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Minutes, Arts & Sciences Executive Committee Meeting, Thursday, February 6, 2003

Arts & Sciences Executive Committee

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Minutes of the Meeting

Executive Committee of the Arts and Sciences Faculty

February 6, 2003

Members attending: R. Bornstein, J. Carrington, B. Carson, R. Casey, D. Child, M. Godoff (SGA), B. Levis, L. Lines, J. Malek, T. Moore

I. Approval of Minutes

The corrected minutes of January 23, 2003, were approved.

II. Announcements

Jim Malek distributed a space allocation plan, detailing changes that will be made as a consequence of Admission's move to the Marshall and Vera Lea Rinker Building. Faculty will be sent a copy of the plan, worked out by Vice Presidents Herbst and Malek, this afternoon. The timing of the moves has not been worked out.

III. Old Business

A. Executive Committee

1. Jim Malek discussed his response to the International Center approved last fall by the faculty. Jim noted that the ideas behind the plan are exciting and in keeping with institutional goals. However, Rollins is not in a budgetary position to accept all details of the plan. (For example, the proposal called for three new staff positions; an annual two-course release for the director of the program has been approved; however, no new positions have been authorized.) Jim will reconvene the task force that generated the proposal, expanding it to include a representative from International Programs, and will ask the new task force to look at more economical ways to achieve the goals of the proposed Center.

2. The Executive Committee returned to the question raised at the last meeting concerning overload teaching for Arts and Sciences faculty—specifically, do overloads have to be approved by the Dean of the Faculty? Roger Casey indicated that the Dean's office has no issue with overloads in Holt if the decision to teach the overload there is made in consultation with the faculty member's A & S department. The Executive Committee asked that Roger and Ed Cohen meet to identify any lingering questions or problems, if any, concerning overload policies.

Overload teaching does, however, continue to raise concerns in the Dean's office. Roger reported that the average teaching load of A & S faculty is 7.8 courses for fall and spring (including administrative overloads). A small number of faculty continue to violate the one-overload-course-per-term rule stated in the Faculty Handbook. Such

violations should be more easily monitored and controlled now that the deans and directors of Holt, A & S, and MLS are copying each other with their lists of overload courses.

3. Richard Lima has been elected to fill the vacancy on the Academic Affairs Committee.

4. The Executive Committee will, as always, act as the nominating committee for faculty elections in March. Current chairs of governance committees should begin to scout out nominees for committee members. Nominations for president and vice president will also be needed.

5. Barry Levis will write a resolution to be presented at the next faculty meeting saluting those who worked together to create the new space in Darden Lounge: Student Affairs (and in particular Cara Meixner), the Dean of the Faculty's office (and in particular Hoyt Edge), the Student Life Committee (especially Lee Lines). This new gathering space for students, faculty, and staff has as its centerpiece a plaque honoring distinguished award winners from Rollins (Nobel laureate, Rhodes scholars, Fulbrights, etc.). Complimentary beverages, newspapers, and magazines will be available, making it a good place for conversation or for reading.

B. Student Life Committee

1. Lee Lines reported that a pilot program for a Student-Faculty Meal Plan has been developed, offering vouchers to faculty who join at least two students for a meal in the Cornell Student Center.

2. SLC continues to work on improving Darden Lounge and increasing its use. SEA and ECO Rollins now hold meetings there.

3. Following the transfer of cases of dishonesty to the Office of Dean of the Faculty, SLC continues to work on developing and clarifying policies concerning academic dishonesty. The Executive Committee suggested a faculty colloquium on this topic.

4. Lee reported that the recently appointed Student Judicial Task Group has examined the Student Judicial System and found the policies reasonable and thorough. The task group is now looking into the question of how the policies are applied and implemented.

C. Finance and Services

1. Doug Child noted that George Herbst has been the committee's most valuable resource, supplying information as requested and acting on a number of the committee's recommendations. At the recent budget meeting, Yvonne Barry discussed the openness of the budgeting process, an openness with which, Doug said, FSC has been pleased.

2. During the budget meeting, the question of loss of revenue (\$1.6 million) because of the tuition remission program came up. However, because of the faculty's passionate defense of this program in the past, it was decided not to pursue this issue.

3. Responding to the request of the Executive Committee (initiated by Ed Cohen) that the Vice President of Finance look into the cost of health insurance for retirees (\$4188 out-of-pocket last year), George Herbst and the ICUF group have worked out a plan by which retirees with the Cigna Gold Plan pay only \$1713 a year.

4. Responding to Larry Eng-Wilmot's concern for safety issues, George Herbst has set up a group to work with Campus Safety to establish a reporting structure and a training program for handling accidents and other emergencies.

5. Information supplied by Roger Casey (concerning faculty salary, rank, and years of service) and analyzed by Jim Eck confirms the menace of compression, especially at the associate rank..

IV. The meeting was adjourned at 2:05.

Barbara Harrell Carson

Vice President/Secretary