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Minutes, College of Arts & Sciences Faculty Meeting, December 5, 1939

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MINUTES OF THE FACULTY for December 5, 1939

The third meeting of the Rollins College Faculty for the year 1939-40 was called to order by President Holt in Knowles 523 at 4:00 P.M., Tuesday, December 5.

The following members of the faculty were present: President Holt, Dean Anderson, Professor Allen, Professor H. Bailey, Dean Balazs, Mr. Burns, Professor Campbell, Mr. Carter, Professor Charmbury, Dr. Clarke, Professor Cox, Mrs. Dougherty, Professor Dougherty, Dean Enyart, Dr. Feuerstein, Dr. France, Professor Granberry, Dr. Grover, Dr. Hasbrouck, Professor Honaas, Dr. P. Hutchings, Professor Johnson, Dr. Kinsler, Professor Lamb, Dr. Melcher, Professor Mendell, Professor Moore, Dr. Moos, Dean Nance, Miss Ortmayer, Professor Packham, Mr. Rae, Mrs. Rae, Professor Ritch, Professor Robie, Professor Roney, Professor Shor, Professor Siewert, Dr. Smith, Professor Steel, Dr. Stein, Dr. Stone, Miss Treat, Professor Trowbridge, Dr. Uphof, Dr. Waddington, Mr. Waite, Professor Wattles, Miss Weber, Professor Weinberg, Dr. Young, Mr. Yust.

The registrar announced that registration will take place December 12--15, and asked the faculty to urge their advisees to register promptly, making all changes necessary for both winter and spring.

Professor Honaas announced the special college rate for the Faculty Recital Series of \$1.00 for the series of five concerts.

Professor Bailey announced the college rate for season tickets for the Rollins Student Series.

Dean Anderson announced the Annie Russell Series and the Symphony Orchestra Concerts.

Professor Honaas asked whether the faculty had any objections to having the Christmas Choral Vespers at 5:00 on Thursday, December 14. No objections were indicated.

President Holt introduced Mr. Trampler, extension instructor in violin.

Dr. Kinsler presented the following resolution from the council:

When any individual student has been absent from a class three times without adequate excuse it shall be the duty of the class instructor to consult with the proper dean either in writing or in person, in order to investigate the cause of the absences, to report what has been done by the instructor in each case, and to seek a remedy for the situation.

After general discussion of the resolution and the problem of absences, the resolution was adopted on the motion of Professor Wattles, seconded by Professor Roney.

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Dean Anderson spoke of the Christmas vacation and indicated that it should not be necessary for students to leave early except in a few exceptional cases. In these cases the student must have written notice from each instructor that he has completed his work, and either the report card or definite notice of a satisfactory rating should be filed with the registrar. No student is to leave early with incompletes. Students returning late without adequate excuse will be excluded from over-registered classes.

President Holt spoke of the two-hour plan, stressing its advantages and the need of following it exactly, at least in all Lower Division courses, in order to obtain the best results.

The meeting adjourned at 5:10 P.M.

Anna B. Treat
Acting Secretary

(Please report any corrections to the secretary.)