Grover, Professor Hagopian, Dr. Harris, Mr. George Holt, Professor Honaas, Dr. Phyllis Hutchings, Dr. William Hutchings, Dr. Kinsler, Professor Lamb, Dr. Melcher, Professor Moore, Miss Ortmyer, Professor Packham, Dr. Pattee, Mr. Peeples, Dr. Pierce, Mr. Rae, Mrs. Rae, Professor Roney, Dr. Smith, Dr. Stone, Mr. Sturchio, Miss Treat, Professor Trowbridge, Dr. Waddington, Professor Wattles, Miss Weber, Professor Weinberg, Dr. Wise, Dr. Young, Mr. Yust.

Dean Anderson opened the meeting by reading a letter from President Holt explaining his delay in the north. Dean Enyart moved that the secretary be instructed to write a letter to President Holt assuring him of the regret of the faculty that he cannot be with us at this opening meeting and of our heartfelt affection for him.

Dean Anderson introduced the new members of the faculty and announced faculty and staff promotions, leaves of absence, resignations, and delays due to illness and the storm.

Mr. George Holt reported that the enrolment of new students shows an increase of about 20 over last year. There are 159 accepted with five or six still pending.

Address sheets were distributed and announcement was made relative to mail boxes, supplies, absence blanks, class books, etc. Syllabi will be mimeographed within two weeks after they have been filed.

It was announced that calendar notices should be filed not later than Thursday evenings, as the calendar will be issued on Fridays this year. Faculty were invited to subscribe to the Sandspur.

Dean Enyart made announcements in regard to Orientation Week. Special attention was called to the football game and the get-together picnic.

Mr. Brown announced special rates on the tickets for the Stetson game, the home games, and Dubsdread Country Club privileges; the medical fees for faculty and staff; and the group insurance plan. He explained the plan for purchasing and budgeting, and distributed information in regard to this, and the booklet on "Thirteen Years of Financial Progress".

Minutes of the Faculty
September 27, 1938

2.

Dean Anderson spoke of the effort to organize a band this year under the direction of Mr. Sturchio.

Dean Anderson reminded the faculty that there should be no smoking in classrooms except in offices until after all classes for the day have been finished.

Dean Anderson announced that any faculty member who wants a key to his building may obtain it at the Cashier's Office but that he is responsible for it and should not lend it to anyone. Faculty are responsible for keeping their own rooms locked.

Personnel files on students are available to faculty on application to Miss Eastwood. These as well as faculty minutes should be kept confidential.

Auto licenses can be obtained through Dean Enyart.

The advisers' luncheon will be held Thursday noon; and the advisers' meeting on Wednesday at 2:00 P.M. in the Library.

The testing program will be continued. Dean Anderson read the list of faculty who are requested to help.

President Holt would like to have all faculty indicate their likes and dislikes as to the committees on which they should serve. The committees will not be appointed until these have been considered and certain committees such as the Board of Admissions to the Upper Division will be asked to continue temporarily from last year.

Classes start on October 4. On Monday all faculty are asked to be available for assisting in the registration of old students.

Dean Anderson spoke of the unusually fine movie equipment that Rollins has and of his hope that more members of the faculty will take advantage of it.

Professor Weinberg moved that the secretary be instructed to send flowers to Mr. Siewert.

On the motion of Professor Weinberg the meeting adjourned at 5:05 P.M.

Anna B. Treat
Acting Secretary

(Please report any corrections to the secretary.)