

Rollins College

Rollins Scholarship Online

Curriculum Committee Minutes

College of Liberal Arts Minutes and Reports

9-24-2019

Minutes, Curriculum Committee Meeting, Tuesday, September 24, 2019

Curriculum Committee

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Curriculum Committee Meeting Agenda

Date: September 24, 2019

Location: Chapel, Classroom 1

Attendees:

- | | | |
|--|---|--|
| <input checked="" type="checkbox"/> Martina Vidovic (Chair) | <input type="checkbox"/> Rachel Simmons | <input checked="" type="checkbox"/> Erik Kenyon |
| <input checked="" type="checkbox"/> Valerie Summet | <input checked="" type="checkbox"/> Aaron Villanueva | <input type="checkbox"/> Karla Knight |
| <input checked="" type="checkbox"/> Brian Mosby | | <input checked="" type="checkbox"/> Gabriel Barreneche |
| <input checked="" type="checkbox"/> Kip Kiefer | <input checked="" type="checkbox"/> Emily Russell | <input type="checkbox"/> Jennifer Cavanaugh |
| <input checked="" type="checkbox"/> Caitlin Mohr | <input checked="" type="checkbox"/> Mae Fitchett | <input type="checkbox"/> Janette Smith |
| <input checked="" type="checkbox"/> Patti McCall-Wright | <input checked="" type="checkbox"/> Stephanie Henning | |
| <input checked="" type="checkbox"/> Whitney Coyle (Secretary) | <input checked="" type="checkbox"/> Toni Holbrook | |
| <input checked="" type="checkbox"/> Brendaliz Santiago-Narvaez | <input checked="" type="checkbox"/> Tiffany Griffin | |
| <input checked="" type="checkbox"/> Steven Schoen | <input checked="" type="checkbox"/> Steve Booker | |

Deadline for course changes for AY 2020-2021 = December

Agenda

1. **Approve minutes from the September 10, 2019 meeting**
 - a. Motion to approve minutes from September 10, 2019 (Moved: Caitlin, Second: Valerie)
 - b. DECISION: (10-0-0)
2. **Sub-committee reports**
 - a. New course
 - i. Met last week
 - ii. Approved one in Spanish, one in CS, approved a few ECMP courses, an English course,
 - iii. In the midst of intersession proposals – hope to have the bulk them done this week. ~31 or so for now have been proposed
 - b. Academic Appeals
 - i. Had a meeting, 4 minor appeals and a few time sensitive ones by email
 - c. EC report
 - i. Asked registration subcommittee and EC said it is fine to work as a small group
 - ii. Calendar issues we mentioned last week should be discussed in EC this week
 - d. Registration
 - i. Met this past week
 - ii. Will discuss second Bachelor degree today
 - iii. AP/IB programs and policies (bring to CC later)
 - e. SGA
 - i. First official meeting: Aaron, Bet, Kyle
3. **Old business**

a. 2020-2021 CLA Academic Calendar

- i. Took out deadlines that don't have anything to do with approving calendars
- ii. Now we have a side-by-side-by-side calendar: CLA, Holt, Grad. Counseling
- iii. Thanksgiving recess question: all three schools have THREE different dates T--Sat., Grad Counseling = Th+Fri. (used to offer more Saturday classes, so this would line up with that calendar if Sat. Classes were on the calendar). – request to line these up and extend to Sunday for all calendars.
- iv. Final Exam Schedules: cross-listed courses follow the holt exam schedule (4p classes and on since the current exam schedule doesn't give the time for the evening cross-listed classes).
- v. What are we doing for the cross-listed courses and Fall Break/Thanksgiving – we would like to align the breaks if possible
 1. We could align break and just have ONE more Monday of the semester
 2. Worry is grade turn around (from a Monday evening final and Tuesday grades due)
 3. Could we have the Monday classes meet the last Friday of the semester
- vi. We should likely put a note in the schedule, Calendar, and **syllabi** about cross-listed courses and meeting times (also send an email??)
- vii. Do we agree with the time of day (4pm+ classes would meet during fall break) – and how can we communicate this with students?
- viii. Student feedback – don't agree with the differences in Fall and Thanksgiving ... would perhaps be better for long Thanksgiving? It is confusing to students that it is different per class.
- ix. **For EC:**
 1. Mother's Day graduation (move)
 2. Align breaks with Holt and CLA (Thanksgiving and Fall Break)
- x. Motion to approve 2020-2021 CLA Academic Calendar, (Moved: Whitney, Second: Patti)
- xi. DECISION: *APPROVED* (10-0-0)

4. New business

a. Department of Modern Languages and Literatures: name change

- i. **G. Barreneche:** Background information – with strategic planning an idea came out to rebrand the department. Changing name to Department of *Global Languages and Cultures*. Department is offering more than just language and literature – culture/film and culture classes are offered. Not a claim on Critical Media nor Anthropology – trying to fit into the realm of culture. (5 Cs = communication, cultures, connections, comparisons, communities = vehicles, how to teach languages)
- ii. Many peer schools have this name change (reflecting teaching of cultures through languages)

- iii. Hope to teach intercultural skills through culture classes
- iv. SAACS issues
 - 1. Faculty credentials in the area of “culture”
 - a. Most faculty have research that focuses on culture so this shouldn’t be the problem
 - 2. Cleanest if we wait for name change to be effective Fall 2020 (after SAACS 5-year report). There are some faculty hires coming in to support this shift in focus of dept. and name change
- v. Can the dept. wait for this change? – yes, can wait
- vi. Provisional approval for beginning of AY 2020-2021
- vii. Bylaws change would be necessary – at Faculty meeting (then on to Board of trustees in May 2020)
- viii. Motion to approve *APPROVED*, (Moved: Martina, Second: Caitlin)
- ix. DECISION: (10-0-0)

b. Discussion of Second Bachelors' Degree

- i. Not bringing up today for approval necessarily – just for discussion of issue that is not clear
- ii. Curriculum handbook – students can return to Rollins for a second Bachelors degree – can do this through *CLA*: with 35 extra credit hours (at Rollins), through *Holt*: 48 extra hours. Cumulative GPA in *CLA* = 2.5, not sure why. Holt GPA: cumulative GPA of 3.0 to even enter for a second Bachelors ... once accepted, 2.0 is enough to get second degree. GPAs are separate.
- iii. Are students eligible for class rank, Latin honors, etc.: Holt: you have to do 70 credits at Rollins. *CLA*: ? need to check if minimum amount of credits is required. --- general consensus is that they aren’t eligible for these things
- iv. If you were a *CLA* grad --- 35 is fine?
- v. If you were not a Rollins Grad – filtered towards the Holt plan 48 hours for everyone (whether you’re in *CLA* or Holt).
- vi. After acceptance – considered seniors upon entry, priority registration. – not a large concern.
- vii. Can we find a number for *CLA* that makes sense – can we just be consistent with Holt
- viii. Likely written 2005/2006: when we moved from course units to hour, residency requirements added (70 hours)
- ix. Motion to *TABLE* until next meeting – continue discussion

5. Announcements

- a. Hurricane contingency discussion and policy – discuss in the future

6. Adjourn