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Minutes, Arts & Sciences Professional Standards Committee Meeting, Tuesday, November 1, 2005

Arts & Sciences Professional Standards Committee

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Professional Standards Committee
Approved Minutes from November 1, 2005
12:30 pm Hauck 110

Next Meeting: Tuesday, January 24, Time to be determined, Hauck 110

Introduction/Preliminaries

The meeting was convened at 12:30 pm in Hauck 110 by the chair, Nancy Decker. Faculty members present were: Alexander Boguslawski, Gloria Cook, Don Griffin, Maria Ruiz, and Paul Stephenson. Associate Dean Hoyt Edge was also present. Student representative present: Tara Maley.

Information

Recording secretary Paul Stephenson arrived late (~12:45 p.m.), and the meeting was already in progress. These minutes reflect the conversation in progress at that point.

1. Agenda Items

- I. Approval of minutes of October 18 (*note: minutes were not available for approval*)
- II. Old Business: IRB
- III. Stipends for research (requested by Eric Schutz)
- IV. Distribution of CIE form

2. New Business

A. Stipends for research (requested by Eric Schutz): N. Decker read aloud a letter from Eric Schutz to the PSC, requesting that the PSC consider establishing a stipend that would be awarded to faculty during their sabbatical to allow them extra money for faculty engaged in writing.

D. Griffin stated that he would have a problem with the evaluation for this type of funding when attempting to draw the line between one person, or another. He said that he felt the college is doing a lot already with its faculty support programs.

A. Boguslawski stated that he could understand E. Schutz's thinking because he, himself, would not be able to make it financially during his sabbatical even with a \$10,000 FYRST Grant. He agreed with D. Griffin that the Rollins is doing an exceptionally good job at supporting faculty and that it was difficult to imagine that the college could continue to come up with new funds to expand faculty support.

H. Edge noted that even for faculty receiving travel compensation, they still aren't receiving a stipend. He remarked that in fact we are in a very unusual culture in that we are paid extra for doing work that faculty at other institutions do without compensation. We're happy that we have the level of monetary funding that we do – which makes us #1 in faculty development.

D. Griffin added that the amount of faculty development available at Rollins was far above the levels at other schools.

N. Decker we are reaching consensus that we have considered his concerns and appreciate the bind that he is in. While we understand the difficulties faced by faculty in their attempts to do research, we don't see any alternative.

D. Griffin added that we'd either have to come up with extra money or cut other programs.

B. Distribution of CIE form: H. Edge presented the PSC with an update on the C.I.E. He stated that hard copies of the C.I.E were being packaged for those people doing the forms by hand. He noted that there is the ability in the online form to allow a standard time when the “window” will be open and for faculty with special needs to have criteria for a default time when we can limit student access within that standard time period. Furthermore, he noted that the C.I.E would not be available to students at certain times of the day. He then asked the PSC what dates they would like the online C.I.E. to become active on the network and be subsequently deactivated. He also noted that faculty would be notified which of their students had not yet completed the C.I.E. Finally, he stated that some faculty had requested that the C.I.E be available after the last day of classes and through exam week so that some students would be able to complete it after they had taken their finals.

A. Boguslawski stated that he would like the C.I.E. not to be available after exams. Discussion of possible dates followed.

The PSC decided that the C.I.E. would be available to students from Nov. 16 through December 3. Having the C.I.E. active over the Thanksgiving holiday would give the college time to notify professors during the final week of classes which of their students had not yet completed the C.I.E.

A. Boguslawski asked how the C.I.E. would be advertised to students.

H. Edge replied we’ll e-mail faculty and students. We are assuming faculty will need to take a prominent role in emphasizing the importance of this.

M. Ruiz asked if there was a way that we could emphasize the importance of this by having the computer labs designated for use from 12-1 to be set-up solely for completing the C.I.E.

D. Griffin commented that the problem is that many students feel that the evaluations do nothing.

H. Edge stated that a copy of the C.I.E will also be printed in the Sandspur. He then asked what time limit should be established for faculty that want students to have restricted access to the C.I.E.? The PSC decided that students with limited access dates should have 5 days minimum to complete the C.I.E.

3. Old Business

A. IRB: Discussion was held regarding possible faculty members who could serve on the initial IRB. Faculty members recommended were: Marvin Newman, Jim Eck, Paul Harris, David Richard, Eileen Gregory, Darren Stoub, Sharon Carnahan, John Houston, Gay Biery-Hamilton, and Ryan Musgrave. N. Decker informed the PSC that she would see to it that nomination of members for the IRB be placed on the agenda for the next Executive Committee meeting.

4. Adjourn The meeting was adjourned (1:45 pm.)

Respectfully submitted,
Paul Stephenson, Recording Secretary