

2-13-2008

## Minutes, Arts & Sciences Professional Standards Committee Meeting, Wednesday, February 13, 2008

Arts & Sciences Professional Standards Committee

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Professional Standards Committee  
Approved Minutes from February 13, 2008  
12:30 p.m. CSS 249

Next meeting:, 2008.

The meeting was convened at 12:30 p.m. in CSS 249 by Wendy Brandon. Other faculty members present were: Mario D'Amato, Fiona Harper, Alicia Homrich, Alberto Prieto-Calixto, and Susan Libby. Trish Moser was also present.

1. Agenda is attached.
2. Old Business
  - I. Minutes from January 29, 2007 were approved as amended.
  - II. W. Brandon had an update on bylaws wording changes. She read a letter received from Marvin Newman asking for a quick response from PSC on wording changes. It was suggested that we not spend time debating them. If there's a disagreement, we vote and send it along. There was some question about deadlines; M. D'Amato will check the bylaws and call Judy Schmalstig. We need people for an appeals process.
  - III. W. Brandon had some announcements and small items of business.
    - The FEC declined the online education presentation done by Paul Harris. Judy Schmalstig didn't respond and the others said they had decided to have it in the fall.
    - Current PSC members who will be continuing are F. Harper, A. Prieto-Calixto (both at large), S. Libby (Expressive Arts), and J. Carrington (Science). M. D'Amato, W. Brandon, A. Homrich will be leaving the committee so we need two representatives from the humanities and two at large members.
    - W. Brandon and A. Homrich will look for a couple of good grant applications and get permission to post them online to serve as models.
    - W. Brandon will include the notes and PowerPoint presentation from the family leave colloquium in the end-of-year report. F. Harper will propose a policy by email.
    - W. Brandon passed along thanks from Laurie Joyner to those who helped with SEA applications.
    - We need a slate of names to replace Rick Vitray, Judy Schmalstig, and Ed LeRoy on the FEC. We want to find people that match the general area of those coming up for tenure/promotion. Margaret McLaren, Twila Papay and Marvin Newman will remain on the FEC.
    - We need to decide in which division Critical Media and Cultural Studies belongs. W. Brandon wrote to Lisa Tillman to ask whether they would prefer Social Science or Humanities. L. Tillman responded that they do not wish to be in a division and that we should rethink the division structure of the college. We agreed that the division is purely a matter of paperwork and we do not have to have a meeting about it.

- J. Carrington agreed to contact Paul Harris about the educational aspect of the CIE. We hope that he has already determined a set of guidelines and principles for an education plan, which we can consider and send to the Executive Committee.
3. New business
    - I. Possible dates for the IT Grant review and dinner are March 20, 24, 26, 27, 31, April 1, 2.
    - II. W. Brandon has gotten inquiries about whether child-care support might be included in the budget of a grant application. M. D'Amato thought that seemed similar to a request for, e.g., travel insurance, which we would not pay for. A. Prieto-Calixto also thought child-care was not research related. S. Libby could imagine situations where lack of child-care would prevent a project and she could imagine how it could be overused. W. Brandon also suggested that it was not 'cut and dried.' It is mostly women who have the need and Rollins is family friendly. She suggested a line entitled, "special budgetary needs," so we could consider any such needs on a case-by-case basis. We will reconsider at the next meeting.
    - III. President Duncan suggested that the PSC consider adopting a protocol for handling ethics violations. M. D'Amato suggested that we form an ad hoc committee when necessary; we can't write a protocol for anything that might occur. S. Libby asked if they were thinking of a faculty equivalent of the honors council. W. Brandon noted that there is a code of ethics in AAUP guidelines. A. Prieto-Calixto asked if it wasn't the job of administration to handle faculty ethics violations.
    - IV. Don Davidson suggested to Roger Casey and Lewis Duncan that the PSC have an advisory role in awarding Cornell Challenge Grants. The chair of PSC should be part of the advisory committee.
  4. The meeting was adjourned at 1:45 p.m. The next meeting will be March 20 at 12:30 p.m. in CSS 249.

Respectfully submitted by Julie Carrington.