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Minutes, College of Arts & Sciences Faculty Meeting, October 25, 1984

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From Marvin Newman , Chair of faculty

Date October 9, 1984

Faculty of the College and Professional Staff
Copies To President Seymour: Deans: DeNicola, Lancaster, Watkins, Eller
and Miller

Subject NOTICE OF FACULTY MEETING

The faculty of the College will meet on Thursday,
October 25, 1984 at 3:30 P.M. in the Crummer Auditorium.

AGENDA

1. Minutes of the meeting of September 20, 1984.
2. Reports
 - A) Administration
 1. President Seymour
 2. Dean DeNicola
 3. Dean Watkins
 4. Dean Miller
 - B) Standing Committees
 1. Prof. Neilson: Curriculum
 2. Prof. R. Carson: Financial Aid
 3. Prof. R. Cook: Standards
 4. Prof. Eng-Wilmot: Admissions
 5. Prof. Kerr: Intercollegiate Athletics
 6. Prof. Skidmore: Fac. Comp/Prof Dev.
 7. Prof. Curb: Nominating
 8. Professors Starling & Satcher: Campus Life
 9. Prof. B. Carson: Special Programs
 10. Prof. Phelan: Honors Degree Program Supervisory Board
3. Old business: Bylaw Amendment: DCE Standing Committee
4. New business:
 - A) Minor in Latin American/Caribbean Affairs
 - B) Resolution: The cultural "C" requirement
 - C) Other
5. General Announcement

ROLLINS COLLEGE

FROM: Marie C. Shafe, Secretary of the Faculty

TO: Faculty of the College

SUBJECT: Minutes of the October 25, 1984 Faculty Meeting

COPIES TO: President, Provost and Dean of the Faculty, Dean of the College,
President of the Student Association, Archives

The faculty of the College of Arts and Sciences met on October 25, 1984 at 3:30 pm with Marvin Newman presiding. The following faculty members signed the attendance register.

Allen, Barry	Kerr, Roy	Phelan, Steve
Borsoi, Edward	Ketchum, Sara	Phillips, Lynne
Carson, Barbara	Lairson, Thomas	Posner, Nadine
Child, Doug	Lancaster, Patricia	Rodgers, Charles
Coffie, Boyd	Lane, Jack	Ross, John
Cook, Thomas	LeRoy, Edmund	Satcher, Paula
Curb, Rosemary	Levis, Barry	Seymour, Thaddeus
DeNicola, Daniel	Lima, Richard	Shafe, Marie
Eller, Allen	Lopez-Criado, Fidel	Siry, Joe
Folesong, Rick	McAleer, Nancy	Starling, Roy
Frew, Barbara	McCarthy, James	Stewart, Marilyn
Gallo, William	Miller, Robert	Taylor, Kenna
Greyson, Laura	Nassif, Joseph	Thompson, Bob
Hales, Wayne	Neilson, Steve	Wahab, James
Harris, Paul	Newman, Marvin	Watkins, Bari
Heath, John	Nordstrom, Alan	Weiss, John
Hepburn, William	Pequeno, Pedro	Wettstein, Arnold
		Williams, Donna
		Williams, Gary

I ANNOUNCEMENTS AND REPORTS

A. President Seymour reported on the Trustee Meeting and the Development Campaign. Olin Library is currently on schedule and under budget. A computer has been purchased for the conversion to the Library of Congress System. A proposal has been submitted to the Edythe Bush Charitable Foundation to refurbish Mills. The proposal calls for: a large lecture/meeting room with movable chairs, a committee meeting room, all night study room with offices for student organizations, computer lab, study skills center, writing lab and the College Bookstore. Additionally, the Archives and WPRK would be in Mills along with additional "growth areas," wet carrels and theater and resource for audio-visuals.

A proposal to refurbish Skillman Hall has been submitted to the Skillman Foundation. The refurbished hall would be a permanent memorial to Rose Skillman.

The projection would be that the area surrounding Skillman, Mills and Olin would be beautifully landscaped, closed to vehicle traffic and become the center of campus.

B. Dean DeNicola indicated a CAPHE proposal had been developed which would enhance the marketing of the college and the retention of students by targeting certain U.S. cities for admissions efforts.

C. Dean Watkins reported that Judy Provost and Peggy Merritt are co-chairing an Alcohol and Drug Education Team which will set up task forces for specific concerns.

A colloquium scheduled for November 9 is to bring some of these concerns to the faculty. A small grant from the Smothers Foundation has been received for drug education.

Temporary accommodations for Pinehurst are being sought as Pinehurst will be unavailable for occupancy next year.

A Pre-management Advisory Committee has been established to assist students prior to professional training. Barbara Frew will chair the committee, working closely with Wanda Russell.

D. Dean Miller discussed enrollment statistics. Enrollments in DCE continue to decline but at a slower rate. Curriculum development will be a primary focus of DCE.

E. Marvin Newman reported on the appropriate procedures for filling faculty vacancies. A joint session of the Steering Committee and the Curriculum Committee will be held on November 2 to consider all requests. Department Heads will be invited to share any unusual circumstances with the advisory group. The decisions are to be reported to Department Heads by November 15. Two faculty colleagues who are seriously ill are improving: Peter Bonnell and Ward Woodbury.

