Minutes, Curriculum Committee Meeting, Tuesday, November 19, 2019

Curriculum Committee
Curriculum Committee Meeting Agenda
Date: November 19, 2019
Location: Chapel, Classroom 1

Attendees:
- Martina Vidovic (Chair)
- Valerie Summet
- Brian Mosby
- Kip Kiefer
- Caitlin Mohr
- Patti McCall-Wright
- Whitney Coyle (Secretary)
- Brendaliz Santiago-Narvaez
- Steven Schoen
- Rachel Simmons
- Samuel Alvarez
- Kyle Bennett
- Cece Carrico
- Bet Tauscher
- Emily Russell
- Mae Fitchett
- Stephanie Henning
- Toni Holbrook
- Tiffany Griffin
- Steve Booker
- Erik Kenyon
- Karla Knight
- Gabriel Barreneche
- Jennifer Cavenaugh
- Janette Smith

Agenda

1. Approve minutes from the November 12, 2019 meeting
   a. Approved (8-0-0) (Moved: Val, Second: Brian)

2. Sub-committee reports
   a. New course
      i. No meeting (waiting for Fall 2020 proposals)
      ii. Request from Toni – minutes from new course subcommittee for SAACS
          1. Hillary might have these – Steve will look into these
   b. Academic Appeals
      i. Met – considered a few appeals:
          1. One policy issue to bring forward: appeals coming in for Honor Code Penalty – if found responsible you can’t withdraw, CR/NC
          2. From Gabriel – logic is that if students can be penalized and made to remain in the class even if they had intended to drop
             a. Consider major vs. minor violation and allow for minor violations to remain in class.
          3. Perhaps it isn’t a good idea to place into policy what we do with minor and major and what constitutes major and minor. Perhaps we should just have guidance for the appeals committee in the future.
          4. Presenting the decisions not as “denied due to major” situation, or “denied due to minor” violation, etc. – keep it clear and specific.
          5. Allow HC to make decision about withdrawing from course ?? – not strongly supported
          6. Trying to clarify the guidelines that appeals committee uses
7. Withdraw from class but still go through HC procedures (if before W date)
8. HC = 2004/2005 – did compare to HCs nationwide
9. Some leniencies built into the system (allowing self-reporting, not jumping straight to HF)

c. EC report
   i. Data analytics minor approved
d. Registration
   i. Multiple virtual meetings
   ii. *Will come back to:* more discussion on appealing grade vs. academic policy
e. SGA
   i. Exec board meeting – puppies on Mills lawn during finals week (Dec. 7th puppies in library)

3. Old business
   a. Finish in Four – Gabriel is here to discuss
      i. Retention committee worked on this document
      ii. How does a student document that they can’t get a class … follow their eligibility criteria: register on time, etc.
      iii. Applies to a student with a single major
      iv. Shouldn’t make a huge difference in retention – it is more to make it public that this is a promise
      v. All CLA students are eligible if they follow all of these rules
      vi. Covers tuition ONLY
      vii. What can we add about registration hold, etc. --- in fine print of registration guidelines
     viii. Something about sciences – deferred declaration of major – what can we do here? Is it up to science faculty to make it work? Often not possible.
        1. If you want to be a [[…]] major and you decide 4th semester of enrollment and you hadn’t prepared for this, you must meet with academic advisor to determine if 4 years is still viable… then what?
           a. Change language to make sure that students understand that if graduation isn’t viable, then this is null
        ix. ?? 8 consecutive semesters ?? vs. 4-years – must be continuous!
        x. We already did all of this … this is really an outward facing policy – tell other schools we do this – helps makes Rollins competitive in this way.
        xi. 2.25 cumulative GPA? – advice from other institutions, above bare minimum. Not sure what the justification is.
   b. Registration priority (did not reach)
   c. Second bachelor degree (did not reach)

4. New business
   a. Position Request for Olin Science Librarian (TT)
      i. Push this forward as soon as possible
      ii. 12-month position – don’t need to hire on normal faculty calendar – pool is strong at all times of the year.
iii. This is one of the positions that is highly specialized so this is a big NEED in their department
iv. Appointments and subject specialty and support for science faculty
v. Open access publishing and Open educational resources specialist and promoter
vi. Replacing tenure line in budget even if title and description is different

5. Announcements
6. Adjourn