

Rollins College

Rollins Scholarship Online

Curriculum Committee Minutes

College of Liberal Arts Minutes and Reports

Fall 11-9-2021

Minutes, Curriculum Committee Meeting, Tuesday, November 9, 2021

Curriculum Committee

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Curriculum Committee Meeting
Nov 9 2021
Minutes (Approved)

Present: Jill Jones (Chair), Ashley Kistler, Mark Heileman, Rob Sanders, Rochelle Elva, Robin Gerchman, Samantha Fonseca-Douguet, Sarah Parsloe, Stephanie Henning, Yusheng Yao, Zoe Pearson, Gloria Cook, Toni Holbrook, Susan Montgomery, Jana Mathews, Steve Booker

- I. Approval of Minutes from Oct 26 meeting
 - A. Motion to approve; second; motion passes.

- II. Announcements
 - A. SGA: three academic affairs student members from will be joining us next week.
 - B. Diversity Session has been rescheduled to Dec. 1 due to schedule conflict; discussion surrounding including student taskforce on the larger strategic planning committee on Diversity and Inclusion
 - i. Registration subcommittee – discussed the Incomplete Grade policy: more advisement for professors and clarifying the language policy for failure to completing work resulting in F
 - ii. New Course: ongoing reviewing and approvals

- III. Old Business

Proposed Policy on Majors To earn the Artium Baccalaureus (A.B.) Degree, students must complete a minimum of 140 credit hours. No more than 50 % (70 credits) of a student's courses may be in one major.

 - A. Major policy: revising policy to limit one major content area to 50% of the total credit hours;
 - B. Majors: Jana Mathews presented on the goal of our curriculum; are we limiting the student experience by having majors with a high number of credits;
 - i. What model do we have for the Rollins curriculum?
 - C. Currently we do not have a major policy and this policy would set the bar. Policy is aspirational
 - i. The 50% would be in more in alignment with the mission statement of the college;
 - ii. We do not want the major to be more than 50% - new policy will provide this delineation.
 - iii. 35 majors at the college; a few majors are at 70 or over 70 credit hours; seven majors are 60 or more
 1. There may be an underlying reason for these majors to have high number of credit hours
 - D. Is there a need for a principle based major policy with a liberal arts ethos. What do we want for our students?

- E. Reducing to 60 credit hours would give students the opportunity to take 2 1/2 courses outside the major
 - F. Discussion around the concern that the majors may grow;
 - i. Zoe argues to preserve the ability for students to have choice in majors
 - ii. Students need 16 electives outside the major prefix to graduate
 - G. Stephanie asked for a discussion on how this policy will be enforced and monitored – Degreeworks? Advisors?
 - H. Do we need to include language for the AB Honors Degree in this policy
 - I. Rochelle articulated that professors teach major courses with a liberal arts component in the content.
 - J. Jill to revise: include language that focuses on the major rather than student
 - K. Jill to revise: include ABH students
 - L. Jill to revise: include language on prefix for outside the major
 - M. Motion to table this topic until next meeting, seconded, motion approved
- Overload policy:** Raise overload status from 22 credits to 24 credits. Lower the minimum GPA needed for overload approval from 3.0 to 2.75 for CLA and Holt.
- A. Bring policy in alignment with practice;
 - B. Overload will not come into play after 24 courses
 - 1. Desire to cut back the number of requests made to academic appeals subcommittee
 - C. Lower the GPA, not to encourage overloading; according to the data the average GPA 2.5 of students requesting overloads
 - D. Data based on three semesters pre-COVID and 3 semesters post-COVID
 - E. Jana asked about developing an awareness of who are these students taking overload credits.
 - F. Motion to table this topic to next meeting; moved, seconded, motion approved.

Meeting adjourned at 1:49 PM

Policy on Majors

To earn the Artium Baccalaureus (A.B.) Degree, students must complete a minimum of 140 credit hours. No more than 50 % (70 credits) of a students' courses may be in one major.

Proposal to Revise Overload Policy for CLA and Holt

This policy will apply to students required to complete the 140 credit curriculum. If Rollins transitions to a 128 credit graduation requirement, the overload policy will be reviewed and revised accordingly. In addition, this proposal brings policy (both maximum credits and expected GPA) in alignment with practice.

2-1. Raise overload status from 22 credits to 24 credits.

- a. Beginning with spring 2020 registration, students were allowed to register for 22 credits. After all students had had opportunity to register, maximum credits were raised to 24 without the need to request an overload. This change has now been in place for three registration periods without evidence of consequences to student success. Relevant data is at the end of this document. [For Holt overload will change from 16 to 20. Eighteen credits allowed during registration and raised to 20 after the initial registration period].

3-2. Lower the minimum GPA needed for overload approval from 3.0 to 2.75 for CLA and Holt.

- a. Data suggests that the average GPA of students with a GPA below 3.0 who successfully completed more than 22 credits is just above 2.5. ~~Erroring~~Erring on the side of caution, it is recommended the minimum GPA be set at 2.75 and that students with a GPA between 2.5 and 2.74* will be considered on a case-by-case basis by the registrar in consultation with the associate dean for advising and the academic advisor. If approved, the student will be allowed to register for a maximum of 26 credits. If not approved, the student will have the option to file an academic appeal. [*Holt students with a GPA between 2.5 and 2.74 will be considered by the registrar in consultation with the Dean of Holt.]

~~Current policy~~**Proposed Policy**

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Overload

Registration in more than ~~22-24~~ (20 for Holt) credits in a semester is considered an overload and students must submit a Request for Overload form to the Registrar’s Office no later than 5:00 p.m. of the 5th day of class. To be eligible for a course overload, students must have a minimum cumulative GPA of ~~3.0~~2.75 and the written support of the student’s academic advisor. Students who do not meet the ~~3.0~~2.75 minimum GPA or who wish to enroll in more than 30 credits are not eligible for a course overload and must file an academic appeal which will be reviewed by the Academic Appeals Subcommittee of the Curriculum Committee. New, non-transfer students are not allowed to enroll in a course overload in their first semester.

Course Load and Overload (Maymester/Holt Summer)

Registration in more than 12 credits during the summer (Maymester and Holt summer) is considered an overload. When enrolling in eight or more credits, students can enroll in a maximum of two Maymester courses (typically eight credits) at a time or one Maymester and one Holt first-6 week session.

Students who wish to enroll in more than 12 credits in the summer must file a Request for Overload form to the Registrar’s Office for consideration. **A minimum cumulative GPA of 2.75 is required.**

	201809	201901	201909	202001	202009	202101	202109
>22 CRS	155	164	114	156	152	78	80
AVG CRS	25	25	25	25	25	25	25
AVG GPA	3.55	3.53	3.6	3.53	3.5	3.65	3.41
Median	24	24	25	24	24	24	24
GPA <3	11	27	13	17	19	13	14
AVG CRS	24	25	24	24	25	24	24

AVG GPA	2.54	2.59	2.5	2.6	2.6	2.53	2.65
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