

Rollins College

## Rollins Scholarship Online

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Curriculum Committee Minutes

College of Liberal Arts Minutes and Reports

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2-4-2020

### **Minutes, Curriculum Committee Meeting, Tuesday, February 4, 2020**

Curriculum Committee

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# Curriculum Committee Meeting Agenda

Date: February 4, 2020

Location: Chapel, Classroom 101

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## Voting members:

- Martina Vidovic (Chair)
- Valerie Summet
- Brian Mosby
- Kip Kiefer
- Caitlin Mohr
- Blake Robinson
- Julia Maskivker (Secretary)
- Brendaliz Santiago-Narvaez
- Steven Schoen
- Rachel Simmons
- Samuel Alvarez

## Non-voting members:

- Emily Russell
- Stephanie Henning
- Kyle Bennett
- Cece Carrico
- Bet Tauscher

- Steve Booker
- Erik Kenyon
- Karla Knight
- Gabriel Barreneche
- Jennifer Cavenaugh
- Janette Smith
- Rob Sanders

## Guests:

- Mae Fitchett
- Toni Holbrook
- Tiffany Griffin

## Agenda

1. **Approve minutes from the January 28, 2020** – moved by Valerie
2. **Sub-committee reports**
  - a. New course: no meeting
  - b. Academic Appeals met last week, worked on appeals standardizing, nothing else of importance.
  - c. EC. Martina says she clarified membership types for curriculum committee on the agenda: voting members, non-voting members, guests
  - d. Registration: met last week, thought about different models for registration priorities. They will be brought next week to the CC or the one after to get feedback. The subcommittee also discussed waitlist process and exceptions to it and class capacity. Stephanie Henning: mentions need of two more members in sub-committee that are tenure or tenure track. Not a strict need but open to expansion. She also explains that the subcommittee is working on improvement plan
  - e. SGA no report, met last week but nothing to report
3. **Old business**
  - a. Graduate Course Repeat Policy. Bob Sanders (Dean of Holt School): Financial aid does not pay for repeated courses in graduate studies. About the question of what the passing grade for each program is: Our policy does not define what the passing grade is, students repeat course with permission of program director, each program has its policies? He's very unclear. About GPA and repeated course grade: Sanders states that both grades will appear but the highest grade will count,

that is, only second grade computed if higher (he says this is what a number of other schools do). What about credit hours? He responds that in new policy, student would only get credit hours for one course, not two. Question is asked: if a student that gets a passing grade that is low wants to repeat course anyways, the proposal doesn't say what happens there (CLA repeat policy doesn't either). Does the student receive 8 credit hours? The proposal only talks about failing a course. Martina suggests that a statement should be added that students only get credit for same course once, and then also we should change the CLA repeat policy Sanders: if a student repeats a class, there are implications for financial aid and they should check with financial aid. Question is asked: should we vote on modifying graduate repeat policy now? Sanders interrupts as says he will write something up and send it to Martina for further review by the CC. There is a motion to table this issue until it is clarified what the precise phrasing about the non-failing grade will be. Emily Russell interjects and says that this policy modification doesn't need to go to entire faculty

- b. **Hebrew 201** – addition to F requirement: Martina explains that she sent correct version of Yudit's proposal this morning. The question is posed? Do we think Hebrew should count for F req? Can we offer it without interruption? Toni Holbrook states: This is not in our purview, Deans will decide and it will go to EC, we can communicate concerns but they make a decision. She also explains that SACS is very concerned with qualifications of people teaching languages. She says they are now looking at course prefix course by course and they certify faculty qualifications for each course. She explains there are three ways to pass that certification: 1) PhD in that subject. 2) 18 graduate semester hours in the language, 3) be a native speaker but with a contribution to the teaching field, based on these rules, exception statements can be created. In case of Yudit, we would have to create an exception. She's a native speaker but she doesn't have 18 hours in graduate instruction in Hebrew. Someone says that Yudit has a point: What about Arabic? Isn't it in the same situation? Hebrew shouldn't be singled out. All languages in this precarious situation should be included not just Hebrew. Emily Russell says: I can see low enrollments in Hebrew. If I cancel that course, I can open a course on philosophy and religion course and get 20 students, a course that Yudit would teach.
- c. Erik Kenyon states that there is value in having the course despite low numbers. It's about what students do with it
- d. Stephanie Henning clarifies that Hebrew 201 is not in the catalogue and that it needs to be added, she thinks
- e. Suggestion to table this discussion is made until next time the CC meets.

#### 4. New business

- a. Emergency Faculty Positions:  
ANT – 3 year VAP: Ashley Kistler explains a proposal for hiring a new faculty visitor to replace her while she serves as assoc dean of academics in the next three years. Her dept is down to 4, she states it is difficult to staff major in those conditions. The dept will not able to offer service courses Also hurts LACS. The

position is a position in Indigenous Latin American/Caribbean language and culture. Ashley would still advise majors. Approved

BUS – Lecturer. Tim Pett explains that their lecturer just retired. They want to do a search for someone with a CPA or Masters in accounting. This would be a critical resource for the department. 2 lecturer positions?

CMS – 1 year VAP. Dan Myers: He is going to be on sabbatical in the fall. Also there is increasing CLA enrollment. Holt School CS program was closed. The department is trying aggressively to bring CS back into general education program. Myers is teaching equivalent of four courses, did the same last year. The dept has around 60 students declared or exploring computer science. Martina suggest that the understaffing issue be moved to the beginning of proposal for EC to consider strongest case.

OLIN – TT Debra Prossner and Jonathan Harwell. Meridath Wilson has resigned, Olin is requesting to replace her. They explain that the money is there in faculty salary pool—this is not an additional line. Jonathan supervises this position. The position teaches lab and information literacy sessions, also curates all electronic resources. They explain that our collections are more electronic than print copy at this point. They assure us that the search can happen fast. The new E-resource librarian can be here by early summer.

**5. Announcements: none**

**6. Adjourn,** motion to by Kaitlyn, seconded by Valerie