

11-6-2003

## Minutes, Arts & Sciences Executive Committee Meeting, Tuesday, November 6, 2003

Arts & Sciences Executive Committee

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## **Minutes of the Meeting**

### **Executive Committee of the Arts and Sciences**

**November 6, 2003**

**Members attending:** R. Bornstein, J. Malek, R. Casey, Y. Greenberg, P. Bernal, L. Eng-Wilmot, S. Klemann, S. Lackman, S. Ledbetter, J. Schmalstig.

**I. Call to Order:** Yudit Greenberg called the meeting to order at 12:40.

**II. Approval of Minutes:** The minutes of the meeting of October 23, 2003, were approved as amended. Also approved, the minutes of October 9, as amended.

**III. Discussion of revision of Article VIII/Professional Standards Committee (Schmalstig):** Schmalstig distributed a revised Article VIII. PSC agreed with some of the concerns regarding comparison to peer institutions. The committee approved the second revision with the suggestion that there should be specificity or elaboration of Article VIII, relating to the discipline.

**IV. Institutional Review Board:** A document from Sharon Carnahan was distributed, incorporating a brief report of a conversation at Chairs' meeting. Due to lack of time, this item will be discussed at next Executive Committee meeting.

## **V. Chairs Report**

**A. Academic Affairs (Klemann):** Discussion of "T is almost complete," and perhaps the revision will be presented at the next executive meeting for approval. Also policy of student overloads will be presented at that time as well. AAC working on tentative HPED proposal that may be able to be discussed at December faculty meeting.

**B. Student Affairs (Bernal):** Academic Integrity survey has been distributed; steering committee has been created. Bornstein raised the issue of involving the parents in creating an honor code: some parents are concerned about establishing rules that will bring us into the courts. There have been approx 300 responses from students.

**C. Finance and Service (Eng-Wilmot):** Will be looking at 04-05 budget planning and the state of the 2003-04 budget with briefings from Yvonne Berry and Dave Carson. The Faculty salary task force is working hard discussing salary plan principles and is in the process of gathering salary information from Institutional Research and AAUP salary reports. There has been a lot of

transparency from the Dean and from Institutional Research. Grappling with what group of institutions constitutes our peer group; what should be our salary and benefits goals?

**D. SGA (Ledbetter):** Mayor Kip Marchman talked to Senators about public service project. Sarah is working on creating agenda for ACS conference. Next week will have SGA-Live program on RTV. Will have seminar on event planning. Working with campus safety and dining service committees. Have new website up. Greek week is next week. Week of difference is the following week. Discussing honor code today. Sarah attended a prestigious Presidential program in DC this past weekend.

**VI.** Greenberg thanked all present for their hard work.

**VII.** Meeting adjourned at 1:55.

Respectfully submitted,

Susan Cohn Lackman, Ph.D., M.B.A.

Vice-President/Secretary

Next Executive Committee Meeting Tuesday, November 18, Bieberbach Room.