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4-28-1983

### Minutes, College of Arts & Sciences Faculty Meeting, April 28, 1983

Arts & Sciences Faculty  
*Rollins College*

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## MEMORANDUM

ROLLINS COLLEGE

From The Steering Committee *RC*

Date April 19, 1983

To Members of the College Faculty

Copies To President, Provost, Dean of the Faculty, Dean of the College, President of the Student Association, Public Affairs, Sandspur, Archives

Subject April 1983 MEETING OF THE FACULTY OF THE COLLEGE  
To Meet Thursday, April 28, 1983, 3:30 p.m., in Bush 108AGENDA

I. Announcements and Reports

I. Business

A. Election to Committees.

From the Nominating Committee the following slate is proposed:

|                      |              |                    |
|----------------------|--------------|--------------------|
| Steering Committee - | Humanities   | Rosemary Curb      |
|                      | Exp. Arts    | Paul Harris        |
|                      | Nat. Science | Perky Coleman      |
| CAPS                 | Nat. Science | John Bowers        |
|                      | Soc. Science | Ken Taylor         |
| Standards            | Soc. Science | Pedro Pequeno      |
|                      | Humanities   | Tom Cook           |
| Special Programs     | Soc. Science | Evan Zucker        |
|                      | Humanities   | Richard Lima       |
| Nominating Committee | At Large     | Ralph Naleway      |
|                      | At Large     | Ruth Mesavage      |
| Intercol. Athletics  | At Large     | Roy Kerr           |
|                      | At Large     | Peggy Jarnigan     |
| Fac. Comp./Dec.      | Nat. Science | Larry Eng-Wilmot   |
|                      | Humanities   | Fidel Lopez-Criado |
|                      | At Large     | Bill West          |
| Financial Aid        | At Large     | Bob Carson         |
|                      | At Large     | Ginny Mack         |
| Campus Life          | At Large     | Sara Ketchum       |

B. From the Committee on Faculty Compensation and Professional Development a resolution to adopt the Faculty Evaluation Policy and Procedures.

A revised copy was distributed to the Faculty prior to the February 1983 Faculty meeting.

Faculty members are urged to bring this copy to the meeting.

FROM: HERBERT E. HELLWEGE  
SECRETARY OF THE FACULTY

DATE: MAY 4, 1983

TO: FACULTY OF THE COLLEGE *of 1983*

COPIES TO: PRESIDENT, PROVOST, DEAN OF THE FACULTY, DEAN OF THE COLLEGE,  
PRESIDENT OF STUDENT ASSOCIATION, ARCHIVES

SUBJECT: MINUTES OF THE APRIL 28, 1983 FACULTY MEETING

A scheduled faculty meeting was held on Thursday, April 28, 1983, starting at 3:41 P.M., in the Bush Science Center, Room 108 with Dr. Edge as chairman. There were 39 of 98 voting faculty members present. The following signed the attendance register:

|                |                  |                        |
|----------------|------------------|------------------------|
| Beer, B.       | Gilbert, N.      | Neilson, S.            |
| Blossey, E.    | Gregory, E.      | Newman, M.             |
| Bonnell, P.    | Greyson, L.      | Nordstrom, A.          |
| Borsoi, E.     | Harris, P.       | O'Sullivan, M.         |
| Carson, B.     | Hellwege, H.     | Pequeno, P.            |
| Child, G.      | Howell, G.       | Ross, J.               |
| Cohen, E.      | Jones, A.        | Shearer, C.            |
| Cook, T.       | Kerr, R.         | Skidmore, A.           |
| Curb, R.       | Ketchum, S.      | Starling, R.           |
| Danowitz, E.   | Lancaster, P.    | Warden, J.             |
| DeNicola, D.   | Lemon, R.        | Williams, G.           |
| Edge, H.       | Levis, B.        | Wright, J. (Pres. SGA) |
| Eng-Wilmot, L. | Lopez-Criado, F. |                        |
| Force, G.      | Naleway, R.      |                        |

I. The minutes of the March 31, 1983 meeting were approved with the following correction: in amendment to resolution E change "Rollins College School of Continuing Education" to "Rollins College Division of Continuing Education."

