

9-29-2016

# Minutes, College of Liberal Arts Executive Committee Meeting, Thursday, September 29, 2016

College of Liberal Arts Executive Committe

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**EXECUTIVE COMMITTEE MEETING**  
**September 29, 2016**  
**Agenda**

**12:30 in CSS 167**

**Lunch will be served**

1. Approve Minutes from September 15, 2016
2. New Business
  - a. October Scheduling
  - b. Discussion of FEC slate (attachment #1)
  - c. Bylaws Issue re: Artists-in-Residence
3. Old Business
  - a. AAC: rFLA Science - tabled
4. Committee Reports
  - a. Curriculum Committee
  - b. Faculty Affairs Committee
  - c. Student Government Association
  - d. President
  - e. Provost



**EXECUTIVE COMMITTEE MEETING**  
**September 29, 2016**  
**Minutes**

**PRESENT**

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Dexter Boniface, Emily Russell, Mario D’Amato, Ashley Kistler, Rick Vitray, Eric Smaw, Robert Vander Poppen, Matthew Cassidy, Susan Singer, Jennifer Cavanaugh, Meribeth Huebner (for David Richard), James McLaughlin, Marc Fetscherin.

**CALL TO ORDER**

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Dexter Boniface called the meeting to order at 12:31 PM.

**APPROVAL OF MINUTES FROM 9/15/16**

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EC unanimously approved the minutes from the 9/15/16 meeting.

**NEW BUSINESS**

**October Scheduling**

Dexter Boniface

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EC discussed whether to reschedule the October 6<sup>th</sup> Executive Committee meeting so that members could attend the Strategic Planning Update scheduled for the same time. Because the Executive Council will participate in a dry run SWOT analysis meeting on Wednesday, EC will keep their scheduled meeting on October 6<sup>th</sup>.

**Discussion of FEC Slate**

Dexter Boniface

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Because Ed Cohen will rotate off of FEC after fall term, EC must identify a slate to fill that position for spring. EC discussed the faculty eligible to fill the vacant position ([Attachment #1](#)); Boniface will reach out to those selected to see if they are interested.

**Bylaws Issue re: Artists-in-Residence**

Jennifer Cavanaugh

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Cavanaugh explained that an issue has risen regarding Artists-in-Residence who are converted to tenure-track positions and whether or not they have the option of counting years of service towards their tenure clock. The Bylaws don’t specifically address the conversion of Artists-in-Residence (AR). Cavanaugh explained that Artists-

in-Residence are like lecturers in many ways – they often have an MFA as their terminal degree, are given 4/4 teaching loads, but their area of expertise lies within the arts.

The relevant language from the Bylaws reads:

Section IV. Tenure and Promotion to Associate Professor Evaluation

a. Eligibility

Normally, a candidate is eligible for the awarding of tenure in her/his seventh year of a tenure track appointment at Rollins, with the possibility for earlier consideration if the candidate has had prior experience. Individuals with three years full-time experience at the Assistant professor level or higher at other institutions may be awarded tenure in their sixth year at Rollins. Individuals with four or more years full-time experience at the Assistant Professor level or higher at other institutions may be awarded tenure in their fifth year at Rollins. Individuals who have had full-time experience at the Assistant Professor level or higher at Rollins in a visiting position may use their Rollins' visiting experience as tenure-track, or may utilize up to the full seven-year tenure-track probationary period.

Vitray: Do AR's have the expectation of conducting work outside of teaching?

Cavanaugh: No, but the expectation is that their work on campus is artistic in nature.

Singer explained the Bylaws state that individuals who have had full time experience at the Assistant Professor level or higher or visiting positions may count time at Rollins towards tenure. The Bylaws are silent as to the level of AR's.

Russell: I don't believe AR's are at the Assistant Professor level or higher.

McLaughlin: We need a clear understanding about the expectations of AR's.

Kistler: I believe a careful reading of the first sentence, now that the candidate is tenure-track, allows for a provision to go up early.

Russell: I agree that the path forward lies in the first sentence in Section IV, not the last. Just because the Bylaws don't enumerate the specific case of the AR doesn't mean they are prohibited from early consideration due to prior experience.

Boniface: I lean towards leaving this contractual decision to the Provost and Dean. For the existing case, Cavanaugh will go back to the faculty member and department chair and plan out the next few years to make sure we are not setting this person up for failure.

## **ADJOURNMENT**

Dexter Boniface

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Boniface adjourned the meeting at 1:45 PM.

ATTACHMENT 1

FEC Matrix	Business	Expressive Arts	Humanities	Science	Social Science	Social Science-Applied
Present A&S FEC in bold	Arnold McInnis-B. (LV-S) Rogers	Charles Cook Crozier Hargrove (LV-S) Lackman (LV-S) <b>Libby</b> Simmons Sinclair (LV-S) <b>Ouellette</b>	Boguslawski Boles <b>Cohen</b> Cook D'Amato Deaver (LV-FS) Diaz-Z. (LV-FS) Frost Greenberg Jones (LV-FS) McLaren Mésavage Nordstrom O'Sullivan Prieto-Calixto Tillmann	Anderson <b>Bernal</b> Carnahan Harris Houston (LV-S) Lines Moore Ruiz (LV-S) St. John Stephenson (LV-F) Vitray Yellen	Boniface Chambliss Davison, D. (LV-FS) Davison, J. <b>Foglesong</b> Gunter Newcomb Strom	Bommelje Gardner Homrich McLaughlin Norsworthy Paladino <b>Zhang</b>
Spring 2017	Rogers	Libby Ouellette	<i>Vacant (or fill with Soc. Science)</i>	Bernal	<i>Vacant (or fill with Humanities)</i>	Zhang
Continuing AY 2017-2018	Rogers	Libby	<i>Vacant</i>	<i>Vacant</i>	<i>Vacant</i>	<i>Vacant</i>