

Rollins College

## Rollins Scholarship Online

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Faculty Affairs Committee Minutes

College of Liberal Arts Minutes and Reports

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11-9-2021

### **Minutes, Faculty Affairs Committee Meeting, Tuesday, November 9, 2021**

Faculty Affairs Committee

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**Faculty Affairs Committee**  
**Meeting Minutes**  
**Meeting of November 9, 2021**  
**12:30 – 1:45**

**Location: Annie Russell Theatre conference/green room**

**In attendance:**

Business - David Caban (2020-2022)

Expressive Arts - Missy Barnes - (2020-2022)

Humanities - Todd French - (2021-2023)

Science and Mathematics - Sabrice Guerrier - (2021-2023) (arrived after vote)

Social Sciences - Stephanie Gonzalez Guittar - (2021-2023)

Social Sciences Applied - Leigh DeLorenzi - (2020-2022)

At large rep - Caitlyn Bennett (2021-2023)

At large rep - Hilary Cooperman (2021-2023)

At large rep – Hesham Mesbah (2021-2023)

Jenny Cavanaugh (until 1:15pm)

**I. Call to Order**

**II. Approval of Minutes from October 5th, 2021**

- a. Motion to approve - Leigh
- b. Second – Hesham
- c. All in favor; no abstentions; meeting minutes approved

**III. New Business**

- a) Discussion of the proposed change to the CLA faculty By-laws (see addendum below for specific wording of modified By-laws)
  - a. FAC was informed, by EC, to make an official vote for By-laws of Associate Professors serving on FEC
    - i. Motion to approve voting on amended By-laws of Associate Professors serving on FEC - Todd
    - ii. Second - Stephanie
    - iii. Official vote opened to FAC members

- iv. All in favor; no abstentions; proposal is passed (Sabrice not present during vote)
  - b. Next step: EC will review approved, amended By-laws; then it will be reviewed by the full faculty
- b) Other new business
  - a. Discussion about providing more compensation for CLA faculty teaching independent study courses and tutorials
  - b. Discussion regarding RFLAs
  - c. Discussion of students coming forward and sharing difficulties in not having wellness-focused courses in addition to courses specific to their major
  - d. Discussion about experience of faculty having high numbers of advisees and advisees not being able to connect with advisors in different departments
    - i. Idea of being able to spread number of advisees more evenly amongst faculty in departments
    - ii. Idea of allowing students to choose majors earlier so they can be assigned an advisor sooner
    - iii. Consideration of if compensation can be provided to those faculty who advise a certain number of advisees
    - iv. Discussion to bring aforementioned suggestions to Jenny to see what may be feasible
  - e. Sabrice brought forward suggestions from Science Department
    - i. Request to schedule a meeting with Susan and Grant
      - 1. May not be realistic fall semester due to full schedule, but will try to schedule for spring 2022 semester
    - ii. Alternatives to FSAR
      - 1. Discussion that alternatives to FSAR are being explored in EC
    - iii. Idea of major courses counting as required RFLA or general education courses; encouragement to bring up to Jenny

#### **IV. Adjourn**

- a. Motion to adjourn - Hilary
- b. Second - Sabrice
- c. Meeting adjourned

## Addendum

### **Article VIII/ E./ Section 2. Faculty Evaluation Committee Structure and Evaluation**

Current:

#### Section 2. Faculty Evaluation Committee Structure and Evaluation

##### **a. Membership**

This committee is constituted of six members and one alternate, all of whom must hold the rank of full professor. All members except the alternate are voting members. When the number of faculty to be reviewed by Faculty Evaluation Committee in a given year exceeds eighteen faculty, the alternate becomes a full voting member of the committee for that year. No more than five committee members will participate in the evaluation of any given candidate. Members of the Faculty Evaluation Committee are nominated by the Executive Committee of the Faculty and ratified by the Faculty by simple majority vote. Membership will normally include one tenured professor from each division of the College of Liberal Arts with consideration given to issues of diversity. Members will serve staggered three-year terms and may not serve consecutive terms. Members of the FEC receive one course-released time every year they serve on the Committee

**Proposed:**

##### **a. Membership**

This committee is constituted of six members and one alternate. It is preferred that members hold the rank of full professor but up to two members may be tenured, associate professors. All members except the alternate are voting members. When the number of faculty to be reviewed by Faculty Evaluation Committee in a given year exceeds eighteen faculty, the alternate becomes a full voting member of the committee for that year. No more than five committee members will participate in the evaluation of any given candidate. Members of the Faculty Evaluation Committee are nominated by the Executive Committee of the Faculty and ratified by the Faculty by simple majority vote. Membership will normally include one tenured professor from each division of the College of Liberal Arts with consideration given to issues of diversity. Members will serve staggered three-year terms and may not serve consecutive terms. Members of the FEC receive one course-released time every year they serve on the Committee.