

11-18-2014

## Minutes, Arts & Sciences Professional Standards Committee Meeting, Tuesday, November 18, 2014

Arts & Sciences Professional Standards Committee

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## **Meeting Minutes November 18, 2014**

12:30 -1:45 P.M. in Bush 123

Approved December 2, 2014

### Committee Members Terms and Affiliation

Gay Biery-Hamilton, 2013-2015, Social Sciences

Rosana Diaz-Zambrana, 2014 – 2016, Humanities

Kevin Griffin, 2013-2015, Expressive Arts

Fiona Harper, *Committee Chair*, 2014 – 2016 Science

Julia Maskivker, 2013-2015, At-Large

Anne Murdaugh, 2014-2016, At-Large

Jillian Rondeau, 2014 – 2015, SGA rep

Eric Smaw, 2013-2015, At-Large

Anne Stone, 2014 – 2015 CPS

Eren Tatari, 2014-2016, At-Large

Meghan Wallace, 2014-2015, SGA rep

### Committee Members in Attendance

Kevin Griffin, Fiona Harper, Anne Murdaugh, Jill Rondeau, Eric Smaw, Eren Tatari, Meghan Wallace

## **Call to order**

Meeting called to order 12:33

## **Approval of Minutes**

Meeting minutes from 10/21/2014 and 11/04/2014 were approved

## **Old Business**

- None

## **New Business**

Internationalization Committee (IC) Clarification: Guest - Ashley Kistler, see Attachment 1 below.

- The IC Committee members consist of
  - 1 Crummer representative, 3 year term
  - 1 CPS, 3 year term
  - 3 A&S representatives, 3 year term
  - Director of International Programs, *ex-officio*
  - Director of International Student and Scholar Services Staff (DISSS), *ex-officio*
- A & S faculty members are voted on during the Spring semester each year that a position is vacant, following a call sent out to the faculty soliciting names of those willing to serve on IC.
- CPS and Crummer select their representative in a similar manner. Attempts are made to include Holt representation via “double dipping” with A&S Faculty.

- IC only deals with faculty international travel, but inclusion of DISSS is helpful to confirm if the faculty has taken the appropriate steps in creation of a field study.
- Overall, committee is somewhat in flux, but striving to develop a strategic vision, documentation, and website.
- IC reviews international travel grants for faculty. They have recently changed the grant structure to one grant of \$3500 every 5 years for faculty international travel that focuses on teaching, professional development or the mission of the College. Ashley would like to present this new grant structure to the faculty in the Spring.
- **They will not fund travel for research.**
- **As per a Presidential mandate, faculty cannot use Rollins internal funds (e.g. Critchfield/Ashforth/Individual Development Grants) in combination with international grant money.**
  - **Presidential and Provost were very clear with IC that travel for research should be covered by Critchfield and Ashcroft**
- PSC and IC will jointly request the Dean of A & S office to create a webpage collecting all the information on Rollins internal faculty grants to increase transparency in the monies available to faculty and the processes involved.
- Ashley mentioned there is some concern about the composition of the “other” Internationalization Committee involving field studies. This committee is the Faculty Advisory Committee for International Programs, whose faculty members are “appointed by AAC and CPS”. Fiona will request more information from this latter committee about the member selection process, its mission, and why there is a need for separate committees. The faculty of IC request these committees be combined.
- If exposing students and faculty to other countries and cultures is a continued focus of the college, the faculty should consider the creation of a standing governance committee to oversee these matters.

## **Adjournment**

Meeting adjourned at 1:27pm

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**Attachment 1:**

Email from Giselda Beaudin, Director of International Programs, on November 4, 2014 to Fiona Harper & Ashley Kistler

I am happy to contribute to this discussion but I am just a standing member of the committee, which has a rotating faculty chairperson. I am not aware of any documentation that details the structure and/or charge of the committee AND that reflect its current iteration. I do have copies in files I inherited that describe past iterations of the committee but I am not sure how useful that is. The current committee structure is as follows:

--1 Holt representative

--1 Crummer representative

--3 A&S representatives

--Director of International Programs and Director of International Student and Scholar Services

Staff are standing members; faculty have three-year terms

For the past few years, we have solicited interest from the full faculty and then passed a slate forward to EC and the faculty for a vote to approve new members. CPS and Crummer appoint their representatives separately.

Our current charge is to administer the faculty/staff grants for international travel. The committee reports to the Provost.