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Minutes, Arts & Sciences Executive Committee Meeting, Tuesday, October 19, 2004

Arts & Sciences Executive Committee

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Minutes of the Meeting
Executive Committee of the Arts and Sciences
October 19, 2004

Members attending: L. Duncan, P. Lancaster, H. Edge, Y. Greenberg, S. Lackman, D. Griffin, P. Bernal, S. Klemann, N. Decker, P Neinken. Guest: L. Lloyd

I. Call to Order: Yehudit Greenberg called the meeting to order at 12:40.

II. Approval of Minutes: The minutes of the meeting of October 7, 2004, were approved as edited.

III. QEP Update (Lancaster) – The Trustees saw the recent draft of the QEP proposal, and there were other informative presentations to members of the education committee of the board. Lancaster believes the reaction of the Board was positive. Activity still continues on the QEP; Sharon Carrier and Tom Lairson will both make a presentation at the A&S Faculty Meeting October 21. Crummer will also be able to express their opinion of the plan. A representative from the Accreditation Leadership Team should clarify what the process is for development of this plan. There will be another report from the ALT at the November 18 meeting. Note, too, that the plan can be modified after the SACS site visit in the spring.

IV. Homecoming Week (Neinken): The students are attempting to build a sense of community and pride in the school. There will no longer be an alumni reunion; but this will replace it. The plan for Homecoming 2004 (October 25 – 31) was put together by the Council of Leaders. The faculty is encouraged to participate.

V. FEC and Evaluations: One member of the faculty, representing one department, contacted Greenberg with a concern: faculty members outside of certain areas may have difficulty evaluating teaching and scholarship in some disciplines; this individual believes that this may lead to an unfair evaluation. In addition, the individual was concerned that while it is expected that significant problems with any candidate's performance should be addressed; there appears to be a breakdown in communication between the committee and the department. The Executive Committee discussed the concern at length, and Greenberg said she would speak further with the faculty member and with the Chair of FEC. This may be an opportune time to establish a task force to examine the procedures of the FEC, without prejudice, but to examine whether all FECs, past operated (and present operating) in conformance with the original task as outlined in the bylaws.

VI. United Way (L. Duncan) – Concern about fundraising because it includes Boy Scouts of America, which will not sign an anti-discrimination pledge. Duncan has made a compromise decision, and will announce it at the A&S Faculty Meeting.

VII. Information Technology (L. Lloyd) – Lloyd distributed the current version of the I.T. Master Planning Process. The committee is collecting a campus needs and wish list from the campus. A priority list will be developed in November, and the committee will invite feedback

through e-mail and/or through open forums. The document is updated on the website after each meeting.

VIII. Academic Calendar (H. Edge) – the 2005-2006 calendar has been set, but the Dean is open to making changes in the future.

Adjournment at 1:55.

Respectfully submitted,

Susan Cohn Lackman, Vice-President/Secretary