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5-15-1990

### Minutes, College of Arts & Sciences Faculty Meeting, May 15, 1990

Arts & Sciences Faculty

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**MEMORANDUM**

To: Arts and Sciences Faculty

From: Maurice O'Sullivan, Chair, Steering Committee

**FACULTY MEETING**

**TUESDAY, MAY 15**

**4 p.m.**

**CRUMMER AUDITORIUM**

**\* \* \* \* Please note time and location**

Agenda

I. Call to Order

II. Approval of Minutes

III. President's Report

IV. Recognition of Outstanding Students

V. Elections (The Nominating Committee will distribute a list of nominees before the meeting.)

VI. New Business:

A. Released Time Policy Proposal from FCPDC (Attached)

B. Approval of Candidates for Graduation

C. Other Business

N.B. The Arts and Sciences Faculty Meeting will be followed by an All College Faculty Meeting, which, in turn, will be followed by the Provost's Reception for Retiring Faculty.

N.N.B. The Steering Committee recognizes that the most recent Academic Update's report on the HERI Faculty Survey shows that Rollins Faculty reported faculty meetings as one of their four greatest sources of stress (after time pressure, lack of personal life, and colleagues). Unfortunately, this year's chair believes in the value of stress. Those experiencing undue stress during meetings should look forward to the Provost's Reception.

May 8, 1990

To: Arts and Sciences Faculty

From: The Committee on Faculty Compensation and Professional Development (aka FCPDC)

Re: Proposed Revision to the Released Time Policy

The **present policy** on released time, which appears as the fourth paragraph under Overload Compensation in the Faculty Handbook under "Teaching Load" (page II-16 (blue)), is given below for your convenience:

With the approval of the Dean of the Faculty, the normal seven-course teaching load may be reduced, provided that the department concerned is properly staffed. Such consideration will be given to faculty members for:

- a) being engaged in special activities such as theatrical, musical and athletic presentations,
- b) being engaged in approved research or administrative work important to the academic welfare of the College, and
- c) serving as an officer of the faculty.

The **proposed revision**, which is to replace this paragraph, is:

**Released Time Policy**

Released Time is the substitution of other activities for some of the courses in a faculty member's contractual teaching load. The purpose of released time is to compensate for other work performed or to allow for other work to be performed. It serves to balance the workloads of various faculty members and encourage professional development. Released time is granted in units of one-half course (or as financial compensation in lieu of released time) and may be taken in any of the three terms of the academic year, subject to the concurrence of the appropriate Department Chair and the Dean of the Faculty. In some instances, the Dean may require that a faculty member take released time rather than other alternatives. Released time may be granted for:

- a) Performing administrative tasks such as: department chair, program director, chair of certain committees
- b) Professional development activities performed under extraordinary circumstances
- c) Educational duties such as: COL master learner, theatrical work in connection with the Annie Russell Theatre

A faculty member may withdraw up to 1.5 CU's of banked released time per term, subject to the concurrence of the appropriate Department Chair and the Dean of the Faculty.

Notes: 1. The main change in the revised policy is the granting of released time in units of one-half course or multiples thereof. The Committee does not anticipate that the total released time granted under the new policy will increase, but that released time may be granted to more faculty members.

2. On October 24, 1989, FCPDC proposed an implementation of the winter term released time policy. This was not approved by the faculty. In view of this, FCPDC will consider that approval of this revised released time policy (which contains no provision for special released time in winter term) means that the faculty considers winter term released time a dead issue.