II COMMITTEE REPORTS

A. Curriculum - Steve Neilson reported that the "A" requirement has been reviewed with no changes recommended. Course numbers are being reviewed and an effort to establish a philosophy for course numbering is being considered. The "N" requirement has also been reviewed by the committee. A student committee is to submit a report on advising to the committee by its meeting November 2.

B. Standards - Tom Cook indicated that the committee is reviewing the policy regarding "Incompletes." Additionally, feedback from instructors is needed regarding the last date for withdrawal from courses.

C. Intercollegiate Athletics - Roy Kerr reported that the committee voted to recommend a modest increase in athletic scholarships. They are currently considering a policy whereby persons on an athletic scholarship, yet unable to participate in sports, would work as interns or such assistantship.

- D. Faculty Compensation - Barry Levis stated that the committee is working with the Director of Personnel regarding fringe benefits as well as a proposal for merit pay.
- E. Nominating - Rosemary Curb deferred her report to New Business.
- F. Campus Life - Roy Starling reported that sorority rush is being studied and the committee will carefully define what is meant by "probation" as well as define college expectations and responsibilities.
- G. Special Programs - Barbara Carson noted that the committee is writing recommendations for students who are candidates for the Fulbright and other scholarships.
- H. Honors - Steve Phelan reported that a possible new curriculum for the Honors Program is being examined with proposed changes being submitted in the early spring.

III OLD BUSINESS

Dean Miller made a motion to establish a standing committee for DCE. The resolution read as follows:

Be it resolved that Article V, Section 17 of the Bylaws be amended to create a Continuing Education Standing Committee (as described below), and that the current Section 17 become Section 18.

ARTICLE V

COMMITTEES OF THE COLLEGE

Section 17. The Continuing Education Committee

A. Responsibilities

The Continuing Education Committee represents the College Community in establishing and reviewing goals and policies regarding the adult degree program. It makes recommendations to the Curriculum Committee and the Committee on Standards regarding Continuing Education curriculum proposals and academic standards. On an annual basis it reports to the Steering Committee on the status of continuing education at the College.

B. Membership (5-1-2)

The following are voting members: the Associate Dean of the Faculty and Director of Continuing Education; four faculty members, one from each Division elected at large; one departmental head, selected by the Department Heads; one Continuing Education adjunct faculty member selected by the Associate Dean; two Continuing Education students selected by the Associate Dean (selected by the Continuing Education Student Association once this body is formulated). The Associate Registrar (Continuing Education) and the Chairperson of the Continuing Education Community Advisory Board serve as non-voting members.

The resolution passed.

IV NEW BUSINESS

A. As chair of the Curriculum Committee, Steve Neilson reported on the development of the Latin American/Caribbean Studies minor.

A resolution to change the "C" requirement was introduced and read as follows:

BE IT RESOLVED THAT:

The description of the General Education Requirement: "Awareness of Other Cultures" be changed to read:

The objective of this requirement is to provide students with an awareness of a culture or cultures other than those of Western Europe and the United States. Courses meeting this requirement will primarily focus on such cultural elements as the arts, economics, ideology, politics, religion, and social institutions.

BE IT FURTHER RESOLVED THAT:

This change be implemented in the Fall, 1985.

There was considerable discussion both pro and con the resolution. Roy Kerr and Ed Borsoi spoke against the proposal pointing out that no study of comparison to other institutions had been made. Dr. Borsoi offered copies of handouts comparing requirements at other colleges. He encouraged faculty not to abandon requiring students to study Western European culture. Marilyn Stewart spoke in favor indicating that Rollins curriculum is primarily Western culture and that there is a need to look at other cultures.

Barry Levis questioned whether history would be included as it was not mentioned in the resolution. Wayne Hales raised the question of what current courses could fulfill the requirements as proposed. Laura Greyson questioned whether the LA/CA courses would be included.

Pat Lancaster and Dan DeNicola commended the committee's efforts in the review process and spoke in favor of the proposal. Kenna Taylor raised the idea of additional general education requirements. Steve Phelan asked about providing students with choices regarding the requirement. Pedro Pequeno wanted to know if the committee will study each course currently being offered under the "C" requirement.

The resolution passed.

E. Nominating Committee - Rosemary Curb presented the committee's nominees for the new DCE Committee. The entire faculty is to elect one faculty representative from each division and Department Heads will elect their representative.

Nominated:

Social Science Bill Hepburn
 Kenna Taylor

Natural Sciences Barry Allen
Expressive Arts Tom Peterson
 Charles Rodgers

Elected:

Kenna Taylor

Barry Allen
Charles Rodgers

An opening on the Special Programs Committee is to be filled by the electoral unit of the retiring member.

Peter Bonnell has asked to be relieved of his position on CAPS due to health problems. Nominations were taken from the floor.

Rosemary Curb was nominated. Nominations were closed (motion: Barry Levis; second: Pedro Pequeno) Dr. Curb accepted the nomination.

V. ADJOURNMENT

The meeting was adjourned at 5:00 pm.

Respectfully Submitted,

Marie C. Shafe