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Minutes, College of Arts & Sciences Faculty Meeting, January 5, 1940

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MINUTES OF THE FACULTY for January 5, 1940

The fourth meeting of the Rollins College Faculty for the year 1939-40 was called to order by President Holt at 4:05 P.M., Friday, January 5, in Knowles 523.

The following members of the faculty were present: President Holt, Dean Anderson, Dr. Adams, Professor Allen, Professor Biddle, Dr. Bradley, Mr. Brown, Mr. Burns, Professor Campbell, Mr. Carter, Professor Charmbury, Dr. Clarke, Professor Cox, Mr. Dexter, Mrs. Dougherty, Professor Dougherty, Dean Enyart, Dr. Feuerstein, Dr. France, Dr. Grover, Dr. Harris, Dr. Hasbrouck, Professor Honaas, Dr. P. Hutchings, Dr. W. Hutchings, Professor Johnson, Dr. Kinsler, Mr. Kvam, Professor Lamb, Dr. Melcher, Dr. Moos, Dean Nance, Miss Ortmayer, Professor Packham, Dr. Pattee, Dr. Pierce, Mrs. Rae, Professor Ritch, Professor Roney, Professor Shor, Professor Siewert, Professor Steel, Dr. Stein, Dr. Stone, Miss Treat, Professor Trowbridge, Dr. Uphof, Dr. Waddington, Professor Wattles, Miss Weber, Professor Weinberg, Dean Wise, Mr. Yust.

President Holt introduced Mr. Robinson of the Harold Strong Publicity Corporation and told something of the campaign which the College is putting on.

Professor Honaas made announcement of the first faculty recital.

The secretary read a recommendation from the Faculty Committee on Student Standing that the faculty be reminded that incompletes should be given only in cases of illness or other real excuse, not when students have been absent wilfully or wish to improve their rating.

It was announced that about 50% of the students as well as several members of the faculty were late in returning after Christmas vacation.

Dean Anderson announced that the College would probably be inspected soon by the Association of American Universities, and that some of the faculty may be called upon for assistance at that time.

Adult Education programs can be obtained at the Registrar's office.

President Holt spoke of the many visitors who are coming to the campus and asked that such faculty as are willing should be available to explain the Rollins plan to them.

Dean Anderson spoke of proposed changes in the form of the catalogue and asked that the faculty be prompt in sending in corrections in the material for their courses.

President Holt reminded the faculty of the rules about smoking in classrooms.

Mr. Brown asked that a committee be appointed to consider hospitalization insurance. President Holt appointed Dr. Clarke, Dr. France, Dr. Feuerstein, with Mr. Brown, ex-officio.

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Dr. Stone announced that the Committee on Educational Survey has worked out an Upper Division plan to continue the Lower Division plan adopted last year and asks that a special faculty meeting shall be called to consider this. The report will be placed in the hands of the faculty for study and consideration before the meeting.

The meeting adjourned at 4:40 P.M.

Anna B. Treat
Acting Secretary

(Please report any corrections to the secretary.)