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Minutes, College of Arts & Sciences Faculty Meeting, October 15, 1943

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MINUTES OF THE FACULTY FOR 1943-44

The second meeting of the faculty for 1943-44 was called to order at 4:15 p.m. on October 15 by President Holt in Dyer Memorial. The following members were present:

President Holt, Professor Allen, Madame Boecop, Dr. Brown, Miss Cameron, Professor Charnbury, Miss Crittendon, Dr. Clarke, Dean Cleveland, Professor Constable, Professor Dougherty, Dean Edmonds, Dean Enyart, Dr. Fite, Dr. Fort, Dr. France, Mr. Griffin, Dr. Grover, Dr. Hasbrouck, Dr. Honaas, Mr. Ibbotson, Dr. Knipp, Professor Lamb, Miss MacLennan, Professor MacVeagh, Dr. Melcher, Dr. Mortimer, Mrs. Northrup, Professor Ortmayer, Professor Owens, Professor Packham, Professor Ritch, Professor Saute', Professor Shor, Professor Siewert, Professor Smith, Dr. Snyder, Dean Stone, Miss Stueve, Miss Treat, Dr. Vestal, Professor Wattles, Professor (Weinberg) Jones, Dr. Young.

President Holt read a telegram of greeting from Mr. George Holt, Dr. Starr, Mr. McKean, Dr. Rhea Smith. The secretary was asked to express similar greetings to them.

President Holt announced that Professor Weinberg's name had been changed to Professor Jones.

The following faculty were elected members of the Student-Faculty Discipline Committee: Dean Edmonds, on nomination of Dean Cleveland; Mr. Wattles, on nomination of Dean Edmonds; Miss Ortmayer and Miss Moore (as alternate), on nomination of Dr. Honaas.

Dr. France was elected Faculty Adviser of the Student Council.

On the motion of Dr. France, seconded by Professor Jones, it was voted that there should be a faculty meeting on the second Friday of every month at 4:15.

Dean Stone made the proposal that AAFSAT evening courses be offered, beginning on November 8, lasting for six weeks; the arrangements to be the same as in the summer, the charge for the courses being \$20, 75% of which will go to the instructor; participation entirely voluntary for the faculty. Those interested are asked to give their names to the registrar at the close of the meeting and to submit in writing the subjects which they wish to offer before noon on Monday. (connection o.w.)

Dean Stone explained the method of selection and the functions of the Faculty Administrative Board and asked that divisional meetings for the election of members be held early next week.

President Holt explained the legal set-up in respect to the faculty, stating that the trustees have delegated all matters of academic policy, such as manner of instruction, courses, and student discipline to the faculty, while the execution of these policies as determined by the faculty is to be administered by the President.

On motion of Dr. Honaas, seconded by Dean Edmonds, it was voted that a committee be appointed to decide the question of assemblies.

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Dean Stone asked the faculty to cooperate with the administration in the matter of turning off lights, closing windows, locking doors in class rooms, etc. He reminded the faculty of the rule against smoking in classrooms during class periods.

Dean Stone spoke of the convocation next week and reminded the faculty that caps and gowns should be obtained from Miss McQuarters at their earliest convenience.

Miss Treat spoke of the matter of absences and the returning of reports on registration in classes.

Miss Treat announced that those interested in contributing to the flower fund could do so through Mr. Ward.

Dean Cleveland asked faculty cooperation in getting the students down to work now that rushing is over.

Professor Packham spoke of the difficulties caused by irregularities in assembling and dismissing of classes. Dean Stone replied that this matter was under consideration and would be remedied as soon as possible.

Dr. Knipp urged that the science faculty join the Florida Academy of Science and invite the Academy to meet at Rollins next year, which will be the sixtieth anniversary of the College. President Holt approved his suggestion and seconded the invitation.

On motion of Professor Jones the meeting adjourned at 5:10 p.m.

Anna B. Treat
Secretary

(Please report any corrections to the Secretary.)