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Minutes, Arts & Sciences Executive Committee Meeting, Tuesday, March 25, 2004

Arts & Sciences Executive Committee

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**Minutes of the Meeting
Executive Committee of the Arts and Sciences
March 25, 2004**

Members attending: Y. Greenberg, R. Casey, S. Klemann, J. Schmalstig, L. Eng-Wilmot, P. Bernal, S. Ledbetter, J. Eck.

- **Call to Order:** Yudit Greenberg convened the meeting at 12:35 p.m.

- **Approval of Minutes:** Minutes of March 4 approved as corrected.

III: AAC (S. Klemann) -

A. For re-presentation of Proposal on General Education Assessment “Standards” at next faculty meeting, some of the language has been changed, particularly references to “rubric.” There was a question about some faculty failing to submit the required assessment; could be prohibited from teaching that gen ed again.

B. Plan for Infusing the R and T into the Curriculum: Assessing the methods will be the responsibility of the individual departments. A proposal will be available for the faculty meeting.

IV. Elections (Governance): Section 2 states at-large members will be elected at the faculty meeting in March; the slate must be distributed no later than 10 days before the meeting. A call for candidates will go out immediately. Discussion continued on the calendar for the rest of the semester. An additional meeting for the Executive Committee added March 25, 10 – 10:50 a.m., and an A&S Faculty meeting added April 8, 12:30 – 1:50.

V. SGA (S. Ledgetter) – Elections next week.

VI. PSC (J. Schmalstig) – PSC is designing new course instructor evaluation forms. (This is Paul Harris' area of specialization.) The new form will have quantitative and qualitative data.

VII. Student Life – Task Force on Integrity will have colloquium on April 9, 3:30 p.m., then bring proposal to faculty on April 28.

VIII. Meeting adjourned 1:50 p.m.

Respectfully submitted,

Susan Cohn Lackman, Secretary