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10-4-2022

### Minutes, Faculty Affairs Committee Meeting, Tuesday, October 4, 2022

Faculty Affairs Committee  
*College of Liberal Arts, Rollins College*

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## **Faculty Affairs Committee**

**Meeting Minutes**  
**Meeting of Oct. 4th, 2022**  
**12:30pm – 1:45pm**

**Location: Webex/tfrench**

### **In attendance:**

Business – Mark Heileman (2022-2024)

Expressive Arts – MacKenzie Moon Ryan—on leave Oct.-May (2022-2024), Substitution of Thomas Ouellette beginning October 2022

Humanities - Todd French (2021-2023)

Science and Mathematics - Sabrice Guerrier (2021-2023)

Social Sciences - Stephanie Gonzalez Guittar (2021-2023)

Social Sciences Applied – Allen Johnson (2022-2023)

At large rep - Caitlyn Bennett (2021-2023)

At large rep – Stacey Dunn (2022-2024)

At large rep – Hesham Mesbah (2021-2023)

Amy Armenia

### **I. Call to Order**

### **II. Approval of Minutes from Sept. 20th, 2022**

- a. Motion to approve minutes – Sabrice
- b. Second – Stacey
- c. All in favor; 1 abstention (Thomas was not in attendance last meeting); minutes approved

### **III. Welcome to Professor Ouellette**

### **IV. Report from EC Meeting**

- a. Update on Fall Break move
  - i. Todd provided update based on Saturday (9/29/22) meetings.

### **V. Continuing Business**

- a. Teaching Evaluation Models
  - i. Discussion of creating plan for moving forward with proposals and timeline.
  - ii. FAC members worked in groups of 3 to review proposal and timeline via jamboard.
  - iii. Todd to introduce FACs work on proposal at next faculty meeting, including potential to modify the current CIE to more accurately capture effective teaching.
    1. Introduction to also include recommendation of having Nancy Chick host discussion on what might be considered “excellent” teaching.
- b. Announcement from Amy Armenia on Sabbatical communication

- i. Discussion of faculty being required to complete sabbatical proposal prior to sabbatical being approved, as indicated in faculty handbook.
- c. Continued reflection on Faculty quality of work/life

**VI. Adjourn**

- a. Motion to adjourn – Stacey
- b. Second – Stephanie
- c. Meeting adjourned