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Minutes, Arts & Sciences Executive Committee Meeting, Thursday, March 20, 2003

Arts & Sciences Executive Committee

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Agenda
Executive Committee
March 20, 2003
12:30 p.m. in CSS 217

[Lunch will be provided]

I. Approval of Minutes—March 6, 2003

II. Announcements

III. Old Business

A. Faculty Elections

IV. New Business

A. AAC

1. Business Minor
2. Computer Science Major/Minor in Holt

B. Professional Development

C. Finance and Services

D. Student Life

V. Adjournment

Minutes of the Meeting
Executive Committee of the Arts and Sciences Faculty

March 20, 2003

Members attending: B. Carson, D. Child, E. Cohen, J. Haynes, B. Levis, L. Lines,
J. Malek, T. Moore

Guest: Hoyt Edge

I. The minutes of March 6, 2003, were approved (with a correction of the date).

II. Announcements

A. Presidents Bornstein and Levis with host a faculty conversation at lunch on April 15 in the Faculty Dining Room. Joan Davison will lead a discussion of the concept of the just war.

B. The spring faculty party will be April 12.

III. Old Business

A. The slate for the March elections is almost complete. It was agreed that the Executive Committee and the faculty as a whole need to reflect on the difficulty of getting nominations for governance positions. Why aren't people stepping up?

B. Dave Erdman is scheduled to speak at the March faculty meeting.

IV. New Business

A, AAC (Ed Cohen)

1, The proposed revision of the Business Minor is ready for presentation to the faculty, since it has been discussed in an e-mail exchange between International Business and Economics, in a meeting convened by the Dean of the Faculty between all members of both departments, in AAC, and in a colloquium to which the entire faculty was invited.

2. The Computer Sciences major and minor in Holt School is now being discussed by AAC and should be ready to go to the faculty in April. Jim Malek asked if this is to be considered a new proposal or a revision of an existing program not requiring a faculty vote. Ed suggested that it was up to the Executive Committee to rule on that.

3. Roger Casey has requested that the tabled R- and T-infusion proposal be brought to the faculty again in April. A FAQ sheet is being prepared to clarify questions raised at the last faculty meeting.

4. AAC has approved two self-designed majors and disapproved two (“with extreme prejudice”). AAC is proposing raising standards for self-designed majors (from 3.0 to 3.3 GPA) and requiring approval by all three departments involved, not just by the student’s adviser. Jourdan Haynes pointed out the need to clarify decisions about the self-designed major to Admissions, which uses this program as a recruiting tool.

B. SLC (Lee Lines)

1. The faculty-student lunch voucher program will continue, since the pilot was so successful. Forty-two faculty members took 133 students to a meal at the Cornell Campus Center.

2. The Committee continues to work on revising the academic honesty policy at Rollins. Recognizing the complexity of the issues, SLC has decided to postpone the colloquium on this until the fall. However, SLC plans to offer to the April faculty meeting a draft resolution, asking the faculty to endorse a strongly stated charge to SLC to focus next fall on developing an academic honesty policy, to be taken to the faculty for a vote during the 2003/2004 school year. Ed Cohen expressed a desire to see student involvement (including *Sandspur* coverage and attendance by student SLC members at faculty meetings when the honesty policy is discussed). Hoyt Edge suggested the possibility of a blue-ribbon sub-committee of SLC to work on this. Jourdan Haynes noted that SGA wants the honesty policy to be a student initiative; SGA will appoint a subcommittee for this purpose next year. Lee Lines emphasized that this would be a joint SGA/SLC initiative. It was emphasized that current policy states that all cases of academic dishonesty **must** be reported to the Dean of Faculty.

C. PSC (Thom Moore)

1. PSC has prepared a revision of the course evaluation form, to be used on a voluntary basis by tenured faculty as a trial run this spring.

2. A colloquium on benchmarks for scholarly work required for tenure and promotion will be held on March 21.

3. A colloquium on the evaluation of senior faculty will be held on April 11.

D. FSC (Doug Child)

1. Noting that the 1980’s baseline salary scale is no more, Doug asked which committee should discuss the possibility of creating a structured scale for faculty salaries. Ed Cohen suggested a joint task force of FSC and PSC.

2. Doug said that 3% salary increases had been budgeted for next year. The problem for faculty governance is that the decision comes from above, and we never know from year to year what the increase will be.

V. The meeting was adjourned at 1:55.

Barbara Harrell Carson
Vice President/Secretary

LEVELS	Level 1 - Ignorance	Level 2 - Questionable	Level 3 - Blatant
Definition	Preponderance of evidence is shown to be from ignorance	Somewhere between Level 1 and Level 3	Too obvious or conspicuous that guilt is undeniable
Violations handled by	Professor	Professor & Dean	Dean
Cheating with intent to deceive	Providing assistance in cheating	use of old tests/test files to prepare for an exam	student observed by professor cheating; ie crib sheet, written answers
Counterfeit Work		Visually or verbally receiving information	
Falsification of academic records			Changing grades on transcripts, grade sheets, reports, projects or tests
Falsification of data or Creation of false data			Creating data for projects
Plagiarism	Misuse of citations when writing papers	Misuse of citations	Others work turned in as own (at least 50% of term paper)
Theft		Communicating any or parts of tests for a given course	Turning in another's work as your own (w/or w/o permission)
Unauthorized reuse of work		Turning in the same work to more than one class w/o consent of the instructors	
Collusion (working together)	Working together when project was designed for individual work	Preparing assignment/project together w/o permission of the instructor.	