II. Announcements and Reports

1. Dr. Edge announced that attempts are being made to alleviate the problem of conflicts with scheduled faculty meetings. He proposed several possible time-slots of minimum conflict with faculty meetings during the academic year 1983/1984 and announced that a final decision on the day and time to be selected will be made shortly.
2. Dean DeNicola reported that professional development grants for 1983/1984 have been awarded. He informed the faculty of the work presently performed by this office and the priorities he has set for certain tasks.

III. Business

A. Election to Committees.

The Nominating Committee presented the following slate for the committees of the College:

|   |               |             |
|---|---------------|-------------|
| STEERING COMMITTEE:                           | Humanities    | R. Curb     |
|   | Exp. Arts     | P. Harris   |
|   | Nat. Sciences | P. Coleman  |
| COUNCIL ON ACADEMIC POLICIES<br>AND STANDARDS | Nat. Sciences | J. Bowers   |
|   | Soc. Sciences | K. Taylor   |
| COMMITTEE ON STANDARDS                        | Soc. Sciences | P. Pequeno  |
|   | Humanities    | T. Cook     |
| SPECIAL PROGRAMS COMMITTEE                    | Soc. Sciences | E. Zucker   |
|   | Humanities    | R. Lima     |
| NOMINATING COMMITTEE                          | AT LARGE      | R. Naleway  |
|   | AT LARGE      | R. Mesavage |
| INTERCOLLEGIATE ATHLETICS<br>COMMITTEE        | AT LARGE      | R. Kerr     |
|   | AT LARGE      | P. Jernigan |

|   |   |   |
|---|---|---|
| COMMITTEE ON FACULTY COMPENSATION<br>AND PROFESSIONAL DEVELOPMENT | Nat. Sciences<br>Humanities<br>AT LARGE | L. Eng-Wilmot<br>F. Lopez-Criado<br>R. West |
| COMMITTEE ON FINANCIAL AID  | AT LARGE<br>AT LARGE                    | R. Carson<br>M. Mack                        |
| CAMPUS LIFE COMMITTEE   | AT LARGE                                | S. Ketchum                                  |

The following additional candidates for committee positions were nominated from the floor.

|                            |                      |                        |
|----------------------------|----------------------|------------------------|
| CAMPUS LIFE COMMITTEE      | AT LARGE<br>AT LARGE | G. Child<br>R. Meadows |
| COMMITTEE ON FINANCIAL AID | AT LARGE             | S. Klemann             |
| STEERING COMMITTEE         | Humanities           | S. Ketchum             |

Elected were:

|                            |                      |                      |
|----------------------------|----------------------|----------------------|
| COMMITTEE ON FINANCIAL AID | AT LARGE<br>AT LARGE | M. Mack<br>R. Carson |
| CAMPUS LIFE COMMITTEE      | AT LARGE             | R. Meadows           |
| STEERING COMMITTEE         | Humanities           | S. Ketchum           |

The remaining slate as proposed by the Nomination Committee was elected unanimously.

B. Dr. Ketchum moved the adoption of the Faculty Evaluation Policy and Procedures, presented by the Committee on Faculty Compensation and Professional Development, as copy for the Faculty Evaluation Policy and Procedures in the Faculty Handbook with the following friendly amendments:

p. 9. Committee Members and p. 10 Department Chair, replace "prior to the formal meeting of the evaluation committee."

with

"in the evaluation process."

p.10. Department Chair

4. delete "if appropriate" in line 3, change comma after "committee" to period.

p. 7. Replace

"violations of the Bylaws and departures from the Procedures below are, then, harmful to the entire evaluation system and may transgress upon the rights of the faculty being evaluated. Such violations constitute grounds for appealing the recommendations of an evaluation committee and, when judged sufficiently serious may even result in those recommendations being overturned."

with:

"Departures from the procedures below may be harmful to the faculty evaluation system and to the faculty member being evaluated. Violations of the Bylaws or departures from these procedures may constitute grounds for appealing the recommendations of an evaluation committee and, when judged sufficiently serious, may result in those recommendations being overturned."

p. 3. replace 3b with:

(b) Openness to the opinions and respect for the rights of others, without surrendering the right to dissent.

The motion was seconded.

