

3-8-2007

Minutes, Arts & Sciences Executive Committee Meeting, Thursday, March 8, 2007

Arts & Sciences Executive Committee

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3/8/7 Executive Committee meeting minutes

Members in attendance: T. Cook, W. Brandon, R. Casey, L. Duncan, L. Eng-Wilmot, P. Bernal, H. Edge, L. Tillmann, S. Carnahan

2/22/7 minutes: approved

I. Avian flu response: L. Duncan: Rollins coming to be seen as national leader. Because we cannot accommodate residential students, we plan to err on side of being 2 weeks too early to respond rather than 1 day too late.

II. Revised Guidelines for Academic Internships: (AAC, S. Carnahan)

A. AAC approved minimum of 30 hours of credit to participate in academic internship (change from requiring at least junior status)

B. AAC approved maximum of 12 semester hours of credit that may be applied toward graduation.

C. After extensive discussion, AAC voted against proposed removal of academic/disciplinary/residence hall probation as a restriction.

D. AAC voted for creation of new AAC subcommittee (2 faculty, 1 student) on academic internship appeals.

R. Casey: INB requires internship, so probation puts some students in position not only of not completing an internship but also their major. Certain types of offenses put student on probation for career at Rollins.

L. Duncan: Probation is source of attrition. Early infraction could preclude a student from ever participating in an internship or studying abroad.

EC discussed: 1) non-uniform practices associated with probation, and 2) movement away from judicial code toward social honor code stressing student rights and responsibilities.

EC approved revised guidelines and decided they need not go before full faculty.

III. Revised majors and minor: (AAC, S. Carnahan)

Music major: change re: ensemble from Credit/No Credit to letter grades; AAC has requested guidelines for letter grades from music faculty

Spanish major: renaming/renumbering courses

Asian Studies minor: change to ensure that a student cannot complete minor solely with language courses

EC discussed: 1) grade inflation, 2) GPA within and across departments, 3) possibility of reporting both letter grades and class averages on transcripts (L. Duncan), 4) possibility of adding citations to transcripts for outstanding work (L. Duncan)

IV. faculty travel: W. Brandon: proposed joint brainstorming meeting between PSC and F&S

EC discussed faculty perceptions (and misperceptions) about faculty travel policies (including dean's discretion, departmental v. institutional travel budgets, perception of one-size-fits all faculty/disciplines).

R. Casey: to address misperceptions, PSC should compile data comparing faculty development funds at Rollins to funds at top 10 R1 institutions.

V. funding Critchfields: H. Edge: significant shortfall this year; W. Brandon: thanked administration for covering shortfall; recognized quality and international focus of proposals

VI. international travel funds: L. Duncan: because 1/3 of faculty not applying for funds, we may be able to support participating faculty every other year (rather than every 3 years)

R. Casey: could do that if faculty booked month in advance, used kayak.com, and made inquiries about non-conference hotel lodging.

L. Duncan: may want to explore having institutional travel agents and seeking out group rates for travel to common destinations.

VII. committee, President, V.P. elections; FEC appointments

L. Duncan: suggested moving to president elect model or having next president come from current EC

Decision:

1. EC approved AAC's proposed changes in guidelines for academic internships, deciding the changes need not go before full faculty