

Rollins College

Rollins Scholarship Online

Executive Committee Minutes

College of Liberal Arts Minutes and Reports

9-3-2020

Minutes, College of Liberal Arts Executive Committee Meeting, Thursday, September 3, 2020

College of Liberal Arts Executive Committee

Follow this and additional works at: https://scholarship.rollins.edu/as_ec



EXECUTIVE COMMITTEE MEETING
September 3, 2020
Agenda

12:30 p.m. via Webex

- I. Business
 - a. #ScholarStrike and Faculty Retreat
 - b. Virtual Faculty Meeting Procedures
 - c. Legislative Agenda for AY 20-21
 - d. Fall CIEs

- II. Reports
 - a. Curriculum Committee
 - b. Faculty Affairs Committee
 - c. Student Government Association



EXECUTIVE COMMITTEE MEETING
September 3, 2020
Minutes

PRESENT

Jennifer Cavanaugh, Dan Chong, Grant Cornwell, Donald Davison, Ashley Kistler, Richard Lewin, Julia Maskivker, Jennifer Queen, Jamey Ray, Paul Reich, Scott Rubarth, Rob Sanders, Susan Singer, Anne Stone, Martina Vidovic, Karla Knight.

Excused: Manny Rodriguez

CALL TO ORDER

Paul Reich called the meeting to order at 12:30 PM.

APPROVAL OF MINUTES FROM July 15, 2020 EC MEETING

Lewin made a motion to approve the minutes from the 7/15/20 EC meetings. Chong seconded the motion. Motion passed unanimously.

BUSINESS

#ScholarStrike and Faculty Retreat

Paul Reich

EC will encourage faculty to attend the retreat because the work we have planned honors the spirit of the strike. The all faculty meeting was moved from the 8th to the 10th to accommodate the strike.

Virtual Meeting Procedures

Paul Reich

EC discussed developing a system for how we will run virtual faculty meetings this fall. Faculty made it clear that they need more time to deliberate on legislative items. When introducing permanent legislation in virtual faculty meetings we may need to introduce the item in one meeting and conduct the vote in a subsequent meeting. This would give us time to conduct small group and division meetings before the vote.

There are concerns about conducting votes via Webex polls since non-voting members attend

those meetings and there is no way to ensure they do not participate in a Webex poll. Adopting a super majority rule for Webex voting could help ensure the final vote is not impacted by non-voting faculty/staff; however some EC members believe we should parallel Robert's Rules of Order as much as possible and adopt a single set of rules for all legislation.

Reich will work on crafting rules for virtual faculty meetings and bring it back to EC. For issues that appear to be cut and dry, we will encourage faculty to consider legislation and conduct a Webex poll during the faculty meeting. Other legislation that requires more deliberation would be tabled after discussion in the first faculty meeting. In the interim, small group or divisional meetings may be held, followed by more discussion and a Webex vote at the second faculty meeting. Any permanent Bylaw legislation will be discussed in the Webex meeting and the vote conducted through Qualtrics.

Legislative Agenda for 2020-21

Paul Reich

Legislative items for 2020-21 include constituting the health and wellness task force, possibly continuing the endowed chair policy discussion, unresolved issues with FEC and a process for reviewing promotion and tenure criteria, continuing the discussion of bring the Student Life Committee back into CLA, and discussions of how we treat Spring 2020, Fall 2020, and Spring 2021 semesters so that several years from now faculty going up for promotion and tenure are not penalized.

Fall CIE's

Donald Davison

FAC met last week to discuss CIE's. The Committee recommends we continue using the regular CIE for fall and spring this year. FAC also recommends creating a short statement to be added to the top of CIE's to remind us that Fall 2020, and Spring 2021 instruction were conducted under a variety of modalities. We also recommend encouraging faculty to solicit student feedback midway through the semester and incorporate that into the second half of the semester.

Comments:

- I caution us using an instrument to evaluate courses that are being taught differently.
- Holt summer evaluations were strong using the regular CIE, but courses were all taught virtually. Fall will be like spring where it's part virtual and part face-to-face.
- Faculty are very concerned about what these evaluations can accurately measure.
- Most other ACS schools are using their established evaluation forms.
- The CIE's are not biased. Students are biased. CIE's measure bias in the students very well.
- We need to inform FEC and others about the inherent biases.
- We can craft a statement for FEC and CEC's and prepopulate it in the first module of promotion and tenure Canvas pages.

FAC does not believe we have time to create a new instrument this semester that would be reliable and valid for different modalities of teaching. A lot of time was put into creating the Qualtrics survey for Spring 2020 and response rates were very low. Some students complained saying they wanted the old CIE. It's better to emphasize that we evaluate teaching holistically, rather than on a single data point.

ADJOURNMENT

Paul Reich

Queen made a motion to adjourn. Chong seconded the motion. Meeting adjourned at 1:44 PM.