

1-26-2017

Minutes, College of Liberal Arts Executive Committee Meeting, Thursday, January 19, and Thursday, January 26, 2017

College of Liberal Arts Executive Committe

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EXECUTIVE COMMITTEE MEETING

January 19, 2017

Agenda

12:30 in CSS 167

Lunch will be served

1. Approve Minutes from December 1, 2016
2. Business
 - a. Discussion of Faculty governance committee vacancies for Spring 2017
 - b. Set Agenda for CLA Faculty Meeting on January 26 (and beyond?)
 - c. NCAA reporting to faculty governance: should Athletics director report to CC, EC, or whole faculty?
 - d. Proposal regarding Common Hour (c/o Debra Wellman) (**Attachment #1**)
3. Committee Reports
 - a. Student Government Association
 - b. President
 - c. Provost
 - d. Curriculum Committee
 - e. Faculty Affairs Committee

EXECUTIVE COMMITTEE MEETING

January 26, 2017

Agenda

12:30 in CSS

1. Business
 - a. Identify candidates for vacancy on Faculty Affairs Committee
 - b. Ad-hoc committee to review FEC workload



EXECUTIVE COMMITTEE MEETING
January 19, 2017
Minutes

PRESENT

Dexter Boniface, Emily Russell, Mario D'Amato, Ashley Kistler, Rick Vitray, Eric Smaw, Robert Vander Poppen, Matthew Cassidy, Jennifer Cavanaugh, David Richard, Marc Fetscherin. Excused: Grant Cornwell and James McLaughlin

CALL TO ORDER

Dexter Boniface called the meeting to order at 12:33 PM.

APPROVAL OF MINUTES FROM 12/1/17

EC unanimously approved the minutes from the 12/1/17 meeting.

BUSINESS

Discussion of faculty governance committee vacancies for Spring 2017

Dexter Boniface

Boniface thanked the division chairs who found replacements on the Curriculum Committee (CC) and Faculty Affairs Committee (FAC). EC discussed possible replacements for the at large vacancy created by Erin Gallagher's departure. Nominations will be accepted from the faculty and the vote will be conducted electronically.

Set Agenda for CLA Faculty Meeting on January 26

Dexter Boniface

Other than the ratification of the Faculty Affairs Committee vacancy, there are very few agenda items at this point in the semester. EC decided to cancel the January Faculty Meeting and, instead, add an additional EC meeting to discuss the potential organizational structure of Academic Affairs.

A motion was made to give Boniface authority to conduct an electronic vote on the FAC vacancy. Motion was seconded and passed unanimously.

NCAA Reporting to faculty governance

Dexter Boniface

EC discussed whether the director of Athletics should report to the Curriculum Committee, Executive Committee, or to the faculty as a whole. It was decided that the report would be made to the CC, who will then report back to all faculty.

Proposal regarding Common Hour

Dexter Boniface

EC tabled this item until the next meeting.

ADJOURNMENT

Dexter Boniface

Boniface adjourned the meeting at 1:45 PM.

ATTACHMENT 1

Dexter Boniface

From: Debra Wellman
Sent: Wednesday, October 19, 2016 10:31 AM
To: Dexter Boniface
Cc: Grant Cornwell
Subject: Request for the Executive Committee

Follow Up Flag: Follow up
Flag Status: Flagged

Dear Dexter,

I am writing to request that the Executive Committee consider how we could better utilize our common hours. As Director of the Christian A. Johnson Institute for Effective Teaching, I have been receiving multiple emails from faculty telling me they would like to come to some of my offerings but they have meetings during common hour times.

I would like to propose something to you that we incorporated in CPS. First Thursday's Common Hour was reserved for Departmental Meetings, Second Thursday's common hour was reserved for Committee work, the third Thursday's Common hour was reserved for faculty meetings, and the fourth Thursday's common hour was a catch all that could be used for a second department meeting or committee meeting as needed. If the Committee could think about how this might work for Rollins, I would like a couple of common hours reserved for Teaching Center opportunities. I propose the 2nd and 4th Tuesday's common hours to be dedicated to faculty development.

I am beginning to schedule speakers (P2P, FITI Grant Winners, theme based talks) today for the Spring Semester. I am going to use the Second and Fourth Tuesday's Common Hours and would like all faculty to be able to attend these discussions, including the leaders of our shared governance. Their attendance at things like Professor to Professor (P2P) discussions by the McKean Grant winner would be nice. The book clubs have been highly successful with almost 50 participants and other than the associate dean, no faculty leadership is participating. I believe they would be an asset to these discussions if they wanted to participate.

Thank you for your consideration of my request.
Sincerely,
Deb



EXECUTIVE COMMITTEE MEETING
January 26, 2017
Minutes

PRESENT

Dexter Boniface, Emily Russell, Mario D'Amato, Ashley Kistler, Rick Vitray, Eric Smaw,
Robert Vander Poppen

BUSINESS

Discussion of faculty governance committee vacancies for Spring 2017

Motion: EC nominates Martha Cheng to fill FAC at-large vacancy.

Moved: Vitray
Seconded: Kistler
Passed

Ad-Hoc FEC Workload Committee

Committee deliberated and will contact potential candidates