

Rollins College

## Rollins Scholarship Online

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Curriculum Committee Minutes

College of Liberal Arts Minutes and Reports

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3-10-2020

### **Minutes, Curriculum Committee Meeting, Tuesday, March 10, 2020**

Curriculum Committee

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# Curriculum Committee Meeting Agenda

Date: March 10, 2020

Location: Chapel, Classroom 101

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## Voting members:

- Martina Vidovic (Chair)
- Valerie Summet
- Brian Mosby
- Kip Kiefer
- Caitlin Mohr
- Blake Robinson
- Julia Maskivker (Secretary)
- Brendaliz Santiago-Narvaez
- Steven Schoen
- Rachel Simmons
- Samuel Alvarez

## Non-voting members:

- Emily Russell
- Stephanie Henning
- Rob Sanders
- Kyle Bennett
- Wisly Zephir
- Valerie Cepero
- Breanna Obando
- Mariia Shvydkina

## Guests:

- Mae Fitchett
- Toni Holbrook
- Tiffany Griffin
- Steve Booker
- Erik Kenyon
- Karla Knight
- Gabriel Barreneche

## Agenda

1. Approve minutes from the February 25, 2020 meeting -- approved
2. Sub-committee reports
  - a. New course approved history, gen ed, updated new course form and description of credit hours
  - b. Academic Appeals met and considered a number of appeals, all good
  - c. EC report, policy for creation and closures of academic programs. New proposition for new dept being created to submit their criteria for promotion and tenure but it was pointed out that we don't have a procedure for creating a dept, so they want cc to start looking at that, we may not finish this semester. Provost wants a new policy in place—the idea is that the new dept would not be approved until FCC and CC approve.
  - d. Registration: 2 things: Holt transfer policy and registration priorities, 6 or 7 alternatives to go about it, will bring them to CC soon
  - e. SGA: no report, BUT legislation on tuition freeze and tuition freeze acts that were passed. Interesting to see how faculty responds—senate resolution supporting tuition freeze happened.
3. Old business
4. New business
  - a. Holt Transfer Policy: Sanders has been working on policy hard for the last months. The prior policy was liberal in terms of what we accept but still too rigid for students of continuing education, which is what holt is. Average holt student: under 27 and 37 ys old. Many of them coming to Rollins with different experiences than CLA students: Military, Community college, etc. our peer

institutions have policies that reflect those realities. So, now that we centralized registrar services, we changed language in the policy. Most significant change is: inclusion of a sentence that refers to acceptance of 60 hours of applied science work. We are more explicit in allowance of this. Students may have course work from other programs, especially at 100 level and that is not different from course they may take here. For CLA, we have a flat rate to take as many hours as they want, but HOLT students pay for each course, and we require more credits than sacs requires, so, this makes us lose against other institutions. We are at a disadvantage. We are going to allow transfer credit to get course load down. Peer institutions that allow for these courses are specified in the new policy draft. It doesn't have to be 16 credits accepted. We want to do this because we think enrollment will go up. UCF is the competition. Statistics show also that students that are given transfer credits end up taking more classes. Question about financial aid availability: does the credit given impact eligibility? Response: these are going to be elective credits. We want to minimize the electives they have to take since we have a 140 credit requirement.

- b. Question: are we up from 64 to 92 credit hours of transfer?. Stephanie H: once you reached second year you cannot transfer in credits. You can limit students that way.
- c. Question: How do you enforce major and gen ed credit transfer? Response: for gen ed, we review transcript if they don't have an AA. Here we are only focusing on electives.
- d. Question: who makes the decision of what gets counted for the applied sciences? Response: in Valencia, no applied science designation exists anymore, just a course. We do a case by case process by looking at transcript, the registrar does, and she works with department to see where it can go. Course by course basis . Martina: could we add that to the policy? We should start looking at what tool to use to start creating a process to store the courses that can be accepted. Stephanie H: Valencia did away with applied denomination. Problem: we at Rollins don't take many of these credits if class is not liberal arts type-- but the policy doesn't say that that's the rule, so we want to make it more explicit that they can use those credits **now**. There are classes in hospitality programs that would be valuable to a Rollins degree. Suggestion: don't use the word applied, change to associate
- e. Questions about particular sentences and wording. Do we need restriction on what we don't take? Like vocational classes? Response: many of those courses don't give credits anyways
- f. Question: AA science and AA art was a distinction of content, do we take science reqs but not the gen-eds? Response: we are just saying we are going to look at courses without the artificial separation-- up to 16 credit hours in addition to what we would usually give them
- g. Stephanie H: our practice is to be conservative when it comes to transfer credits and we do have the software that get the courses logged and we don't have to go back to dept over and over to ask what they think about credit transfer
- h. Question: do they keep transfer credits if they decide to move to CLA? Response: probably no. Holt is not liberal arts education.

- i. Sanders will produce a clean version of the new transfer policy and come back to CC
- j. F Competency: not discussed, cleaned up version of the policy will be put on canvas

**5. Announcements**

**6. Adjourn**