

Rollins College

Rollins Scholarship Online

Curriculum Committee Minutes

College of Liberal Arts Minutes and Reports

9-10-2019

Minutes, Curriculum Committee Meeting, Tuesday, September 10, 2019

Curriculum Committee

Follow this and additional works at: https://scholarship.rollins.edu/as_cc

Curriculum Committee Meeting Agenda

Date: September 10, 2019

Location: Chapel, Classroom 1

Attendees:

- | | | |
|--|---|---|
| <input checked="" type="checkbox"/> Martina Vidovic (Chair) | <input checked="" type="checkbox"/> Rachel Simmons | <input checked="" type="checkbox"/> Erik Kenyon |
| <input checked="" type="checkbox"/> Valerie Summet | <input checked="" type="checkbox"/> Aaron Villanueva | <input type="checkbox"/> Karla Knight |
| <input type="checkbox"/> Brian Mosby | | <input type="checkbox"/> Gabriel Barreneche |
| <input checked="" type="checkbox"/> Kip Kiefer | <input checked="" type="checkbox"/> Emily Russell | <input type="checkbox"/> Jennifer Cavanaugh |
| <input checked="" type="checkbox"/> Caitlin Mohr | <input checked="" type="checkbox"/> Mae Fitchett | <input type="checkbox"/> Janette Smith |
| <input type="checkbox"/> Patti McCall-Wright | <input checked="" type="checkbox"/> Stephanie Henning | |
| <input checked="" type="checkbox"/> Whitney Coyle (Secretary) | <input checked="" type="checkbox"/> Toni Strollo (Holbrook) | |
| <input checked="" type="checkbox"/> Brendaliz Santiago-Narvaez | <input checked="" type="checkbox"/> Tiffany Griffin | |
| <input checked="" type="checkbox"/> Steven Schoen | <input checked="" type="checkbox"/> Steve Booker | |

Agenda

1. **Approve minutes from the April 23, 2019 meeting**
 - a. Motion to approve minutes from April 23, 2019 (Moved: Kip, Second: Caitlin)
 - b. DECISION: *APPROVED* (8-0-0)
2. **Sub-committee reports**
 - a. New course
 - i. Hurricane delay for first meeting
 - ii. Will be meeting next week
 - iii. Holt courses were approved over the summer (many revisions to courses based on new gen ed curriculum) ~10 proposals reviewed and approved
 - b. Academic Appeals
 - i. No first meeting yet
 - c. EC report
 - i. Art studio minor in holt was approved
 - d. Registration
 - i. No first meeting yet
 - ii. Request to add committee membership (Current: Kip, Caitlin, Brendaliz)
 - iii. Will maybe ask EC to appoint a few more members? First - will wait to see how smaller committee works out
 - e. SGA
 - i. No first meeting yet
3. **Old business**
 - a. Department of Modern languages name change (requested feedback from Toni and Dean Cavanaugh)
 - i. There may be voting issues (bylaws changes)
 - ii. The department should have reached out to Toni and Jenny to determine how to move forward. Toni might have to ask SACS about changing majors (names) and changes (to programs)

4. New business

- a. Physics Advanced Placement Policy Change
 - i. Motion to approve Physics Advanced Placement Policy Change
 - ii. DECISION: *APPROVED* (9-0-0)
 1. Do we need departmental approval?? – yes, want to make sure the students are making an informed decision.
 2. Elective credit until department says otherwise (Valerie will ask Paul and Kassandra if they can add language to Bio and CHEM 120/121)
 3. Full campus discussion about AP/IB policy will come soon so other departments will wait to look over and revise
- b. Physics Major Map Course Renumbering
 - i. Motion to approve Physics Major Map Course Renumbering (Moved: Kip, Second: Valerie)
 1. Approved with flexibility of numbering opportunities, 400+
 2. Why 400 (comparing to 300, seminar should be highest, right)? Why not 496? PHY should check on this ...
 3. Spring only listed in catalogue for seminar (and consider how PHY can handle this for other courses that are offered on a rotating basis)
 - ii. DECISION: *APPROVED* (9-0-0)
- c. 2020-2021 CLA Academic Calendar
 - i. Motion to approve 2020-2021 CLA Academic Calendar
 - ii. DECISION: **TABLE to next week** *after Stephanie makes cosmetic changes and perhaps EC discusses* [[see below #9 for EC issues]]
 1. Business as usual ... no big changes
 2. Three different proposals last year – where did these go?
 - a. If we were to move commencement, what would that do to the AY calendar – these conversations fizzled out.
 - b. Likely these conversations not continuing at this moment – logistically difficult
 3. Fall commencement conversation – will discuss next week, but for now no fall commencement will be held -- but they are planning to have some recognition for Dec. graduates, might include August grads (most walk in the following May).
 4. Should we postpone approval to force discussions? Likely too late to make changes to AY 20-21, but we could request 21-22 discussions to include changes that have been pushed for in the past. This will likely take a large and involved subcommittee to investigate logistics.
 5. We need to put into print – are cross-listed courses CLA students required to go to courses during break times (Fall break, etc.)?? Some say that if the course was cross-listed, no. If student signed up through Holt then they ARE required to be there...
 - a. Should there be a syllabus statement about this?

- b. Should students go Tuesday of Thanksgiving? Then add a week at the end of the Holt calendar (they are already different).
- 6. Spring breaks align with Orange and Seminole – **is this intentional?** Vast majority feel it should if possible.
- 7. Holt vs. CLA “final exams week” vs. last week of class – this is complicated and confusing to some
 - a. CLA last day noted, Holt last day noted separately
- 8. There will be three different calendars – Holt/CLA/Graduate
- 9. **Two issues to bring to EC (and possibly future subcommittee/task force?)**
 - a. Holt vs. CLA calendars not aligning (Fall break/Thanksgiving break. Spring start date), causing issues – can they align?
 - b. Mother’s Day Graduation - shift possible?
- 5. **Announcements**
 - a. Meet next week if business arises, discuss calendar and any other new business that may come to Martina
- 6. **Adjourn**