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Minutes, College of Arts & Sciences Faculty Meeting, February 26, 1989

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MEMO

TO: Arts and Sciences Faculty

FROM: Tom Lairson

DATE: February 17, 1991

SUBJECT: Next Faculty Meeting

The next meeting of the Arts and Sciences Faculty will be on Tuesday February 26 at 12:30 in the Galloway Room. Lunch will be available for \$3.00 beginning at 12:00.

The agenda for the meeting is as follows:

- I. Proposal to eliminate the self-perspective requirement in the Holt School (see below).
- II. New Travel Policy (see below).
- III. New policy on repeating a course and residency requirements (see below).
- IV. Proposal on Governance

I. The Hamilton Holt Committee proposes to discontinue the self-perspective requirement. This requirement reads as follows:

The objective of this requirement is to provide the theoretical structure for a disciplined effort in self understanding.

Rationale

The Hamilton Holt Committee voted to discontinue this requirement for the following reasons:

- 1. There was considerable, but not unanimous, feeling on the Committee that the heart of the liberal arts education is self-awareness and self-understanding. Therefore, this perspective should be, and usually is, taught across the entire Holt curriculum and not just in a few specified courses. This is the main rationale for the committee's recommendation.
- 2. Secondly, this requirement is not offered in a coherent and consistent way across the courses which now satisfy it. For example, there are no faculty development workshops to certify that someone may offer a self-perspective course. The requirement is course rather than instructor based.

Problems with developing suitable workshops include:

- a. faculty sentiment that sustaining such workshops is becoming increasingly difficult, and developing a new

- workshop on the Holt self-perspective requirement might compound the problem,
- b. that a formal proposal for forming a self-perspective workshop was developed, but a funding agency was not found.

II. A new travel policy has been proposed by FCPDC.

A faculty travel fund is administered through the Office of the Dean of the Faculty. Its purpose is to further the professional development of the faculty by providing the assistance to attend professional meetings. A faculty member seeking funds in advance should file a "Request for Faculty Travel Funds" form at least two weeks prior to the time when the funds will be required.

Guidelines for Faculty Travel Funds

1. Eligibility for faculty travel funds: Each full-time faculty member is eligible for travel support for two trips per fiscal year.

2. Reimbursement

- a) Faculty members will be reimbursed for receipted expenses in connection with transportation, registration (exclusive of meals), and lodging.

- b) The level of reimbursement will depend on the faculty member's involvement in the meeting: those who give a paper, report or performance, respond to a paper or speaker, serve on a panel or as an officer of the organization will be reimbursed for 90% of receipted expenses mentioned above; others will be reimbursed 75% of receipted expenses.

- c) If the primary purpose of the travel to a professional meeting is faculty recruitment, then upon approval of the Dean of Faculty, 100% of actual travel and meeting expenses may be reimbursed. The appropriate division of this reimbursement between the faculty travel fund and the recruitment fund is the responsibility of the Dean.

III. The Standards Committee proposes the following new policies:

Policy on the Residency Requirement

Students who enter Rollins as freshman must spend a minimum of six terms and three winter terms in residence at Rollins or in a Rollins program abroad. Students who transfer to Rollins as sophomores must spend a minimum of six terms and three winter terms in residence at Rollins or in a Rollins program abroad. Those who transfer to Rollins as juniors or seniors must spend a minimum of four terms in residence or in a Rollins program abroad.

This policy will be in effect commencing with the entering class of Fall 1991.

Policy on Repeating a course

A student may repeat a Rollins course in which a grade of "F" was received. When a course is repeated, all grades earned will be shown on the transcript, but only the latest grade will count towards the degree and the computation of the grade point average. The course which is repeated must be the same course as previously taken, and must be repeated on the same basis as the original course (for example a course originally taken as a conventional course cannot be repeated on an independent basis). A student who wishes to repeat a course must complete the appropriate form, available at the Registrar's office, no later than two weeks after the beginning of the Fall or Spring Term.