Executive Committee Minutes

9-29-2016

Minutes, College of Liberal Arts Executive Committee Meeting, Thursday, September 29, 2016

College of Liberal Arts Executive Committee

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12:30 in CSS 167
Lunch will be served

1. Approve Minutes from September 15, 2016

2. New Business
   a. October Scheduling
   b. Discussion of FEC slate (attachment #1)
   c. Bylaws Issue re: Artists-in-Residence

3. Old Business
   a. AAC: rFLA Science - tabled

4. Committee Reports
   a. Curriculum Committee
   b. Faculty Affairs Committee
   c. Student Government Association
   d. President
   e. Provost
EXECUTIVE COMMITTEE MEETING
September 29, 2016
Minutes

PRESENT
Dexter Boniface, Emily Russell, Mario D’Amato, Ashley Kistler, Rick Vitray, Eric Smaw, Robert Vander Poppen, Matthew Cassidy, Susan Singer, Jennifer Cavenaugh, Meribeth Huebner (for David Richard), James McLaughlin, Marc Fetscherin.

CALL TO ORDER
Dexter Boniface called the meeting to order at 12:31 PM.

APPROVAL OF MINUTES FROM 9/15/16
EC unanimously approved the minutes from the 9/15/16 meeting.

NEW BUSINESS

October Scheduling
Dexter Boniface
EC discussed whether to reschedule the October 6th Executive Committee meeting so that members could attend the Strategic Planning Update scheduled for the same time. Because the Executive Council will participate in a dry run SWOT analysis meeting on Wednesday, EC will keep their scheduled meeting on October 6th.

Discussion of FEC Slate
Dexter Boniface
Because Ed Cohen will rotate off of FEC after fall term, EC must identify a slate to fill that position for spring. EC discussed the faculty eligible to fill the vacant position (Attachment #1); Boniface will reach out to those selected to see if they are interested.

Bylaws Issue re: Artists-in-Residence
Jennifer Cavenaugh
Cavenaugh explained that an issue has risen regarding Artists-in-Residence who are converted to tenure-track positions and whether or not they have the option of counting years of service towards their tenure clock. The Bylaws don’t specifically address the conversion of Artists-in-Residence (AR). Cavenaugh explained that Artists-
in-Residence are like lecturers in many ways – they often have an MFA as their terminal
degree, are given 4/4 teaching loads, but their area of expertise lies within the arts.

The relevant language from the Bylaws reads:
Section IV. Tenure and Promotion to Associate Professor Evaluation
a. Eligibility
Normally, a candidate is eligible for the awarding of tenure in her/his seventh year of a
tenure track appointment at Rollins, with the possibility for earlier consideration if the
candidate has had prior experience. Individuals with three years full-time experience at
the Assistant professor level or higher at other institutions may be awarded tenure in
their sixth year at Rollins. Individuals with four or more years full-time experience at the
Assistant Professor level or higher at other institutions may be awarded tenure in their
fifth year at Rollins. Individuals who have had full-time experience at the Assistant
Professor level or higher at Rollins in a visiting position may use their Rollins’ visiting
experience as tenure-track, or may utilize up to the full seven-year tenure-track
probationary period.

Vitray: Do AR’s have the expectation of conducting work outside of teaching?
Cavenaugh: No, but the expectation is that their work on campus is artistic in nature.

Singer explained the Bylaws state that individuals who have had full time experience at
the Assistant Professor level or higher or visiting positions may count time at Rollins
towards tenure. The Bylaws are silent as to the level of AR’s.

Russell: I don’t believe AR’s are at the Assistant Professor level or higher.
McLaughlin: We need a clear understanding about the expectations of AR’s.

Kistler: I believe a careful reading of the first sentence, now that the candidate is tenure-
track, allows for a provision to go up early.

Russell: I agree that the path forward lies in the first sentence in Section IV, not the last.
Just because the Bylaws don’t enumerate the specific case of the AR doesn’t mean they
are prohibited from early consideration due to prior experience.

Boniface: I lean towards leaving this contractual decision to the Provost and Dean. For
the existing case, Cavenaugh will go back to the faculty member and department chair
and plan out the next few years to make sure we are not setting this person up for
failure.

ADJOURNMENT
Dexter Boniface
Boniface adjourned the meeting at 1:45 PM.
<table>
<thead>
<tr>
<th>FEC Matrix</th>
<th>Business Expressive Arts Humanities Science Social Science</th>
<th>Social Science-Applied</th>
</tr>
</thead>
<tbody>
<tr>
<td>Spring 2017</td>
<td>Rogers Libby Ouellette</td>
<td>Vacant (or fill with Soc. Science)</td>
</tr>
<tr>
<td>Continuing AY 2017-2018</td>
<td>Rogers Libby</td>
<td>Vacant</td>
</tr>
</tbody>
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