

Rollins College

Rollins Scholarship Online

Faculty Affairs Committee Minutes

College of Liberal Arts Minutes and Reports

10-5-2021

Minutes, Faculty Affairs Committee Meeting, Tuesday, October 5, 2021

Faculty Affairs Committee

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Faculty Affairs Committee

**Meeting Minutes
Meeting of October 5, 2021
12:30pm - 1:45pm**

Location: Annie Russell Theatre conference/green room

In attendance:

Business - David Caban (2020-2022)

Expressive Arts - Missy Barnes - (2020-2022)

Humanities - Todd French - (2021-2023)

Science and Mathematics - Sabrice Guerrier - (2021-2023)

At large rep - Caitlyn Bennett (2021-2023)

At large rep - Hilary Cooperman (2021-2023)

At large rep – Hesham Mesbah (2021-2023)

Jeanette Smith

Jenny Cavanaugh

I. Call to Order

- II. Approval of Minutes from September 28th, 2021
- a. Motion to approve – Hesham
 - b. Second – Todd
 - c. All in favor; no abstentions; meeting minutes approved

III. New Business

- a) Dialogue about faculty handbook revision relating to the change in adjunct overload pay to \$4000. This revision also changes a section about how we calculate enrollment overload. These compensation decisions do not need to be approved by the faculty as they are the purview of the administration, but all faculty handbook changes must be reviewed by FAC.
- a. FAC reviewed faculty handbook changes, including rate adjustment for adjuncts and overloads
 - b. Missy will take information regarding FAC discussion on faculty handbook revisions to EC

- c. FAC to propose request to discuss with President, Provost, VP of Finance, and Admissions regarding enrollment, faculty salaries, and budgetary concerns with hope to develop report to share with all faculty
 - d. Discussion of total number of faculty, compensation, enrollment numbers, and concern of how to support classes if and when visiting professors leave positions
 - e. Discussion regarding ratio of faculty to students and how this is determined
 - f. Discussion of interest in hearing about the vision of the college from Provost and President to better understand longer term goals and potential concerns
 - g. Dialogue regarding past structure of general education requirements and RFLAs;
 - i. Discussion of current structure of some courses offering a mixed mode format where the course can count for those majors as well as RFLA requirements
- b) Other new business
- a. Discussion about ACS teaching and learning workshop as an opportunity to provide helpful examples of experiential modalities (i.e., gathering data based on student perspectives and experiences of the course) of evaluating teaching in a way that is more intentional and representative compared to CIEs
 - b. Dialogue about past mentorship model for new faculty to receive mentoring and feedback and potential for new mentorship process for support, especially regarding teaching support and feedback
 - i. Potential component could be mentor-mentee relationship being setup early on in new faculty career, with mentoring and observations occurring over time to provide additional support
 - ii. Mentorship process could also be considered service to the college for those serving as mentors

IV. Adjourn

- a. Motion to adjourn – Sabrice
- b. Second – Hilary
- c. Meeting adjourned