

3-22-2007

Minutes, Arts & Sciences Professional Standards Committee Meeting, Thursday, March 22, 2007

Arts & Sciences Professional Standards Committee

Follow this and additional works at: http://scholarship.rollins.edu/as_ps

Recommended Citation

Arts & Sciences Professional Standards Committee, "Minutes, Arts & Sciences Professional Standards Committee Meeting, Thursday, March 22, 2007" (2007). *Professional Standards Committee Minutes*. Paper 95.
http://scholarship.rollins.edu/as_ps/95

This Minutes is brought to you for free and open access by the College of Arts and Sciences Minutes and Reports at Rollins Scholarship Online. It has been accepted for inclusion in Professional Standards Committee Minutes by an authorized administrator of Rollins Scholarship Online. For more information, please contact wzhang@rollins.edu.

Professional Standards Committee
Approved Minutes from March 22, 2007
12:30 pm CSS 249

Next Meeting: 12:30-1:30 p.m., Apr. 17, 2007 (CSS 249).

Introduction/Preliminaries

The meeting was convened at 12:30 pm in CSS 249 by the chair, Wendy Brandon. Faculty members present were: Don Griffin, Mario D'Amato, Ron Larned, Steve Phelan, and Paul Stephenson. Associate Dean Deb Wellman was also present.

1. Agenda Items

No Formal Agenda was followed.

W. Brandon opened the meeting by stating that the PSC statement regarding lecturer positions had been sent to H. Edge and AAC in preparation for the upcoming faculty meeting.

W. Brandon also confirmed that April 10 at 6:30 p.m. would be the meeting time to review Technology grants with L. Lloyd. Dinner will be provided in the President's dining room of the C.C.C.

Discussion moved on to the Travel Budget:

W. Brandon noted that President Duncan felt it would be useful if faculty saw travel as part of a big package of development funds.

W. Brandon suggested creating a "story board" on faculty development to outline faculty development funding opportunities (for example Petters grants, and other funding opportunities). President Duncan had noted that people could get money (which may include money for travel) from various sources.

D. Griffin noted that planning ahead on the part of faculty is needed. Administrative assistants could help in this regard.

D. Wellman stated that the college could offer training for administrative assistants to help them assist faculty with making travel arrangements.

D. Griffin stated that the college could also give responsibility to Department Chairs. He also noted that so long as the Travel Budget is frozen the only thing that can be done is to change rules on access in order to free up money.

W. Brandon wondered if there was a way in which standing committees could interact to help budget travel appropriately?

D. Griffin commented that as the productivity of the faculty increased so too should the budget for travel. He noted that those faculty with Endowed Chairs have separate money available to them for travel. He voiced a concern that some faculty with endowed chairs may be drawing both from the travel budget as well as from their endowed travel funds.

S. Phelan commented that the PSC discussion pointed out the need for a clear story board that can show faculty the types of support available and how to access it.

D. Wellman suggested that faculty holding endowed chairs and faculty awarded Cornell Grants be reminded to show restraint when applying for travel funds if they can afford to use some of their own award money.

M. D'Amato agreed that he liked the idea of a Flow-Chart because it deflects some of the criticism of lack of funding.

The PSC agreed that we need a "Critical Story Board" to illustrate the sources of funding available for faculty development.

W. Brandon commented that the story-board should illustrate pathways to money for faculty at each level: Assistant, Associate, Full Professor, Endowed Chairs, etc.

W. Brandon stated that she told the Executive Committee that the PSC will not set recommendations about the distribution of Travel Funds as the committee has no input into the allocation of these funds.

D. Griffin asked why the Petters (Internationalization) grants were separated from the Critchfield and Ashforth grants which are reviewed by the PSC? Shouldn't the PSC be integrating these?

It was suggested that Tom Lairson (who currently oversees the Petters Grant funding have a shared membership with the PSC and meet with PSC as L. Lloyd does with technology grant funding.

W. Brandon suggested that the college could also launch a Faculty Development Website that contains all the needed resources for obtaining funding from the college. There could be a link from the Dean of faculty page to the new Faculty development page. She noted that we will announce that PSC will be working on upgrading travel at the next faculty meeting.

D. Wellman suggested that PSC present the story board at the Faculty Retreat in August 2007.

W. Brandon suggested that at the start of each academic year the chairs of each standing committee could meet to discuss issues of budget.

D. Wellman noted that we need to make the point that not every need for travel must be paid for by the college. Many of our peer institutions have much lower travel funding and development levels for their faculty.

Discussion moved to the C.I.E.

W. Brandon noted that this area seems to be fine.

Discussion moved to Lecturers and Majors

D., Griffin asked about issues with the sizes of majors and its impact on hiring. Has there been any further discussion on this?

W. Brandon replied that the issue is being brought to AAC.

D. Wellman noted that curriculum change will address some of the issues of growth in majors.

W. Brandon stated that we can request that the incoming Dean of Faculty take this up immediately next fall. She asked D. Griffin to help put together the talking points Laurie Joyner.

D. Griffin noted that long term planning is needed.

M. D'Amato asked if it would be helpful to have outside voices-not just PSC. Would input from other faculty be appropriate?

W. Brandon noted that long term planning in terms of programs and faculty we want have not been done in the recent past.

D. Wellman commented that we need a really bipartisan group to look at student/faculty ratios and she added that L. Joyner was surprised to learn that faculty were not more greatly involved in admissions.

It was noted that the Executive Committee needs to approve any establishment of a new standing committee (such as one for admissions)

W. Brandon asked could the diversity committee become a standing committee? At this point the committee has been doing programming.

D. Griffin noted that standing committees typically establish policy whereas separate committees are typically involved in programming.

M. D'Amato commented that if there is no need for a policy change would it possibly be better to have a group with a budget to enact programs.

2. Adjourn The meeting was adjourned (1:55 p.m.)

Respectfully submitted,
Paul Stephenson, Recording Secretary