

10-5-2006

## Minutes, Arts & Sciences Executive Committee Meeting, Thursday, October 5, 2006

Arts & Sciences Executive Committee

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10/5 EC minutes

Members in attendance: Wendy Brandon, Sharon Carnahan, Lewis Duncan, Hoyt Edge, Larry Eng-Wilmot, Cat McConnell, Roger Casey, Tom Cook, Lisa Tillmann

- I. **9/21 minutes** amended, approved
- II. **MB major:** amended proposal to be distributed to faculty; Roger: needs to be ready for college catalogue, complete with, e.g., course descriptions
- III. **proposed by-laws changes permitting hiring into programs:** drafted by Tom, approved by EC, to be presented by Lisa at 10/12 faculty meeting.

Lisa: programs would have to develop tenure/promotion criteria.

Tom: program coordinator would chair CEC.

Roger: ability to hire into programs also would benefit Holt.

Sharon: programs tend to have less permanence than departments.

Lewis: what if a program is eliminated? Other schools moving away from departments and toward divisions—lowers pressure on major counts.

Hoyt: Where by-laws read “department chair,” need to add “or program coordinator”.

- IV. **proposed by-law changes regarding FEC:** 1) from 5 members and 1 alternate to 6 members, 2) making explicit that an FEC liaison must be present at CEC meetings for mid-course reviews.
- V. **Fall 2007: proposed one-week delayed start of classes** next fall due to major renovation of Ward Hall—approved.
- VI. **on-line course evaluations:** PSC looking into ways to increase response rate

Decisions:

- 1. Amended 9/28 minutes approved.
- 2. Where proposed by-laws changes read “department chair,” add “or program coordinator.”
- 3. Start of classes next fall will be delayed by one week. Will be announced to faculty on 10/12.