

Rollins College

Rollins Scholarship Online

Curriculum Committee Minutes

College of Liberal Arts Minutes and Reports

3-31-2020

Minutes, Curriculum Committee Meeting, Tuesday, March 31, 2020

Curriculum Committee

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Curriculum Committee Meeting Agenda

Date: March 31, 2020

Location: WebEx room

Voting members:

- Martina Vidovic (Chair)
- Valerie Summet
- Brian Mosby
- Kip Kiefer
- Caitlin Mohr
- Blake Robinson
- Julia Maskivker (Secretary)
- Brendaliz Santiago-Narvaez
- Steven Schoen
- Rachel Simmons
- Samuel Alvarez

Non-voting members:

- Emily Russell
- Stephanie Henning
- Rob Sanders
- Kyle Bennett
- Wisly Zephir
- Valerie Cepero
- Breanna Obando
- Mariia Shvydkina

Guests:

- Mae Fitchett
- Toni Holbrook
- Tiffany Griffin
- Steve Booker
- Erik Kenyon
- Karla Knight
- Gabriel Barreneche

Agenda

- 1. Approve minutes from the March 10, 2020 meeting approved minutes**
- 2. Sub-committee reports**
 - a. New course no report, Hebrew was approved.
 - b. Academic Appeals met last week and routine business discussion about maymester
 - c. EC report not met yet
 - d. Registration: Holt transfer policy working on it,
 - e. SGA no report, executive board is meeting, president and vice-president were elected.
- 3. Old business**
- 4. New business**
 - a. Holt Transfer Policy: Rob submitted the clean copy. Discussion about sentence. Change “residency” for “enrollment”? Also the word “matriculation”, discussion about “may receive” as opposed to “receive”. It is decided to use “can”. No more changes
 - b. Advisor Reassignment Protocol: Gabriel B. speaks. When fac member leaves on sabbatical or retires the advisees need to be reassigned. We want to put formal protocol on the books. In event that new advisor is not assigned. It works like this: the director of advising will send it to chair of dept the student wants to major in, and the chair will make reassignment and she will send it to registrar for the action to be finalized. If student is exploring major, Tiffany will work with student to find someone and she later will send to registrar. Tiffany will figure out who is the best fit for advisor role

5. Question: who will make decision about new assignment? Tiffany will go to chair if dept has a lot of advisees. If dept is small, just go to advisor. No assignment without consultation with the student and faculty member, not always assign to low load advisors because they may have no relationship with student.
 - a. Maymester 2020: Emily R, only allow 1 course for Maymester per student. Why would be deny opportunity to take second class? We look at GPA and if student wants to take second course, if GPA is low, we say “no”, generally. Toni H adds: No accreditation issue anymore if faculty able to demonstrate how learning outcomes achieved. Emily: can we do this quietly, reach out to poor GPA students when they choose 2 maymesters? Are we in agreement? Yes, all agree
 - b. would Pass/ fail apply to Maymester? Stephanie H: No, this new grading policy is just for spring, we would have to take it to faculty vote. How does that happen during spring? Somebody may bring it up.
 - c. Transfer credits under alternate grading policy: how are we going to transfer grades below c minus from other institutions that implement pass/ no pass? Stephanie: our preference is that we keep policy as it is now until we can get more information and let students go through appeal process. Is everyone ok with this? Yes, all agree. Look at D courses from other schools accepted as pass, and look at them case by case.
 - d. Honor Code violation under alternate grading policy: Gabriel B speaks. He came up with some options to look at. Problem was pass fail policy does not address honor code violation. Policy says student cannot use C/ NC for honor code violation. What happens if student makes an honor code violation for last part of spring semester? On Gabriel’s proposal, the student still has to do punitive measures, and if the violation is horrible, they cannot opt into P/ PD/NP.
 - e. If there is a violation, we put a place holder grade until honor council does its process. General sense in cc, option 3 and 4 preferred in Gabriel’s policy
 - f. Martina speaks: it seems that if number of appeals is going to be low, we can go with option 1? . Gabriel says number 1 is ok. We conclude that any violation after April 2 precludes students into opting into pass/ fail policy. Option 1 accepted by committee.

6. Announcements

7. Adjourn