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Minutes, College of Arts & Sciences Faculty Meeting, December 10, 1943

Arts & Sciences Faculty

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MINUTES OF THE FACULTY FOR 1943-44

The fourth meeting of the Rollins College faculty for the year 1943-44 was called to order by President Holt at 4:15 p.m. Friday, December 10, in Dyer Memorial. The following members were present:

President Holt, Professor Allen, Professor H. Bailey, Miss Cameron, Professor Carter, Professor Charmbury, Dr. Clarke, Dean Cleveland, Miss Crittendon, Professor Dean, Dean Enyart, Dr. Fite, Dr. Fort, Dr. France, Professor Granberry, Mr. Griffin, Dr. Hasbrouck, Dr. Honaas, Mr. Ibbotson, Professor Jones, Professor Lamb, Miss MacLennan, Professor MacVeagh, Dr. Melcher, Professor Moore, Professor Ortmayer, Professor Owens, Professor Packham, Professor Ritch, Mr. Sanders, Professor Saute', Professor Shor, Professor Siewert, Professor Smith, Dr. Snyder, Dean Stone, Miss Stueve, Miss Treat, Professor Wattles, Dr. Young.

Dean Stone announced the convocation to be held Wednesday, December 15, and asked that classes be dismissed at 9:25.

Miss Treat presented the following candidates for degrees to be received as of December 16, 1943:

For the Bachelor of Arts degree:

Phyllis Ann Baker Cashore
Erma Louise Van Gilder Pugh
Sarah Ann McFarland Yopp

For the Bachelor of Science degree:

Walter Cameron Beard, Jr.
James Richard Sewell

On the motion of Dr. France these candidates were accepted.

Barbara Brown Peddicord, who is included in the Class of 1943, has completed her work and will also receive the degree of Bachelor of Arts.

Dean Stone spoke of the Adult Education program and asked members of the faculty who are willing to open their classes to adults to notify Miss Treat by Monday.

Dean Stone reminded the faculty of the following points to be remembered in making out report cards:

The mark should not be put on the line.
The grade should correspond with the marking on the left-hand side.
Incompletes should be given only for good and sufficient cause.
Grades can be changed only when a mistake is made by the instructor, not when a student makes up work after the grade has been given.

Dean Stone spoke in regard to excessive absences from class and there was general discussion in regard to this matter, and on the question as to whether students are working as hard as they should.

The meeting adjourned at 4:40 p.m.

Anna B. Treat
Secretary

(Please report any corrections to the Secretary.)