

10-30-2008

Minutes, Arts & Sciences Professional Standards Committee Meeting, Thursday, October 30, 2008

Arts & Sciences Professional Standards Committee

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Professional Standards Committee
Approved Minutes from October 30, 2008
12:30 p.m. Bush 105

Next meeting: to be determined.

The meeting was convened at 12:30 p.m. in Bush 105 by Susan Libby. Other faculty members present were: Anca Voicu, Julie Carrington, Fiona Harper, Alberto Prieto-Calixto, Elton Graugnard, Dana Hargrove, and Emily Russell. Associate Dean Deb Wellman was present as was student member Mackenzie Bolin.

1. Agenda is attached.

2. Old Business

- I. Minutes from October 6, 2008 were approved as revised.
- II. It was noted that we met to consider Service Learning grants at 5:00 p.m. on October 2 in Crummer 307.
- III. After summarizing the role of the PSC for our new student member, we took up the question of access to the CIEs. F. Harper noted that should add to the agenda our discussion from last year when we decided that the CIEs are inappropriate for intercession or field courses and are a problem for team taught courses. D. Wellman says that the chair of FEC has access to the evaluations and wants the rest of the committee to also have access. E. Russell hopes that such access is only to CIEs of those up for evaluations and only for that semester. If the goal is to eliminate paper, we also have to give the department evaluation committee access. D. Wellman said that if the Dean's office doesn't make copies then often everyone on the committee makes his/her own. The discussion in the Dean's office was regarding promotion and tenure but E. Russell noted that her department does evaluations much more frequently than that. S. Libby asked if the access can be the same as it was when we did paper evaluations. D. Wellman said that currently she's the only one with access. J. Carrington asked if the candidate could decide who should have access. D. Wellman was concerned that some might allow no access but J. Carrington thought that was a legitimate, although probably self-defeating, choice. E. Russell noted that we need not concern ourselves with the technical aspects; once the decision is made about what access to provide, IT can worry about how to provide it. S. Libby said that according to Sharon Lusk, departments don't have access to Holt School evaluations either. Such access is necessary. The motion was made to give the CEC access to CIEs of faculty under their review. Access begins June 16 or upon the request of the department chair and ends on May 31. The chair is responsible for submitting names of CEC members for each candidate. Discussion included the suggestion that the chair will be reminded by the Dean's office in spring to form the CEC and set up CIE access for the following year's evaluations. The motion was seconded and approved. The motion was made to allow the FEC to have access to CIEs of faculty under

their review during the semester of the evaluation. Discussion included the stipulation that IT build in an automatic cutoff date. The motion was seconded and approved.

3. New business

- I. The previous faculty evaluation of administrators was done by an online survey. S. Libby is trying to collect information the institutional history people on who designed and implemented the survey; where the results went; what the results were; etc. She has contacted Socky O'Sullivan, Hoyt Edge, Don Davison, Barry Levis, Jim Eck, Yudith Greenberg and Carol Lauer. Jim Eck believes they went to Rita Bornstein. D. Wellman said that Dean Joyner was under the impression that the previous survey was not a very good tool. A. Prieto-Calixto wondered what we would do with the results once we spent time and effort on the evaluation. S. Libby said that the faculty who suggested this route also suggested a subcommittee of full-professors to consider the results. D. Wellman noted that most administrators who are trying to do a good job would love to have an evaluation and it's worth doing just for that reason. D. Hargrove asked why PSC can't collect the data. We aren't making decisions based on the data, just collecting it. S. Libby will continue looking into the history. A. Prieto-Calixto, E. Graugnard, and D. Wellman will look at other schools. E. Russell will check AAUP guidelines and M. Bolin will check on whether Deans from other schools have done evaluations.

4. The meeting was adjourned at 1:45 p.m. The next meeting will be at 12:30 p.m. on November 11.

Respectfully submitted by Julie Carrington.