Dr. Lopez-Criado moved a substitute friendly amendment to replace p. 3, 3b with:

- (b) Respect for the rights of others, including the right to express an opinion, without surrendering the right to dissent.

In a discussion on this amendment several faculty members voiced their support, others spoke against this amendment. Dr. Williams objected and moved to reinstate the original wording on p. 3, 3b which reads:

- (b) respect for the opinions and rights of others, without surrendering the right to dissent; and....

This motion was seconded and after some discussion the motion to reinstate the original version was passed by majority vote.

Dr. Cohen moved to strike the second and third sentences on page 2 under Advising and to substitute instead

"Advising effectiveness is evaluated by use of anonymous student forms."

This motion was seconded. A lengthy discussion on this amendment followed. It was pointed out that the Dean of the College has information on the effectiveness of advising, in scheduling for example, and that there is a valid basis for an opinion by the Dean of the College on advising.

Dr. DeNicola suggested the following statement:

"Advising effectiveness is evaluated by the use of anonymous student forms and/or information provided by the offices of the Dean of the Faculty, Dean of the College and the Department Chairs."

Dr. Cohen accepted this as a friendly amendment with the stipulation that only the second sentence under Advising on p. 2 be stricken. A suggestion for a different version was made by Dr. Danowitz.

The amendment was discussed. After a call for the question a majority voted for ending debate and in subsequent vote the amendment as proposed by Dr. DeNicola was accepted.

Dr. Lemon questioned the wording of item 4(c) on page 3. He moved to delete the word "newspapers". This was seconded.

The motion was discussed at length. It was suggested to change the order to "published work in journals, books, and newspapers," or to strike "newspapers, journals, and books;".

A motion to call the question was made. This motion passed unanimously.

The motion on the proposed amendment to delete "newspapers" in item 4(c) was defeated.

Dr. Pequeno moved to strike "newspapers, journals, and books;". This motion was seconded and discussed. The motion was defeated.

Professor Naleway offered a friendly amendment to change under Committee Members, item 3, on page 9 the word "and" to "and/or". It was suggested further to insert after the first comma "with the candidate's permission" so that this item now reads:

"3. Participate, with the candidate's permission, in classroom visitation or student interviews, at the candidate's and/or evaluation committee's request."

This was accepted.

A vote was then taken on the adoption of the entire document. It was adopted unanimously.

- C. Dr. Lancaster moved the following resolutions from the Curriculum Committee:

Motion 1:

BE IT RESOLVED THAT:

Under the heading "General Education Requirements", Section I, delete everything following FOREIGN LANGUAGE (F) and insert:

The objective of this requirement is to acquaint students with basic skills for communicating in a language other than their own.

The requirement may be fulfilled in one of three ways: satisfactory performance on a language achievement test administered during Orientation Week, successful completion of a 102 course in a foreign language, a score of 500 or better on the Foreign Language Achievement Test of the CEEB. Students who fulfill the requirement by satisfactory test scores may not enroll for credit in 101 or 102 courses in the language tested, but are encouraged to enroll in intermediate or advanced courses.

The motion was seconded. In the discussion that followed questions were raised about the time stipulated in the resolution for taking the test and about the total battery of tests freshmen will be subjected to during Orientation Week. The motion was passed unanimously.

Motion 2:

Under the heading "international student admission" revise the penultimate sentence to read:

A score of 550 or better on the TOEFL exam is normally required for admission and exempts students from the Foreign Language requirement.

This motion was seconded. Dr. Pequeno suggested to raise the required score to 580 or higher. It was pointed out that a score of 550 is generally accepted nationwide and Dr. Lancaster proposed that any change of the score should not be made without consulting Admissions.

The motion then passed unanimously.

Motion 3. Be it further resolved that:

Motion 2 take effect immediately and that Motion 1 take effect for students entering Rollins in Fall 1984.

Be it further resolved that:

Freshmen entering Rollins in Fall 1983 be notified that the language achievement test administered during Orientation Week is mandatory for all students who have previously studied a foreign language.

This motion passed unanimously without discussion.

- IV. Dr. Edge announced that the next meeting of the Faculty of the College will be held on Wednesday, May 11, 1983 at 4:00 P.M. in BSC, Room 108.

Since there was no further business, the meeting adjourned at 5:05 P.M.