

Rollins College

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Curriculum Committee Minutes

College of Liberal Arts Minutes and Reports

10-1-2022

Minutes, Curriculum Committee Meeting, Saturday, October 1, 2022

Curriculum Committee

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Curriculum Committee
Emergency Meeting Minutes (approved)
October 1, 2022

In attendance: Emily Russell (chair), Samantha Fonseca-Douguet, Robin Gerchman, Kasandra Riley, Marc Sardy, Yusheng Yao, Steve Schoen, Ashley Kistler, Rob Sanders, Executive Committee members

Absent: Raghavendra KC, Susan Montgomery, Mattea Garcia, Perry Middleton

On Saturday, October 1, 2022, a request to convene the Curriculum Committee and the Executive Committee in an emergency Hurricane Ian meeting was called by Susan Singer, Provost.

Upon receiving messages from faculty, staff, and students regarding the announcement that Rollins will forgo Fall Break, Provost Singer requested the presence of the two committees, along with President Cornwell. A discussion ensued over protocol regarding emergency decision making and how to maintain a sound pedagogical structure given the impact of the hurricane.

Discussion highlights:

- Concern was expressed over missed teaching days from the hurricane and how to best deliver course content while keeping the upcoming Fall Break
- There are 2 contingency days on the calendar in December to be used if necessary; Fall Break should not be used as contingency days
 - Straw polls on using contingency days did not surface significant support
- Concern over teaching to only those who can make it and making accommodations for those who cannot. How is pedagogy balanced in this circumstance?
 - Limited options for faculty due to hybrid resources from COVID no longer available in all classrooms
- Review of faculty bylaws and campus policy on make-up dates following closures (AC 2009) provided clarification of protocol in emergency situations

The following two options were brought to the table for a vote:

1. Keep campus closed on October 3 & 4 for debris cleanup; offer classes virtually on October 5-7; maintain the Fall Break over October 10 & 11; resume in person classes on October 12.
2. Keep campus closed on October 3 & 4 for debris cleanup; offer in person classes on October 5-7 for those students and faculty who can make it in; maintain the Fall Break over October 10 & 11.

Curriculum Committee voted unanimously to approve option #1

Executive Committee voted unanimously to approve CC's vote of option #1

Adjourned 3:15pm