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Faculty Affairs Committee Minutes

College of Liberal Arts Minutes and Reports

4-18-2023

Minutes, Faculty Affairs Committee Meeting, Tuesday, April 18, 2023

Faculty Affairs Committee
College of Liberal Arts, Rollins College

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Faculty Affairs Committee

Meeting Minutes
April 18th, 2023
12:30pm – 1:45pm

Location: KWR 330

In attendance

Business – Mark Heileman (2022-2024)

Expressive Arts – MacKenzie Moon Ryan—on leave Oct.-May (2022-2024), Substitution of Thomas Ouellette beginning October 2022

Humanities - Todd French (2021-2023)

Science and Mathematics - Sabrice Guerrier (2021-2023)

Social Sciences Applied – Allen Johnson (2022-2023)

At large rep - Caitlyn Bennett (2021-2023)

At large rep – Hesham Mesbah (2021-2023)

Amy Armenia

Lisa Tillman

Mari Robertson

Samantha Fonseca Douguet

James Patrone

I. Call to Order

II. Approval of Minutes from April 4th, 2023

- a. Stacey absent (minutes from 4/4/23 not reviewed or approved this meeting; will review and approve during next meeting)

III. Continuing and New Business

- a. Vote on Chair for 2023/24
 - i. Nomination for Lisa Tillman
 1. All in favor (those FAC members who will be beginning and/or continuing next year); no abstentions; nomination approved.
- b. Update from EC
 - i. Holt Changes
 1. Revenue changes and enrollment dips
 - a. Holt undergraduate shifting to hybrid model whereby students will attend classes that include days that are virtual and days that are in-person.
 2. Gen. Ed. Adjustments—lowered by 10%
 - a. 1 less class
 3. Counting of alternative credit—military, etc.
 4. Name change in Health Care Management
 5. The Russell Statement

- c. CIEs
 - i. Discussion of EC's changes
 - 1. Reviewed modified SPOT that will be discussed during upcoming Faculty Meeting.
 - ii. How to use Bias data?
 - 1. Discussion regarding sharing Bias data with faculty to increase transparency and what logistical procedures need to be accomplished to move forward in sharing Bias data.
 - iii. Timeline and rationale
 - 1. Discussion regarding created timeline and rationale that will be distributed to all faculty.
 - iv. Proposal to begin with passing Part 1, then discussion and vote on Part 2
- d. Discussion about agenda for next year
 - i. FEC course release
 - ii. Salary study
 - iii. Dashboard and faculty support
 - 1. Rationale is to increase transparency for faculty regarding budgetary decisions and status of the college.
 - iv. Next Steps on Peer and CEC evaluation
 - 1. Discussion on creating guidance for course evaluations (i.e., creating a rubric to help in consistency in evaluation procedures); potential of providing a day of reflection for faculty to come together to engage in discussion.
 - v. Students' ability to record classroom lectures
 - 1. Note Taking Express (service used through Accessibility Services) will likely be replaced with different application for students with recording privileges.

IV. Adjourn

- a. Motion: Sabrice
- b. Second: Mark
- c. Meeting adjourned