

9-1-2005

# Minutes, Arts & Sciences Academic Affairs Committee Meeting, Thursday, September 1, 2005

Arts & Sciences Academic Affairs Committee

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## Academic Affairs Committee Meeting Minutes

### September 1, 2005

In Attendance: Richard Lima, Marie Shafe, Dana Hargrove, Jay Yellen, Carolyn Carpan, Greg Gardner, Roger Casey, [Mark Anderson](#), and Eric Zivot.

#### 1. Old Business

- a) The minutes of the August 25, 2005 were approved with a couple of small corrections.
- b) Mark reported that the Student Government Association is working on finding student representatives to attend the Academic Affairs meetings.

Roger Casey reviewed the current academic probation and dismissal processes. He made a formal presentation to the committee about suggested changes to the academic probation and dismissal process (See complete proposal below). The proposal suggests that “good standing” be defined as 2.0 single term GPA and cumulative GPA. The committee voted to accept this change in the definition of academic standing. Under the new proposal, first-year students would be subject to the same “good standing” criteria as other students. The committee spent a long time discussing the suggestion that “those [students] who earn a term average of lower than 1.25 for a second time” would qualify for dismissal. After much discussion, the committee voted to remove this suggestion from the proposal. The committee also voted to use the language of semester hours rather than number of courses to read as follows: “Students on academic warning or probation are encouraged to enroll in an academic load of sixteen (16) semester hours, minimum. Student on warning or probation **must** enroll in at least twelve (12) semester hours and may not normally withdraw from a course nor take a course on a credit/no-credit basis.” The committee voted to accept the proposal and send it to the executive committee before presenting it to the faculty.

2. We agreed to discuss the reviews of the Q, V, and possibly the D general education requirements at our next meeting.

The meeting was adjourned.

The next AAC meeting will be on Thursday, September 15 at 8 am in the Warden dining room.

**(proposed)**

***ACADEMIC WARNING, PROBATION, AND DISMISSAL***

Students who fail to meet minimum academic standards at the end of any term are placed on academic warning or probation, or are dismissed from the College. Students on academic warning or probation are encouraged to enroll in an academic load of sixteen (16) semester hours, minimum. Student on warning or probation **must** enroll in at least twelve (12) semester hours and may not normally withdraw from a course nor take a course on a credit/no-credit basis.

**Minimum Academic Standards**

Students who maintain a cumulative Grade Point Average (GPA) of at least a 2.00, but whose previous term GPA falls below 2.00 but above 1.25, will be placed on Academic Warning.

Any student whose cumulative Grade Point Average (GPA) falls below 2.00 or whose term GPA falls at or below 1.25 will be placed on probation. Students placed on probation will be asked to adhere to the General Requirements for Probation. Probationary students must first write a letter to the Dean of the Faculty in which they should "articulate both insight into the factors which led to the poor performance and a realistic plan to improve academic performance and return to good academic standing." They must then complete a Contract for Academic Success that specifies an individualized plan for returning to good academic standing and an agreement to abide by all probationary regulations, including enrollment in a specialized course focused on academic success. Failure to follow the terms of the Contract will result in a student's immediate dismissal, even during the course of the term in progress.

Students who fall within any of the following categories will be academically dismissed from the College.

- Those who have been on probation and do not meet the minimum academic standards the following term.
- Those on probation who fail to follow the guidelines of the Contract for Academic Success.

Students who are academically dismissed from the College are dismissed from all Rollins College programs (including the Holt School).

Students who have been academically dismissed a first time may petition for readmission by writing a letter to the Academic Appeals Committee of the Office of the Dean of Faculty after one (1) calendar year has elapsed. To be considered for readmission from dismissal, students must demonstrate readiness to return and improved commitment to scholarship.

Students who are academically dismissed a second time are dismissed permanently.

