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Minutes, Arts & Sciences Academic Affairs Committee Meeting, Tuesday, August 29, 2006

Arts & Sciences Academic Affairs Committee

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Academic Affairs Committee Meeting Minutes

August 29, 2006

In Attendance: Sharon Carnahan (Chair), Jay Yellen, Carolyn Carpan, Dana Hargrove, Hoyt Edge, Thom Moore

1. New Business

- a) New committee members were introduced and committee assignments were discussed. Ed Cohen will likely fill an open seat as a Divisional Representative. We are also searching to replace the Social Sciences Representative.
- b) We discussed the changes to the English Minor. These changes should have been made in Spring 2006 when we approved the English Major, but the English department forgot to submit the changes. We voted and the approval of the English Minor was unanimous.
- c) Sharon Carnahan noted that a Health and Wellness proposal was tabled two years ago. She has contacted the Physical Education Department about this proposal. We tabled the proposal until we hear back from the department.
- d) In an email to the Chair of AAC, Toni Holbrook wondered if Rollins should be giving General Education credit for the College Level Examination Program (CLEP) exams. Other standard exams, like IB exams, AP exams, Arbitur, GCE A-Levels, are granted General Education credits. We agreed to review this issue. Hoyt Edge and his assistant will research this and try to match the CLEP with the General Education requirements to see if it works. He will present this at the next meeting for review.

2. Continuing Business

- a) We discussed the Marine Biology Major proposal. We decided to invite the Steve Klemann, Chair of the Biology Department, to meet with Academic Affairs. We will let him decide if he wants to invite the two faculty members (Fiona Harper and Katie Sutherland) who would teach the majority of course in Marine Biology. We want to have answers to questions such as: Would a Marine Biology Major require another faculty member? Is the field study requirement really possible? How will they handle sabbaticals? Sharon Carnahan will extend an invitation to Steve Klemann to discuss the Marine Biology Major proposal.

The next AAC meeting will be on Tuesday, September 12 at 8:15 am in the Warden Dining Room.

Carolyn Carpan,
Secretary