

10-14-2008

Minutes, Arts & Sciences Academic Affairs Committee Meeting, Tuesday, October 14, 2008

Arts & Sciences Academic Affairs Committee

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Recommended Citation

Arts & Sciences Academic Affairs Committee, "Minutes, Arts & Sciences Academic Affairs Committee Meeting, Tuesday, October 14, 2008" (2008). *Academic Affairs Committee Minutes*. Paper 118.
http://scholarship.rollins.edu/as_aa/118

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AAC Minutes (Oct. 14, 08)

In attendance: Wendy Brandon, Debra Wellman, James Small, Eric Zivot, Steve St. John, Susan Lackman, Yusheng Yao, Alex Winfree, Alex Grammenos, Tocarra Mallard, Kory Eylmann

Oct. 7 minutes approved.

Wendy made an announcement about the process for recording the changes in major/minor that were approved by AAC. The process is as follows:

- 1) AAC chair notifies requesting department of approval and copies Toni;
- 2) Department sends revised, red-lined copy of current catalogue information to Toni;
- 3) Toni reviews, edits for Catalogue style only, and posts to Catalogue web with effective date and note to changes spreadsheet on catalogue web;
- 4) A copy of the posted information is sent back to the department chair for a final check/approval;
- 5) Department gives final approval to Toni and she sends copy of change to TJs and to Julie Hatton for updating of major/minor and senior audit forms.

Discussion on the response by Susan Libby regarding change of major. The issue was staffing the ARH senior Capstone Seminar. Susan's email stated, "we are confident that we can staff the course. Like other capstone seminars in different departments, the course can change from year to year to suit the faculty member's areas of expertise...." The proposal for change in ARH major was approved.

Discussion on the RP draft. James suggested a change under the Rollins Plan General Education Learning Outcomes: I. Knowledge of Human Cultures and the Physical and Natural World. The change was to separate the current A. category of "Natural and Social Sciences" into two categories of A. Natural Sciences and B. Social Sciences. Deb Wellman recorded the wording change in the Commitment and Compensation section (from "faculty dialogue sessions" to "faculty colloquia"). The draft was approved.

Sharon Carrier updated her charge from the President Duncan to redefine Holt School. Sharon expressed her idea about the best approach to this charge: the conditions for a successful reform of Holt school, be its curriculum or otherwise, depend upon the legitimacy obtained through the faculty and the faculty governance system. Members helped Sharon identify two areas of general concern—quality control and financial health. Eric suggested that Sharon convene an ad hoc committee to evaluate and report to the faculty the strength and weakness of the curriculum and programs as the first step. Because of the complexity of the issues involved, members voted to continue the discussion at next meeting.