

11-16-2004

Minutes, Arts & Sciences Executive Committee Meeting, Tuesday, November 16, 2004

Arts & Sciences Executive Committee

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Minutes of the Meeting
Executive Committee of the Arts and Sciences
November 16, 2004

Members attending: P. Lancaster, Y. Greenberg, R. Casey, S. Lackman, D. Griffin, P. Bernal, S. Klemann, N. Decker, P Neinken. **Guests:** S. Carrier.

I. Call to Order: Yehudit Greenberg called the meeting to order at 12:35 p.m.

II. Approval of Minutes: The minutes of the meeting of November 4, 2004, were tabled.

III. There was discussion about the portrayal of the FEC in the minutes of October 19, 2004, and it was suggested the minutes be revised to reflect the true intent of the discussion. The minutes were in no way intended to be accusatory. The Executive Committee requested a clarification of how the minutes of October 19 read, and will clarify that the initial concern was raised by one individual. Greenberg has spoken with the chair of the FEC, and the FEC members who discussed the concern raised. The Chair of the FEC is comfortable with the tenor of the conversation. Lancaster noted this was a concern of one department, and not a single person, and Klemann added that this concern has arisen several times over the past year. Griffin pointed out that the FEC was created many years ago, and that there should be a reassessment. Greenberg has had several discussions with Griffin does not believe that FEC evaluating itself is appropriate, but believes that there should be an outside group that examines the structure and task of the FEC, and not the current FEC. It is time to examine whether all FECs are acting in conformance with the policies as established.

IV. Honor Code (Bernal) – The committee has been talking to the students, and have gotten input and will incorporate their comments. There will be another colloquium, either before the end of the semester or early in the Spring Semester. Bernal distributed an Academic Integrity Timeline. Once the document is approved there will have to be a procedure for implementation, including infusion into the RCC courses. There is a concern, too, about the question of test banks; Casey suggested there be an amnesty period during which time the organization can turn in all files. This issue will probably come up at the colloquium. There will be a colloquium December 3, 3:30 p.m., Faculty Club.

V. Intellectual Property (S. Carrier) – Update on Intellectual Property policy that must be in place by the time SACS visits. The draft has been created with models from other colleges (Stanford, Birmingham Southern) (SEE TAPE), College attorney, president, provost. The next step is to have the draft presented to the faculty, which could be done at the Faculty Meeting this Thursday. There was general discussion about the draft. Marvin Newman can present this at the Faculty Meeting; this is for information only. {A vote will be taken later because Carrier believes faculty buy-in is important. Instead of Vote, perhaps Endorsement is important.} This will be taken to the Crummer faculty after the A&S faculty has endorsed the document.

VI. Academic Affairs Committee (Klemann) – refer to what he distributed at last meeting, about the changes to the Chemistry major. A fundamental change that takes place in this curriculum is a revision at the freshman-sophomore level to sequence and organize the

coursework for our students. This is in line with revisions that some other institutions are involved with. There has been unanimity of support from affected departments in the natural sciences, and these changes are a result of suggestions from an outside consultant. This is a net loss of one course, and the labs will be incorporated back into the individual courses. Since this is a realignment of the program, so the Executive Committee may approve the changes: passed unanimously.

VII. Responses on the International Relations Major – Question about the history courses and why this represents European history courses, and not Asian. Klemann spoke with Joan Davison about the proposal. Some of the language has been changed. The foreign languages and cultures courses suggested do not seem to be coordinated with the courses being required; the language proficiency is what is important to the students. These language courses parallel those in the International Business courses. Courses in Religion were not included because they are presented in the Humanities methodology and that are presented with a focus on faith, rather than on the Social Science methodology; courses about religion and global politics may be included on a student-by-student basis. The Executive Committee approved the proposed curriculum.

VIII. Adjournment at 2:05 p.m.

Respectfully submitted,

Susan Cohn Lackman, Ph.D., M.B.A.
Vice-President/Secretary of the A&S Faculty